

Mayor

Don Ness

City Councilors

Jeff Anderson

Patrick Boyle

Anthony Cuneo

Todd Fedora

Jacob Fosle

Kerry Gauthier

Sharla Gardner

Daniel Hartman

James Stauber

Chief Administrative Officer

David Montgomery

Chief Financial Officer

Adele Hartwick

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Listing of Duluth Officials

Duluth at a Glance

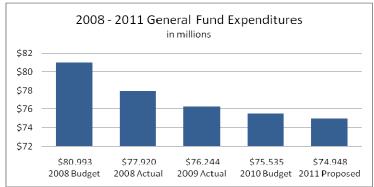
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Community Investment Trust Fund

2011 Proposed Property Tax Levy and General Fund Budget Mayor Ness Executive Summary August 30, 2010

The 2011 Proposed Budget (the "Budget") represents the fourth consecutive year of decreases in general fund expenditures. Budget expenditures of \$74.9 million are a half million dollars less than 2010 and \$6.0 million less than the budgeted amount approved in the fall 2007. Driven by severe revenue cuts from the State of Minnesota and impacts of the current recession, the City has undertaken significant reorganization and expense reductions to overcome a significant structural deficit.



The 2011 Budget recommends a 2.9% levy increase for the specific purpose of financing the new law enforcement center. This increase was projected as part of the original financing arrangement approved by the City Council last year. The Administration is proposing no tax rate increase for general fund operations in 2011. The proposed levy is more than \$5.4million below the maximum tax levy allowed by the State.

The Budget takes a realistic approach to 2011 revenue estimates in the face of uncertainty in the State's budget and the ongoing affects of the recession. The Budget forecasts declines in several key revenue sources including sales taxes, building permit fees, fines, and earnings on investments. Of course we are hopeful that the recession will ease and revenues will rebound, but we are not relying on that.

In presenting their 2011 budgets, many cities in Minnesota assumed LGA will be available at the authorized amount. Given the uncertainty surrounding LGA, we budgeted a \$1.5 million cut in our LGA (an amount similar to our '08 & '09 cuts). We will also be developing contingency plans for the possibility that the cuts could be even larger than the \$1.5 million reduction included in this budget.

In order to address the decline in revenue, the 2011 Budget has fewer budgeted positions than 2010 and relies on continued cost savings implemented in recent years including reduced overtime consumption, energy savings, and operations focused on core services. A priority has been given to areas that will improve efficiency and customer service (MIS and One-Stop), internal controls (Human Resources and audit staff), and expanding the tax base (Business Development).

The most important and significant expense reduction comes from retiree health care. With all retirees on Plan 3, we anticipate a \$1.9 million reduction in the cost of providing this coverage for retirees and their dependents. Plan 3 is a very generous and expensive plan. The City will still spend more than \$7.2 million in 2011 to provide this retiree coverage. Clearly, the move to Plan 3 is critical for the financial health of the city. Not only does this change allow for significant cost savings for many years to come, it also strengthens the sustainability of the benefit for current and future retirees.

Mayor Ness Executive Summary Page two

The most serious issue with budget reduction efforts in recent years and in this 2011 Budget proposal is the underfunding of long deferred facilities maintenance and capital improvement project needs. Capital maintenance and improvement needs far exceed available funding. Departmental requests totaling \$3.1 million were left out of the Budget.

While the overall general fund expenditures have been declining in the past three years, the City continues to absorb inflationary increases in the cost of operations. The 2011 Budget includes inflationary costs related to PERA contributions (\$100k), steps and longevity wage increases (\$200k), costs of supplies and materials (\$400k), and cost of repairs and maintenance (\$100k).

Other highlights of the 2011 Budget include:

- Completion of the One-Stop Shop for Construction Services
- Restoring staffing for street and park maintenance (from 2010 actual)
- Additional library shelvers to maintain library hours
- Munger Trail, Lakewalk East, & Miracle League Field construction
- New Transportation Planner position

The Administration is committed to robust contingency planning for 2011. We have budgeted conservatively but there is still the possibility of significant shocks to the budget that we must be prepared for. Any further reduction to the 2011 Budget will put all of the above listed projects at risk and will also adversely impact services including library hours, administrative staff, maintenance, and the street program. We are hopeful to avoid these additional cuts, but we have to be prepared for the possibility.

As was mentioned before, many Minnesota cities budgeted for LGA at the full statutory amount. If the legislature chooses not to cut LGA, we could:

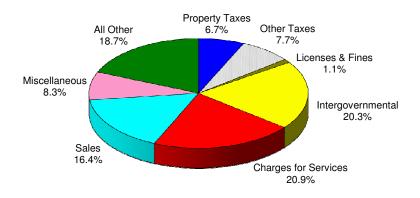
- Significantly increase library hours
- Hire additional patrol officers
- Increase blighted building demolition
- Wade Stadium restoration and other critical park maintenance capital projects

The 2011 Budget represents the result of three very challenging years in which the Administration and the City Council faced a number of very difficult decisions. We greatly appreciate the leadership of those Councilors who made those tough decisions. We still face serious challenges and uncertainty, but the City is in better fiscal shape today than we were three years ago in large part because of the Council's efforts.

Mayor Don Ness

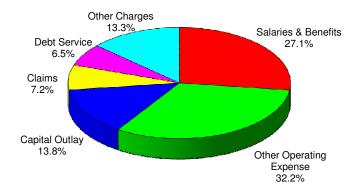
TOTAL PROPOSED CITY OF DULUTH BUDGET

2011 Revenues



	2008	2009	2010	2011
	Actual	Actual	Budget	Proposed
REVENUES:				
Property Taxes	11,992,527	14,064,170	17,176,100	17,791,500
Other Taxes	20,435,224	20,613,965	20,843,100	20,225,000
Licenses & Fines	2,022,958	2,416,804	3,422,700	2,836,800
Intergovernmental	53,089,692	54,524,174	61,187,800	53,470,900
Charges for Services	47,619,608	52,579,501	54,604,700	55,151,700
Sales	57,434,235	44,941,587	51,702,300	43,383,600
Miscellaneous Revenue	36,345,386	21,968,895	23,788,200	21,847,700
All Other Sources	89,639,289	74,193,058	47,964,200	49,345,800
TOTAL REVENUES	318,578,919	285,302,154	280,689,100	264,053,000

2011 Expenditures



EXPENDITURES	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
Salaries & Benefits	74,220,904	75,166,115	74,833,900	75,225,800
Other Operating Expense	105,169,929	87,391,288	96,480,000	89,389,800
Capital Outlay	18,675,904	35,118,317	45,746,000	38,239,319
Claims	18,261,931	21,290,375	21,840,100	20,120,200
Debt Service	17,158,613	20,389,023	14,570,000	18,067,900
Other Charges	24,057,555	36,788,437	37,612,100	36,919,300
TOTAL EXPENDITURES	257,544,836	276,143,555	291,082,100	277,962,319

TOTAL PROPOSED CITY OF DULUTH 2011 BUDGET

	Estimated			
DETAIL BY FUND	Beg. Balance	Revenues	Expenditures	Balance
GENERAL FUND	1,739,174	74,948,000	74,948,000	1,739,174
SPECIAL REVENUE FUNDS:				
Lake Superior Zoo	142,677	1,522,000	1,490,000	174,677
Special Projects	165,047	665,100	665,100	165,047
Police Grants	26,595	1,184,000	1,184,000	26,595
Capital Equipment	2,172,484	4,403,000	4,403,000	2,172,484
Economic Development	63,050	6,500	6,500	63,050
Community Investment Trust	39,787,154	6,510,000	11,826,500	34,470,654
Energy Management	416,419	328,000	328,000	416,419
Special City Excise and Sales Tax	149,380	7,201,000	7,140,400	209,980
Home Program	0	733,000	733,000	11.003
Community Development	11,003	4,281,400	4,281,400	11,003
Community Development Administration F Workforce Investment Act	0 357,791	730,700 2,216,600	730,700 2,216,600	0 357,791
Senior Programs	0	541,000	541,000	337,771
OPEB	19,877,359	2,398,500	10,000	22,265,859
DECC Revenue Fund	802,363	1,306,700	1,306,700	802,363
TOTAL SPECIAL REVENUE FUNDS:	63,971,322	34,027,500	36,862,900	61,135,922
	, .	. , ,		,,
DEBT SERVICE FUNDS:	5.077.405		5.00 / 100	
General Obligation Debt Service - Tax Levy	5,377,605	6,173,400	5,234,100	6,316,905
General Obligation Debt Service - Other Sc		4,231,200	4,665,800	1,809,345
Special Assessment Debt Service	1,838,876	1,165,600	1,117,400	1,887,076
Street Improvement Debt Service Transit Bond Fund	12,012,756 238,968	5,966,000 0	6,967,100 83,500	11,011,656 155,468
TOTAL DEBT SERVICE FUNDS:	21,712,150	17,536,200	18,067,900	21,180,450
TOTAL BEBLOCK TIGE FOR BO.	21,712,100	17,000,200	10,007,700	21,100,100
CAPITAL PROJECTS FUNDS:				
Special Assessment Capital Project	(20,442)	2,600	20,000	(37,842)
Permanent Improvements	1,772,925	8,998,600	9,427,800	1,343,725
DECC Capital Improvement	2,791,319	18,600	2,809,919	0
Street Improvement Program	(372,040)	6,655,200	6,839,000	(555,840)
Capital Improvement Fund TOTAL CAPITAL PROJECTS FUNDS:	19,000,789	2,966,100	17,966,100	4,000,789
IOIAL CAPITAL PROJECTS FUNDS:	23,172,551	18,641,100	37,062,819	4,750,832
INTERNAL SERVICE FUNDS:				
Self Insurance - Worker's Compensation	553,681	1,218,600	1,195,100	577,181
Self Insurance - Liability	398,672	1,150,600	1,137,200	412,072
Medical Health Fund	8,690,026	17,090,000	18,515,700	7,264,326
Dental Health Fund	232,836	721,400	732,000	222,236
Fleet Services	339,682	3,570,100	3,671,000	238,782
TOTAL INTERNAL SERVICE FUNDS:	10,214,897	23,750,700	25,251,000	8,714,597
				ESTIMATED
ENTERPRISE FUNDS ESTIMATED INCOME AND EXPENSE		<u>REVENUE</u>	<u>EXPENSE</u>	INCOME/(LOSS)
Water Fund		12,526,900	12,278,600	248,300
Gas Fund		44,661,000	43,376,700	1,284,300
Sewer Fund		25,376,500	18,496,700	6,879,800
Stormwater Fund		4,703,000	4,219,400	483,600
Golf Fund		2,000,000	1,997,600	2,400
Parking Fund		3,808,800	3,450,200	358,600
Street Lighting Utility	_	2,073,300	1,950,500	122,800
TOTAL ENTERPRISE FUNDS:		95,149,500	85,769,700	9,379,800
TOTAL ALL FUNDS	120,810,094	264,053,000	277,962,319	106,900,775

TOTAL PROPOSED CITY OF DULUTH 2011 BUDGET

REVENUE COMPARISON	2008 Actual	2009 Actual	2010 Budget	2011 Budget
REVENUE COMI ARISON	Acioni	Acioui	Doagei	Dougei
CURRENT PROPERTY TAXES				
General Fund	7,041,880	8,530,247	11,265,100	11,469,800
Special Revenue Funds Debt Service Funds	4 577 300	302,563 4,844,905	0 5,488,900	0 5,899,600
Capital Project Funds	4,566,382 384,265	4,044,903 386,455	422,100	422,100
Total Current Property Taxes	11,992,527	14,064,170	17,176,100	17,791,500
• •				
OTHER TAXES	10 (05 0 (5	10.070.454	10,000,000	10.004.000
General Fund	13,635,865	13,378,654	13,329,200	13,024,000
Special Revenue Funds Total Other Taxes	6,799,359 20,435,224	7,235,311 20,613,965	7,513,900 20,843,100	7,201,000
Total Office Taxes	20,433,224	20,013,763	20,043,100	20,223,000
LICENSES & FINES				
General Fund	2,022,958	2,416,804	3,422,700	2,836,800
Total Licenses and Fines	2,022,958	2,416,804	3,422,700	2,836,800
INTERGOVERNMENTAL				
General Fund	36,414,043	38,617,801	35,072,800	36,422,500
Special Revenue Funds	11,239,816	10,037,575	10,478,600	10,291,900
Debt Service Funds	388,123	382,861	0	0
Capital Project Funds	5,047,710	5,485,937	15,636,400	6,756,500
Total Intergovernmental	53,089,692	54,524,174	61,187,800	53,470,900
CHARGES FOR SERVICES				
General Fund	5,403,520	5,021,060	5,883,900	5,221,400
Enterprise Funds	38,522,113	44,371,856	45,231,300	46,360,200
Internal Service Funds	3,693,975	3,186,585	3,489,500	3,570,100
Total Charges for Services	47,619,608	52,579,501	54,604,700	55,151,700
SALES				
Enterprise Funds	57,434,235	44,941,587	51,702,300	43,383,600
Total Sales	57,434,235	44,941,587	51,702,300	43,383,600
MISCELLANEOUS REVENUE General Fund	4,607,738	3,861,730	1 004 400	1 524 200
Special Revenue Funds	25,360,888	11,276,167	1,994,400 17,622,400	1,534,200 16,534,600
Debt Service Funds	58,963	1,635,351	37,500	276,900
Capital Project Funds	2,532,212	1,296,926	1,184,200	676,400
Internal Service Funds	3,785,585	3,898,721	2,949,700	2,825,600
Total Miscellaneous Revenue	36,345,386	21,968,895	23,788,200	21,847,700
ALL OTHER SOURCES				
General Fund	6,350,174	7,837,493	4,567,300	4,439,300
Debt Service Funds	13,243,559	16,210,664	12,143,500	11,359,700
Capital Project Funds	47,862,049	25,046,594	9,688,000	10,786,100
Enterprise Funds	3,422,277	5,117,462	1,230,000	5,405,700
Internal Service Funds	18,761,230	19,980,845	20,335,400	17,355,000
Total All Other Sources	89,639,289	74,193,058	47,964,200	49,345,800
TOTAL REVENUES	318,578,919	285,302,154	280,689,100	264,053,000

TOTAL PROPOSED CITY OF DULUTH 2011 BUDGET

	2008	2009	2010	2011
EXPENDITURE COMPARISON	Actual	Actual	Budget	Budget
CALADICO GAADLOVEE DENEETE				
SALARIES & EMPLOYEE BENEFITS General Fund	52,662,045	53,857,836	52,147,000	52,645,400
Special Revenue Funds	2,747,739	3,124,865	2,980,300	3,035,100
Enterprise Funds	17,017,708	16,278,775	17,896,000	17,718,800
Internal Service Funds	1,793,412	1,904,639	1,810,600	1,826,500
Total Salaries & Employee Benefits	74,220,904	75,166,115	74,833,900	75,225,800
OTHER OPERATING EXPENSE	0 / 000 007	00 (07 770	00 070 000	01.107.100
General Fund	24,233,097	20,687,778	22,273,900	21,126,100
Special Revenue Funds	3,788,240	2,947,843	2,587,200	2,643,900
Enterprise Funds	73,773,053	60,985,357	68,262,300	62,315,500
Internal Service Funds	3,375,539	2,770,310	3,356,600	3,304,300
Total Other Operating Expense	105,169,929	87,391,288	96,480,000	89,389,800
CAPITAL OUTLAY				
General Fund	1,025,080	1,699,194	1,114,500	1,176,500
Capital Project Funds	17,650,824	33,419,123	44,631,500	37,062,819
Total Capital Outlay	18,675,904	35,118,317	45,746,000	38,239,319
CLAIMS				
Internal Service Funds	18,261,931	21,290,375	21,840,100	20,120,200
Total Claims	18,261,931	21,290,375	21,840,100	20,120,200
DEDT CEDVICE				
DEBT SERVICE Debt Service Funds	17,158,613	20,389,023	14,570,000	18,067,900
Total Debt Service	17,158,613	20,389,023	14,570,000	18,067,900
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OTHER CHARGES				
Special Revenue Funds	18,982,093	31,807,809	32,089,200	31,183,900
Enterprise Funds	5,075,462	4,980,628	5,522,900	5,735,400
Total Other Charges	24,057,555	36,788,437	37,612,100	36,919,300
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TOTAL EXPENDITURES	257,544,836	276,143,555	291,082,100	277,962,319

CITYWIDE PERSONNEL SUMMARY Fulltime, Permanent Positions

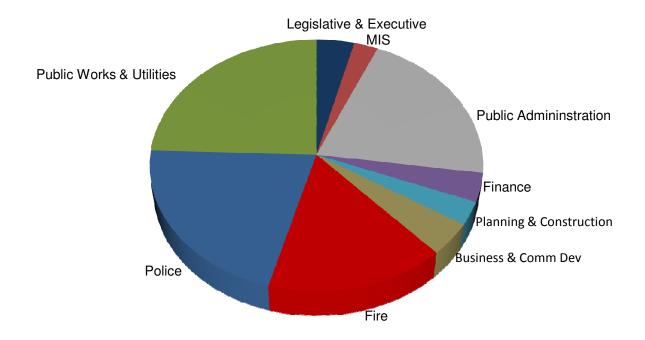
partment/Division	2008 Budget	2009 Budget	2010 Budget	2011 Budget
LEGISLATIVE AND EXECUTIVE				
City Council	0.00	0.00	0.00	0.00
Mayor Office	3.00	3.00	3.00	3.00
Administrative Assistant	5.00	6.00	2.00	2.50
Attorney's Office	15.00	15.00	17.00	17.00
Human Resources	6.00	11.00	11.00	11.00
Safety & Training	1.00	1.00	1.00	1.00
DEPARTMENT TOTAL	30.00	36.00	34.00	34.50
MANAGEMENT INFORMATION SYSTEM	ΛS			
Management Information Systems	16.00	18.00	24.00	22.00
DEPARTMENT TOTAL	16.00	18.00	24.00	22.00
PUBLIC ADMINISTRATION				
City Clerk's	6.00	6.00	7.00	7.00
Maintenance Operations	79.00	77.80	102.60	96.60
Library Services	57.30	47.30	43.50	43.50
Parks and Recreation/Zoo	27.60	6.00	7.50	7.50
Fleet Services	20.00	16.20	17.40	17.40
Parking	4.00	4.00	4.00	3.00
Street Lighting		4.00	4.00	5.00
Energy Management	1.00		1.00	1.00
DEPARTMENT TOTAL	194.90	161.30	187.00	181.00
FINANCE				
Budget Office	3.00	2.00	3.00	4.00
Assessor's Office	10.00	9.00	10.00	9.00
Auditor's Office	14.00	15.00	12.00	13.00
Purchasing	3.00	2.00	2.00	2.00
Treasurer's Office	4.00	4.00	4.00	4.00
DEPARTMENT TOTAL	34.00	32.00	31.00	32.00
PLANNING & CONSTRUCTION SERVICE	ES			
Physical Planning	8.00	6.00	6.00	7.00
Building Inspection	23.00	24.00	18.00	19.00
DEPARTMENT TOTAL	31.00	30.00	24.00	26.00
BUSINESS & COMM DEV RESOURCES				
Business Development			6.00	6.50
Community Development	7.00	7.00	7.00	8.00
Workforce Development	20.00	18.00	22.00	22.00
DEPARTMENT TOTAL	27.00	25.00	35.00	36.50

CITYWIDE PERSONNEL SUMMARY Fulltime, Permanent Positions

Department/Division	2008 Budget	2009 Budget	2010 Budget	2011 Budget
	200.901			20090
FIRE DEPARTMENT				
Fire Administration	4.00	4.00	4.00	4.00
Firefighting Operations	127.00	127.00	127.00	127.00
Life Safety	3.00	4.00	9.00	9.00
DEPARTMENT TOTAL	134.00	135.00	140.00	140.00
POLICE DEPARTMENT				
Administration & Investigative	60.00	60.00	69.00	87.00
Patrol	119.00	123.00	118.00	98.00
DEPARTMENT TOTAL	179.00	183.00	187.00	185.00
PUBLIC WORKS & UTILITIES				
Public Works Operations				
Director' Office	0.60	0.40	0.40	0.40
Engineering	28.00	22.00	20.80	21.60
Public Works Subtotal	28.60	22.40	21.20	22.00
Utilities Operations				
Water and Gas	122.50	120.50	124.80	128.20
Sewer	38.60	38.60	38.40	38.40
Stormwater	20.10	21.10	24.20	24.20
Utilities Subtotal	181.20	180.20	187.40	190.80
DEPARTMENT TOTAL	209.80	202.60	208.60	212.80
TOTAL CITY EMPLOYEES	855.70	822.90	870.60	869.80

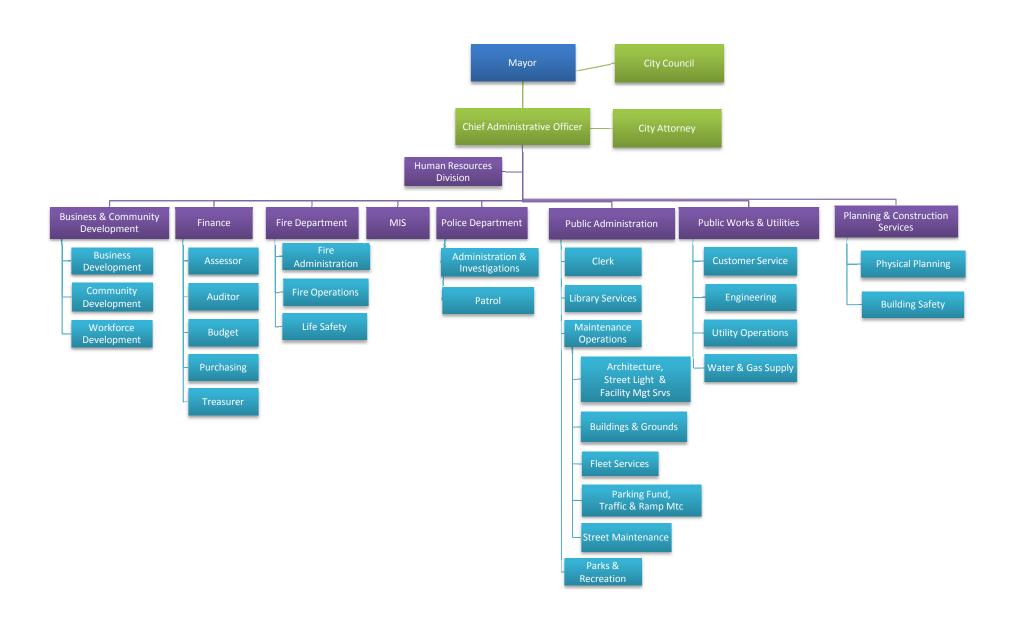
CITYWIDE PERSONNEL SUMMARY

2011 Permanent FTE's by Department



	2008	2009	2010	2011
Department	Budget	Budget	Budget	Proposed
Legislative & Executive	30.00	36.00	34.00	34.50
Management Information Systems	16.00	18.00	24.00	22.00
Public Administration	194.90	161.30	187.00	181.00
Finance	34.00	32.00	31.00	32.00
Planning & Construction Srvs	31.00	30.00	24.00	26.00
Business & Comm Dev Rsrcs	27.00	25.00	35.00	36.50
Fire Department	134.00	135.00	140.00	140.00
Police Department	179.00	183.00	187.00	185.00
Public Works & Utilities	209.80	202.60	208.60	212.80
TOTAL	855.70	822.90	870.60	869.80

City of Duluth Organization Chart





GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Duluth

Minnesota

For the Fiscal Year Beginning

January 1, 2010

President

Executive Director

AWARD DISTINGUISHED BUDGET PRESENTATION

The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award for Distinguished Budget Presentation to the City of Duluth, Minnesota, for its annual budget for the fiscal year beginning January 1, 2010.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications tool.

The award is valid for a period of one year only. We believe our budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Departments

Legislative & Executive
Management Info Systems
Public Administration
Finance Department
Planning & Construction Svs
Business & Comm Dev
Fire Department
Police Department
Public Works
Transfers & Other Functions

General Fund

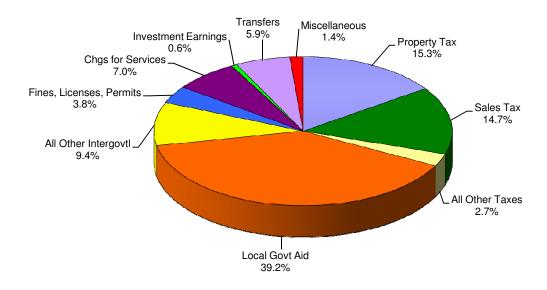
The General Fund provides general purpose government to the citizens of Duluth and accounts for all financial transactions not accounted for in another fund. This fund is used to finance activities such as general government, public safety, public works, libraries, recreation and business and economic development.

Business & Comm Dev
Fire Department
Police Department
Public Works
Financial support for this fund is received from general property
taxes, city sales tax, licenses and permits, court fines and
fees, departmental fees and charges, intergovernmental and
miscellaneous revenues. The major categories of revenues and
of expenditures are itemized below.

	2008	2009	2010	2011
	Actual	Actual	Budget	Proposed
REVENUES				
Property Tax				
Current Property Taxes	6,904,018	8,347,226	10,948,500	11,202,500
New Growth		0,047,220	166,600	117,300
Delinquent Property Taxes	137,862	183,021	150,000	150,000
City Sales Tax	11,563,693	10,774,603	11,315,000	11,000,000
All Other Taxes	2,072,172	2,604,051	2,014,200	2,024,000
Local Government Aid	27,324,960	29,200,998	27,981,000	29,397,200
All Other Intergovernmenta	9,089,083	9,416,803	7,091,800	7,025,300
Licenses and Fines	2,022,958	2,416,804	3,422,700	2,836,800
Charges for Services	5,403,520	5,021,060	5,883,900	5,221,400
Earnings on Investments	1,557,437	1,943,811	840,000	465,000
Transfers from Other Funds	6,350,174	7,837,493	4,567,300	4,439,300
Miscellaneous	3,050,301	1,917,979	1,154,400	1,069,200
Total Revenues	75,476,178	79,663,849	75,535,400	74,948,000
EVDENIDITUDES				
EXPENDITURES	25 441 047	27 000 200	20 7/7 000	20 /10 100
Permanent Salaries	35,441,046	37,082,390	38,767,900	38,612,100
Premium Pay	1,596,961	1,539,155	1,349,900	1,476,000
Other Wages	693,822	169,973	470,600	574,600
Employee Benefits	14,930,215	15,066,318	11,558,600	11,982,700
Supplies	2,947,470	2,950,709	3,171,800	3,496,200
Other Services & Charges	11,560,775	7,776,136	8,372,100	8,912,200
Utilities	1,871,225	1,127,807	1,638,700	1,513,700
Retiree Insurance	7,853,628	8,833,126	9,091,300	7,204,000
Capital	1,025,080	1,699,194	1,114,500	1,176,500
Total Expenditures	77,920,222	76,244,808	75,535,400	74,948,000

GENERAL FUND REVENUES

Percent of Total by Major Category



Property Tax - Current & Delinquent	\$ 11,469,800
City Sales Tax	\$ 11,000,000
All Other Taxes	\$ 2,024,000
Local Government Aid	\$ 29,397,200
All Other Intergovernmental	\$ 7,025,300
Licenses and Fines	\$ 2,836,800
Charges for Services	\$ 5,221,400
Earnings on Investments	\$ 465,000
Transfers from Other Funds	\$ 4,439,300
Miscellaneous	\$ 1,069,200
TOTAL 2011 REVENUES	\$ 74,948,000

This graph shows the major categories of revenues expressed as a percent of total General Fund revenues estimated for budget fiscal year 2011. The City's policy of maintaining a diverse revenue base is reflected in the categories of revenues listed above, with almost 200 separate budgeted sources of revenue detailed within the Revenue Source Summary that follows this graph. Although the City does have a wide variety of revenues, the reader will note the City's relative dependence on Local Government Aid, which constitutes 39.2% of all General Fund revenues. For this reason, Local Government Aid is monitored closely at the State Legislature.

Genero	ıl Fund Revenues	2008 Actuals	2009 Actuals	2010 Approved	2011 Proposed
CATE	GORY 10 - TAXES				
4005	Current Property Tax	6,904,018	8,347,226	10,948,500	11,202,500
4000	New Growth	0,704,010	0,047,220	166,600	117,300
4010	Delinquent Property Tax	137,862	183,021	150,000	150,000
4015	Mobile Home Tax	32,779	39,089	33,600	59,600
4040	City Sales Tax	11,563,693	10,774,603	11,315,000	11,000,000
4050	Charitable Gambling Tax	59,515	55,762	50,000	48,000
4070	MN Power Franchise Fee	1,100,000	1,100,000	1,100,000	1,100,000
4071	Cable Franchise Fee	739,797	779,941	774,000	791,400
4072	No. MN Utility Franchise Fee	11,609	9,854	10,600	9,900
4080	Forfeit Tax Sale	125,446	53,299	46,000	15,100
4090	Other Taxes	3,126	566,196		
TOTA	L TAXES	20,677,845	21,908,991	24,594,300	24,493,800
CATE	GORY 20 - LICENSES AND PERMITS				
4101	Liquor License	394,354	386,126	385,000	385,000
4102	Beer License	13,877	13,957	14,000	14,000
4105	Hotel License	6,572	6,232	6,500	6,500
4106	Garbage Collection	14,877	13,850	14,000	14,000
4107	Horse & Carriage	697	497	700	700
4108	Emergency Wrecker License	6,256	6,225	5,000	5,000
4109	Gas Station License	8,669	9,514	8,500	8,500
4111	Pawnbroker License	1,356	1,626	1,300	1,300
4112	Peddler's License	619	726	500	500
4113	Precious Metal Dealer	2,008	2,010	1,200	1,200
4114	Pet Shop License	1,537	671	1,200	1,200
4117	Massage Parlor	5,268	6,983	5,000	5,000
4118	Cigarette License	14,125	13,875	15,000	15,000
4119	Motor Vehicle - Dealer	4,438	4,650	4,400	4,400
4119	Motor Vehicle - Rental	1,645	1,750	1,600	1,600
4120	Taxi Permit	5,023	9,257	5,300	5,300
4121	Coin Operating Device	9,924	4,034	9,000	9,000
4122	Pool & Bowling	2,058	2,160	2,000	2,000
4150	Pet License	20,433	24,537	18,000	18,000
4151	Fill Permits	865	3,081	800	1,200
4152	Excavation Permits	8,625	18,570	10,000	15,000
4153	Multiple Dwell License-3 or more	101,560	149,673	75,000	115,000
4153	Multiple Dwell License-1 or 2 units	240,175	313,992	300,000	310,000
4154	Commercial Use/Occupancy	28,345	80,813	140,000	90,000
4170	Misc. Perm. & Licenses	92,199	74,457	135,700	70,700
TOTA	L LICENSE AND PERMITS	985,505	1,149,266	1,159,700	1,100,100

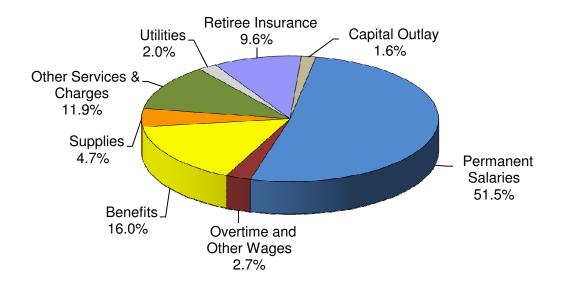
Genero	ıl Fund Revenues	2008 Actuals	2009 Actuals	2010 Approved	2011 Proposed
CATE	GORY 30 - INTERGOVERNMENTAL				
4209	Misc. Federal Grants	134,592	164,548	14,000	21,600
4220	State of Minnesota	207,205	68,779		
4221	Local Government Aid	27,324,960	29,200,998	27,981,000	29,397,200
4222	State Property Tax Aid	596,861	667,683		
4225	Ski Trail Reimbursement	5,000	-	6,000	5,000
4226	Snowmobile Trail Grants	20,277	25,275	20,000	18,000
4227	Police Training Reimbursement	54,473	55,101	54,000	50,000
4230	PERA Aid	124,428	124,428	124,400	124,400
4231	State Amortization Aid	532,353	532,353		
4231	Supplemental Amortization Aid	154,359	110,836		
4231	Additional Amortization Aid	637,061	-		
4232	State Insurance Premium	1,538,754	1,529,904	1,450,000	1,450,000
4240	Municipal State Aid - Maintenance	974,403	1,141,465	1,212,800	1,212,800
4260	St. Louis County	131,017	163,406	156,000	156,000
4261	ISD 709	479,510	480,510	365,500	212,000
4262	Housing & Redevelopment Authority		16,668	29,200	55,000
4263	WLSSD	28,151	29,242		
4270	Other Grants		2,655	-	47,000
4300	HRA in Lieu of Taxes	32,479	35,400	32,300	43,100
4300	Ordean Foundation	16,086	16,086	16,000	16,000
4731	Gas Utility in Lieu of Taxes	3,314,074	4,091,122	3,490,600	3,493,400
4732	Steam Utility in Lieu of Taxes	108,000	117,000	121,000	121,000
TOTAI	. INTERGOVERNMENTAL	36,414,043	38,573,459	35,072,800	36,422,500
CATE	GORY 40 - CHARGES FOR SERVICES				
4301	Zoning Appeals Fees	5,363	5,280	4,000	6,000
4303	Use Permit - Flood & Wetlands	1,586	6,151	1,500	5,000
4304	Special Use - Flood & Wetlands	156	1,404	2,000	2,000
4305	Variances - Flood & Wetlands	1,583	1,248	2,500	2,500
4307	Planning/Zoning Fees	14,464	20,952	11,000	18,000
4310	Assessment Cost Services	26,863	62,581	38,800	38,800
4311	Assessment Certification Fees	24,052	42,465	30,000	30,000
4312	Abatement Processing	5,865	4,100	6,000	6,000
4313	Garbage Handling Fees	13,200	9,920	10,000	10,000
4315	Stormwater Administrative Service	165,100	170,000	170,000	170,000
4315	Sewer Administrative Service	321,100	330,700	330,700	330,700
4315	Steam Administrative Service	48,100	49,500	49,500	49,500
4315	DECC Administrative Service	24,300	25,000	25,000	25,000
4315	DTA Administrative Service	10,000	10,300	10,300	10,300
4315	Grant Administration Services	71,029	83,071	46,300	46,300
4315	Airport Administrative Service	45,200	45,200	32,400	32,400
4315	DEDA Administrative Service	446,700	365,000	365,000	365,000
4315	Public Utility Admin Service	900,700	927,700	927,700	927,700

Genero	ıl Fund Revenues	2008 Actuals	2009 Actuals	2010 Approved	2011 Proposed
Cate	gory 40 - Charges for Services continued				
4315	Fleet Administrative Service	105,100	108,200	108,200	108,200
4315	Golf Administrative Service	64,900	66,800	66,800	66,800
4315	Group Health Admin Service	163,200	250,000	405,000	250,000
4315	Self Insurance Admin Service	275,000	283,200	283,200	283,200
4315	Spirit Mt. Administrative Service	36,600	37,700	37,700	37,700
4315	Parking Administrative Service	22,600	23,300	23,300	23,300
4320	MIS Services	2,135	2,766	2,500	1,500
4322	Animal Shelter Fees	18,351	20,084	16,000	20,000
4323	Garnishment Fees	45	165	100	100
4324	Miscellaneous Services	41,081	5,322	1,000	1,000
4325	Radio Services	6,600	6,500	6,500	6,500
4326	Criminal History Checks	14,272	6,190	17,000	17,000
4328	Pawnbroker Transaction Charge	49,668	55,044	45,000	50,000
4329	False Alarm Fees & Penalties			-	5,000
4340	Fire Protection Services	4,200	4,200	4,200	4,200
4341	Hydrant Maintenance Service	30,000	30,000	30,000	30,000
4350	Inspection Services		4,970	-	4,000
4351	Building Inspection Fees	1,235,768	1,133,681	1,826,000	1,400,000
4352	Plumbing Inspection Fees	130,431	151,128	191,500	180,000
4353	Electric Inspection Fees	184,788	156,306	245,000	190,000
4354	HVAC-R Inspection Fees	144,319	121,207	172,000	150,000
4355	Signs Inspection Fees	11,774	10,214	10,000	10,500
4356	House Moving Inspection Fees	4,138	4,455	5,000	5,000
4357	Mobile Home Inspection Fees	3,752	660	2,000	2,000
4359	CAF Administrative Fee	8,390	17,390	12,000	15,000
4360	Vacant Building Fee	400		1,200	1,200
4361	RZP Registration Fee	3,248	13,396	10,000	14,000
4370	Engineering Services	252,375	341,675	300,000	270,000
4410	Adult - Zoo Admissions	362,516	5,935		
4410	Child - Zoo Admissions	61,752			
4410	School & Group Zoo Admissions	40,755			
TOTA	L CHARGES FOR SERVICES	5,403,519	5,021,060	5,883,900	5,221,400
CATE	GORY 50 - FINES AND FORFEITS				
4470	License Penalties	11,719	9,225	8,000	8,000
4471	Library Fines	79,634	89,430	115,000	110,000
4472	Parking Fines	550,327	1,168,883	1,740,000	1,167,500
4473	Court Fines	395,772	425,378	400,000	451,200
TOTA	L FINES AND FORFEITS	1,037,452	1,692,916	2,263,000	1,736,700

Genero	al Fund Revenues	2008 Actuals	2009 Actuals	2010 Approved 2	2011 Proposed
					•
CATE	GORY 60 - SPECIAL ASSESSMENTS				
4500	Assessments	90,774	138,789	113,900	125,100
4500	Assessments - Service Charge	280,895	277,128	300,000	300,000
4501	Assessments - Penalty & Interest	35,207	38,289	31,500	30,300
TOTA	L SPECIAL ASSESSMENTS	406,876	454,206	445,400	455,400
CATE	GORY 70 - MISCELLANEOUS				
4601	Earnings on Investments	1,557,437	1,943,811	840,000	465,000
4620	Telecommunications Space Rental	9,713	8,780	7,800	8,400
4622	Rent of Buildings	81,200	99,880	64,700	97,700
4623	Rent of Land	8,388	5,860	8,300	5,900
4624	Rent of Equipment		180	500	300
4626	Indian Point Campground	35,090	33,121	35,000	30,000
4627	Concessions & Commissions	20,215	12,527	10,800	10,200
4631	Media Sales	27,561	31,936	33,400	36,400
4636	Sale of Materials	23,205	1,873	1,600	6,500
4639	Sale of Equipment	123,343	98,753	120,000	100,000
4640	Sale of Land	1,562,150	284,372	280,000	50,000
4644	Miscellaneous Sales	95,522	127,245	64,200	87,200
4650	Salary Reimbursement	33,758	90,501	43,700	20,000
4651	Extra Duty Employment Reimbursement			-	120,000
4654	Other Reimbursements	231,503	189,081	33,500	34,500
4660	Gifts & Donations	60,616	16,877	2,500	4,700
4680	Damages Recovered	49,551	13,369	1,000	-
4700	Other Sources	78,429	572	500	500
4701	2% Retention Surtax	1,287	1,653	1,500	1,500
TOTA	l miscellaneous	3,998,968	2,960,391	1,549,000	1,078,800
CATE	GORY 80 - OTHER FINANCING SOURCES				
4730	Transfer from Special Revenue		55,813		
4730	Transfer from Tourism Tax Fund	1,180,967	782,288	737,900	737,900
4730	Transfer from Comm Invest Fund	2,384,080	1,895,146	805,000	510,000
4730	Transfer from Police Grant Funds	295,052	522,339	471,300	628,600
4730	Transfer from Public Utility Funds	951,819	864,250	990,600	990,600
4730	Transfer from Parking Fund	1,268,941	1,178,838	1,382,500	1,452,200
4730	Transfer from Capital Projects		26,211		
4730	Transfer from Permanent Improvement	29,316	5,067	160,000	100,000
4730	Transfer from Special Assessment		7,541	20,000	20,000
4730	Transfer from Fleet Fund	240,000			
4730	Transfer from Steam (sale)		2,500,000		
4998	Prior Year Revenue	201,795	66,067		
TOTA	L OTHER FINANCING SOURCES	6,551,970	7,903,560	4,567,300	4,439,300
	GENERAL FUND TOTAL	75,476,178	79,663,849	75,535,400	74,948,000

GENERAL FUND PROPOSED EXPENSES

Percent of Total by Major Category



Permanent Salaries	\$ 38,612,100
Overtime and Other Wages	\$ 2,050,600
Benefits	\$ 11,982,700
Supplies	\$ 3,496,200
Other Services & Charges	\$ 8,912,200
Utilities	\$ 1,513,700
Retiree Insurance	\$ 7,204,000
Capital Outlay	\$ 1,176,500

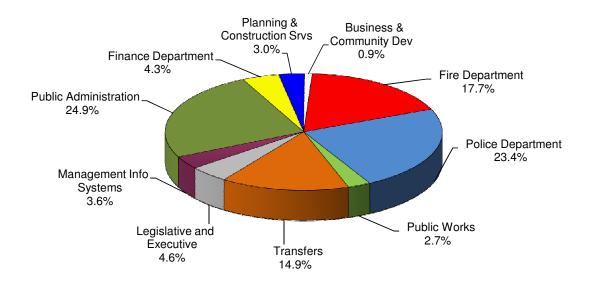
TOTAL 2011 EXPENDITURES

This graph shows the General Fund budget by expense category. The largest single category of expense is Permanent Salaries at 51.5% of all expenses. When the cost of benefits, overtime and other wages is added, the total is 70.2% of all budgeted expenses. Other Services and Charges comprises 11.9% of the total; followed by Retiree Insurance at 9.6%; Supplies at 4.7%; Utilities at 2.0%; and Capital Outlay in the General Fund at 1.6% of the total proposed expenses.

74,948,000

GENERAL FUND PROPOSED EXPENSES

Percent of Total by Department



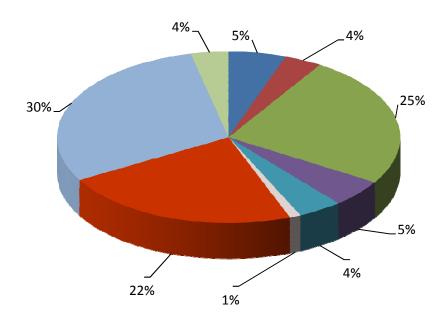
\$ 3,464,900
\$ 2,675,700
\$ 18,638,000
\$ 3,244,900
\$ 2,226,400
\$ 677,600
\$ 13,254,900
\$ 17,558,600
\$ 2,006,400
\$ 11,200,600
\$ 74,948,000
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This graph shows the General Fund Departmental budgets as a percent of the total General Fund expenditures for budget fiscal year 2011. The largest category of expense is public safety with the Police and Fire Departments comprising 41.10% of the total; followed by the Public Administration Department which includes the past departments of Library and Parks, as well as the Maintenance Operations division and City Clerk at 24.9%. The Transfers Department comprises 14.9% of the total. The remaining six departments totaled together are 19.1%, with no department exceeding 5%.

General Fund - 2011 Proposed Expense Budget

	Permanent		Temporary		Other	Capital	
General Fund Expenses	Salaries	Overtime	Salaries	Benefits	Expense	Outlay	TOTAL
					-	-	
LEGISLATIVE AND EXECUTIVE			90,000	4 400	44 900		1.42.200
City Council Mayor's Office	198,800	-	90,000	6,400 54,200	46,800 14,600	-	143,200 267,600
Administrative Assistant	194,200	_	_	51,200	10,600	- -	256,000
Attorney's Office	1,424,400	_	_	356,600	48,300	5,000	1,834,300
Human Resources	704,400	_	-	213,500	45,900	-	963,800
DEPARTMENT TOTAL	2,521,800	-	90,000	681,900	166,200	5,000	3,464,900
MANAGEMENT INFO SYSTEMS	1,436,000	19,000	-	429,400	791,300	-	2,675,700
PUBLIC ADMINISTRATION							
City Clerk's	476,400	1,000	60,000	150,700	41,500	_	729,600
Maintenance Operations	4,968,100	169,000	323,100	1,609,400	6,456,000	-	13,525,600
Library Services	2,312,500	3,000	63,000	672,500	301,800	264,500	3,617,300
Parks & Recreation	464,600	-	-	132,300	168,600	-	765,500
DEPARTMENT TOTAL	8,221,600	173,000	446,100	2,564,900	6,967,900	264,500	18,638,000
FINANCE							
Budget Office	324,200	-	17,500	94,000	6,100	-	441,800
Assessor's Office	561,300	6,500	-	166,100	85,500	-	819,400
Auditor's Office	817,100	11,000	-	242,400	271,800	-	1,342,300
Purchasing	153,300	-	9,000	53,900	10,500	-	226,700
Treasurer's Office	266,900	17.500	-	83,800	64,000	-	414,700
DEPARTMENT TOTAL	2,122,800	17,500	26,500	640,200	437,900	-	3,244,900
PLANNING & CONST. SRVS.							
Physical Planning	397,300	-	-	139,900	68,500	-	605,700
Const. Srvs & Inspection	1,075,600	9,000	-	335,600	200,500	-	1,620,700
DEPARTMENT TOTAL	1,472,900	9,000	-	475,500	269,000	-	2,226,400
BUSINESS & COMM RSRCS.	512,400	-	-	133,800	31,400	-	677,600
FIRE DEPARTMENT							
Fire Administration	311,700	-	-	77,200	78,400	-	467,300
Fire Operations	8,290,400	520,000	-	2,624,700	546,500	-	11,981,600
Life Safety	561,300	7,500	-	161,900	75,300	-	806,000
DEPARTMENT TOTAL	9,163,400	527,500	-	2,863,800	700,200	-	13,254,900
POLICE DEPARTMENT							
Police Admin/Investigation	5,402,500	110,000	-	1,683,600	1,168,500	-	8,364,600
Patrol Division	6,422,800	540,000	-	2,091,000	140,200		9,194,000
DEPARTMENT TOTAL	11,825,300	650,000	-	3,774,600	1,308,700	-	17,558,600
PUBLIC WORKS							
Director's Office	36,000	-	-	8,100	900	-	45,000
Transportation Engineering	1,299,900	80,000	12,000	410,500	159,000	-	1,961,400
DEPARTMENT TOTAL	1,335,900	80,000	12,000	418,600	159,900	-	2,006,400
TRANSFERS		-	-	-	10,293,600	907,000	11,200,600
DEPARTMENT TOTAL	-	-	-	-	10,293,600	907,000	11,200,600
2011 Proposed General Fund	38,612,100	1,476,000	574,600	11,982,700	21,126,100	1,176,500	74,948,000

General Fund Personnel Summary



	2010	2011
Department	Approved	Proposed
Legislative & Executive	33.00	33.50
Management Information Systems	24.00	22.00
Public Administration	160.60	154.60
Finance	31.00	32.00
Planning & Construction Services	24.00	26.00
Business & Community Development	6.00	6.50
Fire Department	140.00	140.00
Police Department	187.00	185.00
Public Works	21.20	22.00
TOTAL	626.80	621.60

General Fund Personnel Summary

	2010	y 2011		
	Approved	Proposed	Difference	Narrative
LEGISLATIVE/EXECUTIVE	Apploved	Troposed	Dinerence	Nullulive
City Council	0.00	0.00	0.00	
Mayor	3.00	3.00	0.00	
Chief Administrative Officer	2.00	2.50	0.50	Shared .5 Information Technician
City Attorney	17.00	17.00	0.00	
Human Resources	11.00	11.00	0.00	
Department Total	33.00	33.50	0.50	
MANAGEMENT INFORMATIONS SYST	EAAC			
Mant Information Systems	24.00	22.00	-2.00	Eliminated 1 System Administrator and 1 Business Analyst
	24.00	22.00	-2.00	Emiliared Foysiem / Arministrator and Foosiness / Marys.
·				
PUBLIC ADMINISTRATION				
City Clerk	7.00	7.00	0.00	AUUEU 7 MICE WKIS, I FUIK MICE WKI, Z SIIEEI UIIU Z DIUG
Maintenance Operations	102.60	96.60	-6.00	& Grnd Supervisors, 1 Facility Project Specialist, 1 Carpenter; Eliminated 3 Mtce Op Leadwkrs, 5 Heavy Equip Operators, 1 Parks & Gardens Lead, 1 Athletic Turf Coord, 1 Sr Sec Specialist, 3 Janitors, 8 Mtce Wkr Helpers;
Library Services	43.50	43.50	0.00	
Recreation & Sr. Services	7.50	7.50	0.00	
Department Total	160.60	154.60	-6.00	
FINANCE				
Finance Administration	3.00	4.00	1.00	Added 1 Contract Administrator
Assessor	10.00	9.00	-1.00	Eliminated 1 Appraiser
Auditor	12.00	13.00	1.00	Added Asst City Auditor, 1 Financial Specialist, eliminated 1 Financial Analyst
Purchasing	2.00	2.00	0.00	Transition for announced retirement
Treasurer	4.00	4.00	0.00	
Department Total	31.00	32.00	1.00	
•				
PLANNING & CONSTRUCTION SERVICE Physical Planning	6	7	1.00	Added 1 Planner II
Construction Srvs & Inspection	18	19	1.00	Added 1 Plans Examiner
Department Total	24	26	2.00	
BUSINESS AND COMMUNITY DEVELO	OPMENT			
Business & Comm Develop.	6.00	6.50	0.50	Added I Financial Analyst, share .5 Information Technician with CAO
Department Total	6.00	6.50	0.50	
FIRE				
Fire Administration	4.00	4.00	0.00	
Firefighting Operations	127.00	127.00	0.00	
Life Safety	9.00	9.00	0.00	
Department Total	140.00	140.00	0.00	
·				
POLICE	107.00	105.00	0.00	Added 1 Carrie and 1 Criminal latel Applied and 1 Apinopl
Police Administration/Patrol	187.00	185.00	-2.00	Added 1 Sergeant, 1 Criminal Intel Analyst, and 1 Animal Shelter Tech; eliminated 4 police officer and 1 Investigator position;
Department Total	187.00	185.00	-2.00	
PUBLIC WORKS				
Director's Office	0.40	0.40	0.00	
Engineering	20.80	21.60	0.80	Added 1 Transportation Planner and .2 Information
	20.00	21.00	0.00	Technician; eliminated .4 Sr Engineering Tech
Department Total	21.20	22.00	0.80	
TOTAL GENERAL FUND FTE'S	626.80	621.60	-5.20	

Divisions

City Council
Mayor's Office
Chief Admin Officer
Attorney's Office
Human Resources

Legislative and Executive Department

The divisions included in this department are responsible for the legislative activity pursuant to the City Charter, enforcement and execution of city ordinances, legal defense of the city, and management of human resources.

Mission and Core Services

The overall mission of this department is to consider and adopt policies, ordinances, and resolutions that impact the city government, and to direct the functions of the rest of the organization.

	2008	2009	2010	2011	Difference
Budgeted FTE's	29.00	33.00	33.00	33.50	0.50

Expenditures	2008 Actual	2009 Actual	2010 Budget	2011 Proposed	Difference
Permanent Salaries	2,223,751	2,142,118	2,486,900	2,521,800	34,900
Overtime	1,650	3,833	0	0	0
Temporaries	102,916	102,110	90,000	90,000	0
Total Personal Services	2,328,317	2,248,061	2,576,900	2,611,800	34,900
Benefits	593,848	547,896	651,300	681,900	30,600
Other Expense	138,622	139,549	160,500	166,200	5,700
Capital Outlay	2,265	7,950	5,000	5,000	0
_					
Department Total	3,063,052	2,943,456	3,393,700	3,464,900	71,200

City Council

The City Council is comprised of nine members, five who serve from geographical districts and four who serve at large. Councilors serve four year terms. The Council is responsible for enacting ordinances; resolutions; adopting an annual budget; raising money for municipal functions through the approval of property tax levies; borrowing; bonding; reviewing various authorities; approving economic development plans; initiating and approving public improvements; protecting public health, safety and welfare through legislation and licensing.

Budgeted FTE's	2008	2009	2010	2011	Difference
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There are no fulltime, permanent employees assigned to this division.

	2008	2009	2010	2011	Difference
Expenditures	Actual	Actual	Budget	Proposed	Difference
Personal Services					_
Permanent Salaries	-	-	-	-	-
Overtime	-	-	-	-	-
Temporaries	93,796	90,947	90,000	90,000	-
Total Salaries	93,796	90,947	90,000	90,000	-
Benefits	7,972	7,326	13,200	6,400	(6,800)
Other Expense					
Materials & Supplies	1,631	542	2,800	2,800	-
Services	22,179	17,136	32,000	32,000	-
Utilities & Maintenance	500	183	800	800	-
Other	12,380	11,885	11,200	11,200	-
Total Other Expense	36,690	29,746	46,800	46,800	-
Division Total	138,458	128,019	150,000	143,200	(6,800)

		2008		2010	2011
Gene	eral Fund Expense Detail	Actual	2009 Actual	Approved	Proposed
City (Council - 110-110-1101				
PERSC	DNAL SERVICES				
5103	Other Wages	93,796	90,947	90,000	90,000
	TOTAL	93,796	90,947	90,000	90,000
EMPLO	OYEE BENEFITS				
5121	PERA Retirement	1,093	1,000	6,300	2,000
5122	FICA - Social Security	5,526	5,010	5,600	3,100
5123	FICA - Medicare	1,353	1,316	1,300	1,300
	TOTAL	7,972	7,326	13,200	6,400
OTHE	S EVOENDITUDES				
_	R EXPENDITURES				
5200	Office Supplies	751	300	1,000	1,000
5201	Computer Supplies/Software	-	168	1,000	1,000
5202	Audiovisual & Photography	277	-	500	500
5219	Other Miscellaneous Supplies	603	74	300	300
5319	Other Professional Services	11,665	10,750	10,000	10,000
5331	Travel/Training	2,495	210	12,000	12,000
5355	Printing & Copying	8,019	6,176	10,000	10,000
5404	Equipment/Machinery Repair & Mtc	500	183	800	800
5433	Dues & Subscription	533	1,254	1,000	1,000
5441	Other Services & Charges	8,454	7,924	8,000	8,000
5443	Board & Meeting Expenses	3,393	2,707	2,200	2,200
	TOTAL	36,690	29,746	46,800	46,800
DIVIS	ION TOTAL	138,458	128,019	150,000	143,200

Mayor's Office

The Mayor's Office provides leadership and direction to the Executive Branch of city government. The Mayor serves as chief executive officer of the city, provides leadership to the community and serves as the identifiable representative of the city. The Mayor's Office provides policy initiatives to the City Council to help direct the vision of the community.

Budgeted FTE's	2008	2009	2010	2011	Difference
Mayor	1.0	1.0	1.0	1.0	-
1105 Comm/Policy Officer	-	-	-	1.0	1.0
135 Public Info Coordinator	1.0	1.0	1.0	-	(1.0)
6 Senior Secretary Spec.	1.0	1.0	1.0	-	(1.0)
126 Information Technician	-	-	-	1.0	1.0
Division Total	3.0	3.0	3.0	3.0	-

	2008	2009	2010	2011	
Expenditures	Actual	Actual	Budget	Proposed	Difference
Personal Services					
Permanent Salaries	169,976	108,009	213,400	198,800	(14,600)
Overtime	691	-	-	-	-
Temporaries	-	250	-	-	-
Total Salaries	170,667	108,259	213,400	198,800	(14,600)
Benefits	45,864	27,607	57,100	54,200	(2,900)
Other Expense					
Materials & Supplies	1,526	941	1,000	1,700	700
Services	3,252	654	3,100	3,100	-
Utilities & Maintenance	4,600	6,247	1,000	2,000	1,000
Other	2,725	6,244	6,900	7,800	900
Total Other Expense	12,103	14,086	12,000	14,600	2,600
Division Total	228,634	149,952	282,500	267,600	(14,900)

		2008		2010	2011
Gene	eral Fund Expense Detail	Actual	2009 Actual	Approved	Proposed
Mayo	or's Office - 110-110-1102				_
PERSC	DNAL SERVICES				
5100	Permanent Salaries	169,976	108,009	213,400	198,800
5101	Premium Pay	691	-	-	-
5103	Other Wages	_	250	-	-
	TOTAL	170,667	108,259	213,400	198,800
EMPLO	OYEE BENEFITS				
5121	PERA Retirement	8,972	3,947	14,500	12,900
5122	FICA - Social Security	9,973	6,531	13,200	12,300
5123	FICA - Medicare	2,332	1,527	3,100	2,900
5124	Medical Insurance	21,889	13,610	22,600	22,600
5125	Dental Insurance	986	784	1,200	1,200
5126	Life Insurance	364	221	500	500
5127	Health Care Savings Plan (HCSP)	1,348	987	2,000	1,800
	TOTAL	45,864	27,607	57,100	54,200
OTHER	R EXPENDITURES				
5200	Office Supplies	1,247	214	1,000	1,000
5219	Other Miscellaneous Supplies	-	535	-	500
5241	Small Equip-Office/Operating	279	192	_	200
5322	Postage	-	-	100	100
5331	Travel/Training	3,252	654	3,000	3,000
5355	Printing & Copying	4,600	6,247	1,000	2,000
5433	Dues & Subscription	198	225	500	300
5441	Other Services & Charges	82	1,713	400	1,500
5443	Board & Meeting Expenses	495	971	1,000	1,000
5444	Mayor's Contingent Account	1,950	3,335	5,000	5,000
	TOTAL	12,103	14,086	12,000	14,600
DIVIS	ION TOTAL: MAYOR'S OFFICE	228,634	149,952	282,500	267,600

Chief Administrative Officer

The Chief Administrative Officer serves as the city under the guidelines established by the home rule charter. The Chief Administrative Officer (CAO) is appointed by and serves at the pleasure of the Mayor. The CAO appoints the department directors, other than the city attorney, who is appointed by the Mayor. The CAO's is responsible for the day to day operations of the departments of the city and to promulgate the policy directives of the Mayor and the City Council.

The city reorganizations have impacted this division in 2009 and 2010. The business development function was moved into Community Resources in 2009 and is it's own department called Business and Community Development Resources in 2010. Also, the positions of Chief Financial Officer, Public Administration Director are now budgeted in their respective departments and the Chief Operations Officer position was eliminated.

Budgeted FTE's	2008	2009	2010	2011	Difference
Res Chief Admin Officer	1.0	1.0	1.0	1.0	_
1170 Chief Financial Officer	-	1.0	-	-	-
1145 Chief Optns Officer	-	1.0	-	-	-
1135 Comm Rscs Director	-	1.0	-	-	-
1135 Public Admin Director	-	1.0	-	-	-
9 Executive Assistant	-	-	-	1.0	1.0
129 Admin Info Specialist	-	1.0	1.0	-	(1.0)
1125 Mgr. Business Dev.	1.0	-	-	-	-
142 Business Developer	1.0	-	-	-	-
126 Information Technician	2.0	-	-	0.5	0.5
Division Total	5.0	6.0	2.0	2.5	0.5

	2008	2009	2010	2011	
Expenditures	Actual	Actual	Budget	Proposed	Difference
Personal Services					
Permanent Salaries	358,628	171,048	171,200	194,200	23,000
Overtime	-	304	-	-	-
Temporaries	-	10,000	-	-	-
Total Salaries	358,628	181,352	171,200	194,200	23,000
Benefits	84,456	42,351	44,500	51,200	6,700
Other Expense					
Materials & Supplies	2,538	643	2,000	2,000	-
Services	3,972	4,505	2,000	2,000	-
Utilities & Maintenance	3,797	-	300	300	-
Other	7,990	11,123	2,800	6,300	3,500
Total Other Expense	18,297	16,271	7,100	10,600	3,500
Division Total	461,381	239,974	222,800	256,000	33,200

	2008		2010	2011
General Fund Expense Detail	Actual	2009 Actual	Approved	Proposed
Chief Administrative Officer - 110-110-1103				
PERSONAL SERVICES				
5100 Permanent Salaries	358,628	171,048	171,200	194,200
5101 Premium Pay	-	304	-	-
5103 Other Wages		10,000	-	-
TOTAL	358,628	181,352	171,200	194,200
EMPLOYEE BENEFITS				
5121 PERA Retirement	21,927	12,276	11,500	13,100
5122 FICA - Social Security	21,601	11,220	10,600	12,000
5123 FICA - Medicare	6,440	2,624	2,500	2,800
5124 Medical Insurance	28,714	13,037	16,900	19,800
5125 Dental Insurance	1,832	1,072	1,000	1,200
5126 Life Insurance	728	325	400	500
5127 Health Care Savings Plan (HCSP)	3,214	1,797	1,600	1,800
TOTAL	84,456	42,351	44,500	51,200
OTHER EXPENDITURES				
5200 Office Supplies	2,022	643	1,000	1,000
5200 Office Supplies 5201 Computer Supplies/Software	2,022	-	500	500
5219 Other Miscellaneous Supplies	516	_	500	500
5331 Travel/Training	3,621	4,505	2,000	2,000
5335 Local Mileage Reimbursement	351	-,505	2,000	2,000
5404 Equipment/Machinery Repair & Mtc	-	_	300	300
5418 Vehicle/Equip Lease (Long-term)	3,797	4,899	300	300
5433 Dues & Subscription	1,000	126	500	500
5435 Books & Pamphlets	-	199	500	500
5441 Other Services & Charges	4,093	4,660	1,000	4,000
5443 Board & Meeting Expenses	2,897	1,239	500	1,000
TOTAL	18,297	16,271	7,100	10,600
DIVISION TOTAL	461,381	239,974	222,800	256,000

City Attorney's Office

Provides legal advice and services, as needed, to the City and related agencies. In the citywide reorganization, the Human Rights Office was merged into the Attorney's Office in 2008. Duties associated with that function includes providing advice, education, and enforcement of the city's Human Rights ordinance and related regulations.

Budgeted FTE's	2008	2009	2010	2011	Difference
Res City Attorney	1.0	1.0	1.0	1.0	-
5 Assistant Attorney	7.0	7.0	10.0	10.0	-
10 Claims Adjuster	1.0	1.0	1.0	1.0	-
131 Paralegal	1.0	1.0	2.0	2.0	-
Res EEO Compliance Officer	1.0	1.0	1.0	1.0	-
6 Sr Secretarial Spec	2.0	2.0	1.0	1.0	-
129 Admin Legal Assistant	-	-	-	1.0	1.0
126 Information Technician	2.0	2.0	1.0	-	(1.0)
Division Total	15.0	15.0	17.0	17.0	-

	2008	2009	2010	2011	Difference
Expenditures	Actual	Actual	Budget	Proposed	Difference
Personal Services					_
Permanent Salaries	1,231,266	1,278,998	1,398,000	1,424,400	26,400
Overtime	155	30	-	-	-
Temporaries	9,120	913	-	-	-
Total Salaries	1,240,541	1,279,941	1,398,000	1,424,400	26,400
Benefits	323,680	319,607	356,800	356,600	(200)
Other Expense					
Materials & Supplies	5,026	6,699	4,200	4,200	-
Services	16,867	6,982	9,500	10,600	1,100
Utilities & Maintenance	462	4,243	3,000	4,500	1,500
Other	24,105	23,768	32,000	29,000	(3,000)
Total Other Expense	46,460	41,692	48,700	48,300	(400)
Capital Outlay	2,265	7,950	5,000	5,000	
Division Total	1,612,946	1,649,190	1,808,500	1,834,300	25,800

		2008		2010	2011
Gene	eral Fund Expense Detail	Actual	2009 Actual	Approved	Proposed
City A	Attorney's Office - 110-110-1104				
DEDCC	DNAL SERVICES				
		1 021 077	1 070 000	1 200 000	1 404 400
5100	Permanent Salaries Premium Pay	1,231,266 155	1,278,998 30	1,398,000	1,424,400
5101 5103	Other Wages	9,120	913	-	-
3103	TOTAL	1,240,541	1,279,941	1,398,000	1,424,400
EMADI (OYEE BENEFITS				
		70.002	7/.050	00.400	00.100
5121 5122	PERA Retirement	72,283	76,250	89,400	99,100
5122	FICA - Social Security FICA - Medicare	74,746 17,725	77,530 18,132	86,700 20,300	88,300 20,700
5123	Medical Insurance	17,725	101,946	113,300	113,300
5124	Dental Insurance	5,869	6,000	6,800	6,800
5126	Life Insurance	2,389	2,340	3,100	3,100
5127	Health Care Savings Plan (HCSP)	28,718	37,409	37,200	25,300
5127	TOTAL	323,680	319,607	356,800	356,600
OTHE	R EXPENDITURES				
5200	Office Supplies	4,839	6.609	4,000	4,000
5241	Small Equip-Office/Operating	187	90	200	200
5304	Legal Services	3,558	1,322	3,000	3,000
5319	Other Professional Services	635	1,522	5,000	5,000
5331	Travel/Training	10,720	3,910	5,400	5,400
5335	Local Mileage Reimbursement	1,901	1,477	1,000	2,000
5355	Printing & Copying	53	273	100	200
5404	Equipment/Machinery Repair & Mtc	462	-	3,000	500
5418	Vehicle/Equip Lease (Long-term)		4,243	2,222	4,000
5433	Dues & Subscription	23,160	21,700	21,000	21,000
5441	Other Services & Charges	945	2,068	11,000	8,000
	TOTAL	46,460	41,692	48,700	48,300
CAPIT	AL OUTLAY				
	Library Materials	2,265	7,950	5,000	5,000
	TOTAL	2,265	7,950	5,000	5,000
DIVIS	ION TOTAL	1,612,946	1,649,190	1,808,500	1,834,300

General Fund Revenue Detail	2008 Actual	2009 Actual	2010 Approved	2011 Proposed
City Attorney's Office - 110-110-1104				
REVENUE SOURCE 4209 Miscellaneous Federal Grants 4654 Other Reimbursements	128,500 2,423	145,485 1,069	14,000	21,600
4730 Transfer from Police Grant Fund			72,100	78,300
DIVISION TOTAL	130,923	146,554	86,100	99,900

Human Resources

Provide human resources management and labor relations support services to the operating departments. The division also provides worker's compensation claims handling and loss control.

Budgeted FTE's	2008	2009	2010	2011	Difference
1140 Mgr, Human Resources	-	1.0	1.0	1.0	-
11 Labor Relations Spec.	1.0	2.0	-	1.0	1.0
10A Sr HR Generalist	-	-	-	1.0	1.0
10 HR Generalist	-	-	-	1.0	1.0
137 Personnel Tech II	1.0	1.0	1.0	-	(1.0)
9 HR Technician	-	-	-	2.0	2.0
131 Personnel Analyst	1.0	1.0	3.0	1.0	(2.0)
10A Employee Benefit Admin	-	-	-	1.0	1.0
136 Employee Benefits Spec	1.0	1.0	1.0	-	(1.0)
10 Employee Benefits Rep	-	-	-	1.0	1.0
9 Employee Benefits Tech	2.0	2.0	2.0	-	(2.0)
6 Sr Secretarial Specialist	-	1.0	1.0	1.0	-
127 HR Assistant	-	-	-	1.0	1.0
121 Clerical Support Tech	-	2.0	2.0	-	(2.0)
Division Total	6.0	11.0	11.0	11.0	-

Expenditures	2008 Actual	2009 Actual	2010 Budget	2011 Proposed	Difference
Personal Services					
Permanent Salaries	463,881	584,063	704,300	704,400	100
Overtime	804	3,499	-	-	-
Temporaries	-	-	-	-	-
Total Salaries	464,685	587,562	704,300	704,400	100
Benefits	131,876	151,005	179,700	213,500	33,800
Other Expense					
Materials & Supplies	3,006	6,796	10,000	10,000	-
Services	5,161	10,608	14,900	14,900	-
Utilities & Maintenance	4,779	5,108	10,500	10,500	-
Other	12,126	15,242	10,500	10,500	-
Total Other Expense	25,072	37,754	45,900	45,900	-
Division Total	621,633	776,321	929,900	963,800	33,900

		2008		2010	2011
Gene	eral Fund Expense Detail	Actual	2009 Actual	Approved	Proposed
Humo	an Resources - 110-110-1106				
DEDCC	DNAL SERVICES				
		4/2 001	504072	704 200	70.4.400
5100	Permanent Salaries	463,881	584,063	704,300	704,400
5101	Premium Pay	804	3,499	_	-
5103	Other Wages			- 70 / 200	70.4.400
	TOTAL	464,685	587,562	704,300	704,400
EMPLO	OYEE BENEFITS				
5121	PERA Retirement	25,531	33,895	43,600	48,300
5122	FICA - Social Security	27,536	35,455	40,600	43,700
5123	FICA - Medicare	5,052	8,292	9,500	10,200
5124	Medical Insurance	55,748	62,375	73,800	85,400
5125	Dental Insurance	3,464	4,176	4,200	5,400
5126	Life Insurance	1,040	1,274	2,000	2,000
5127	Health Care Savings Plan (HCSP)	13,505	5,538	6,000	18,500
	TOTAL	131,876	151,005	179,700	213,500
OTHER	R EXPENDITURES				
5200	Office Supplies	2,022	5,441	6,000	6,000
5201	Computer Supplies/Software	984	1,355	2,000	2,000
5219	Other Miscellaneous Supplies	-	-	2,000	2,000
5319	Other Professional Services	-	3,960	5,000	5,000
5321	Phone Service	1,146	199	900	900
5331	Travel/Training	3,620	4,931	5,000	5,000
5355	Printing & Copying	395	1,518	4,000	4,000
5404	Equipment/Machinery Repair & Mtc	4,779	-	4,500	4,500
5418	Vehicle/Equip Lease (Long-term)	-	5,108	6,000	6,000
5433	Dues & Subscription	496	1,569	3,000	3,000
5435	Books & Pamphlets	-	-	2,500	2,500
5441	Other Services & Charges	3,000	4,626	5,000	5,000
5446	Tuition Reimbursement	8,630	9,047	_	_
	TOTAL	25,072	37,754	45,900	45,900
DIVIS	ION TOTAL	621,633	776,321	929,900	963,800

Management Information Services

Provides services for city departments and authorities in the area of financial accounting, payroll, special assessments, sales tax, purchasing, building inspections, city clerk, utility billing/receivables, and assessor's data base. Serves as a clearinghouse for personal computer questions, configurations, installations, in addition to advisors in most software and hardware acquisitions and local area (LAN) development. Mapping and geographical information (GIS) development is also a major program.

Budgeted FTE's	2008	2009	2010	2011	Difference
1145 Chief Info Officer	-	-	-	1.0	1.0
1125 Manager, MIS	1.0	1.0	1.0	1.0	-
1125 Manager, IT Opts	-	-	-	1.0	1.0
1125 Manager, Desktop Sppt	-	-	-	1.0	1.0
1085 Assistant Manager, MIS	-	1.0	1.0	-	(1.0)
138 Sr System Admin	_	-	-	1.0	1.0
137 Sr Programmer Analyst	3.0	3.0	3.0	2.0	(1.0)
137 Database Admin	_	1.0	1.0	1.0	-
137 System Administrator	-	-	-	1.0	1.0
136 Programmer Analyst	2.0	2.0	2.0	2.0	-
137 Network Admin	2.0	2.0	3.0	2.0	(1.0)
137 Application Admin	-	-	-	1.0	1.0
131 Graphics Coordinator	1.0	1.0	1.0	1.0	-
133 GIS Specialist	2.0	2.0	2.0	2.0	-
133 Mobile App Specialist	-	-	1.0	1.0	-
133 Prgm/Web Devlpmnt	-	-	1.0	-	(1.0)
131 Support Analyst	2.0	3.0	5.0	3.0	(2.0)
32 Project Coordinator	-	-	1.0	-	(1.0)
129 Quality Analyst	2.0	1.0	1.0	-	(1.0)
126 Information Technician	1.0	1.0	1.0	1.0	-
Division Total	16.0	18.0	24.0	22.0	(2.0)

		2009		2011	
Expenditures	2008 Actual	Actual 2	2010 Budget	Proposed	Difference
Personal Services					
Permanent Salaries	954,616	1,039,148	1,457,300	1,436,000	(21,300)
Overtime	2,603	10,812	6,000	19,000	13,000
Temporaries	1,164	-	-	-	-
Total Salaries	958,383	1,049,960	1,463,300	1,455,000	(8,300)
Benefits	281,079	294,201	390,700	429,400	38,700
Other Expense					
Materials & Supplies	126,093	150,135	153,600	424,000	270,400
Services	19,148	44,765	98,500	269,600	171,100
Utilities & Maintenance	72,476	81,125	90,800	90,800	-
Other	1,839	116	300	6,900	6,600
Total Other Expense	219,556	276,141	343,200	791,300	448,100
Division Total	1,459,018	1,620,302	2,197,200	2,675,700	478,500

		2008		2010	2011
Gene	eral Fund Expense Detail	Actual	2009 Actual	Approved	Proposed
Mana	agement Information Systems - 110-117-	1107			_
PERSC	DNAL SERVICES				
5100	Permanent Salaries	954,616	1,039,148	1,457,300	1,436,000
5101	Premium Pay	2,603	10,812	6,000	19,000
5103	Other Wages	1,164	-	-	
	TOTAL	958,383	1,049,960	1,463,300	1,455,000
FMPI (OYEE BENEFITS				
5121	PERA Retirement	58,619	66,362	92,100	103,000
5122	FICA - Social Security	57,135	62,565	86,100	92,400
5123	FICA - Medicare	13,362	14,632	20,100	21,600
5124	Medical Insurance	132,759	129,948	167,000	186,300
5125	Dental Insurance	5,460	6,144	8,600	8,400
5126	Life Insurance	2,366	2,496	4,100	4,000
5127	Health Care Savings Plan (HCSP)	11,378	12,054	12,700	13,700
	TOTAL	281,079	294,201	390,700	429,400
OTHE	D EVDENIDITI IDEC				
_	R EXPENDITURES	1 700	0.004	1 000	1 000
5200	Office Supplies	1,729	2,094	1,800	1,800
5201	Computer Supplies/Software	115,330	141,716	145,800	413,200
5203 5241	Paper/Stationery/Forms	8,106 928	4,826 1,499	4,000 2,000	4,000 5,000
	Small Equip-Office/Operating				
5309 5319	MIS Services Other Professional Services	11,067 2,483	17,850 14,755	2,200	2,200
5320	Data Services	2,483	14,755 266	24,000 42,000	99,500 129,400
5320	Phone Services	- 257	200	42,000 2,500	6,000
5331	Travel/Training	3,360	- 7,374	2,300	25,000
5335	•	3,360 652	7,374 905	21,000 800	
5355 5355	Local Mileage Reimbursement	1,329	905 3,615		1,500
5404	Printing & Copying Equipment/Machinery Repair & Mtc	72,476	81,125	6,000 90,800	6,000 90,800
5433	Dues & Subscription	72,476 275	61,125 70	300	6,900
5441	Other Services & Charges	1,564	46	-	0,700
J 44 1	TOTAL	219,556	276,141	343,200	791,300
	IOI/IL	217,000	2/0,141	J4J,ZUU	7 7 1 ,500
DIVIS	ION TOTAL	1,459,018	1,620,302	2,197,200	2,675,700

General Fund Revenue Detail	2008	2009	2010	2011
	Actual	Actual	Approved	Proposed
Management Information Systems - 110-117-	1107			
REVENUE SOURCE 4310 Assessment Cost Services 4320 MIS Services	1,629	3,864	2,500	2,500
	2,135	2,766	2,500	1,500
DIVISION TOTAL	3,764	6,630	5,000	4,000

Divisions

City Clerk
Maintenance Operations
Library Services
Parks and Recreation

Public Administration

The department provides the overall administration and support services for city government in the areas of City Clerk, facilities management, architecture and capital planning. The functions of of Maintenance Operations include Street Maintenance, Building and Buildings and Grounds, Traffic and Parking, and Park Maintenance. The divisions of Library Services and Parks and Recreation were transferred into the department in 2011, its own department.

into its own department.

Mission and Core Services

The department's mission is to provide internal and external support services and administration for the respective areas of duties and responsibilities and the diverse functions of the divisions within the Public Administration Department.

	2008	2009	2010	2011	Difference
Budgeted FTE's	170	137	161	155	(6)

ence
4,200)
(700)
5,500
9,400)
2,700
1,900
_
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Department Total	17,670,707	17,506,150	18,472,800	18,638,000	165,200
	,,,	,,	,,,	,,	,

City Clerk

Budgeted FTE's

1100 City Clerk

1165 Director, Public Admin

Secretary to the City Council, Charter Commission, Alcohol, Gambling and Tobacco Commission and the Mayor's Appointment Advisory Committee. Maintains the Official Proceedings and the Legislative Code. Administers the information management program (records retention and records center). Performs the required functions of Municipal Clerk, as required by law, in the areas of elections, voter registration and issuance of licenses.

2009

1.0

1.0

2010

1.0

1.0

2011

1.0

1.0

Difference

2008

1.0

1.0

1100 City Clork	1.0	1.0	1.0	1.0	
1055 Assistant City Clerk	1.0	1.0	1.0	1.0	-
129 Admin Info Specialist	2.0	2.0	3.0	3.0	-
126 Information Tech	2.0	2.0	1.0	1.0	-
Division Total	7.0	7.0	7.0	7.0	-
	2008	2009	2010	2011	
Expenditures	Actual	Actual	Budget	Proposed	Difference
Personal Services					
Permanent Salaries	344,499	373,763	481,800	476,400	(5,400)
Overtime	1,482	460	1,000	1,000	-
Temporaries	59,977	46,307	55,000	60,000	5,000
Total Salaries	405,958	420,530	537,800	537,400	(400)
Benefits	118,742	125,912	138,100	150,700	12,600
Other Expense					
Materials & Supplies	2,207	3,783	4,600	4,600	-
Services	4,643	37,539	12,000	22,000	10,000
Utilities & Maintenance	7,969	7,970	9,000	10,000	1,000
Other	5,260	16,186	4,900	4,900	-
Total Other Expense	20,079	65,478	30,500	41,500	11,000
Capital Outlay	-	-	-	-	-
Division Total	544,779	611,920	706,400	729,600	23,200

		2008		2010	2011
Gene	ral Fund Expense Detail	Actual	2009 Actual	Approved	Proposed
City C	Clerk - 110-121-1211				
PERSC	DNAL SERVICES				
5100	Permanent Salaries	344,499	373,763	481,800	476,400
5101	Premium Pay	1,482	460	1,000	1,000
5103	Other Wages	59,977	46,307	55,000	60,000
	TOTAL	405,958	420,530	537,800	537,400
EMPLO	DYEE BENEFITS				
5121	PERA Retirement	20,514	23,282	32,200	32,800
5122	FICA - Social Security	21,070	22,682	33,300	33,300
5123	FICA - Medicare	4,928	5,305	7,800	7,800
5124	Medical Insurance	60,555	56,338	56,500	56,500
5125	Dental Insurance	2,073	2,304	2,700	2,700
5126	Life Insurance	898	936	1,300	1,300
5127	Health Care Savings Plan (HCSP)	8,704	15,065	4,300	16,300
	TOTAL	118,742	125,912	138,100	150,700
OTHER	R EXPENDITURES				
5200	Office Supplies	2,025	3,422	2,100	2,100
5200	Computer Supplies/Software	2,023	5,422	500	500
5219	Other Miscellaneous Supplies	182	361	2,000	2,000
5331	Travel/Training	737	828	2,000	2,000
5355	Printing & Copying	3,906	36,711	10,000	20,000
5404	Equipment/Machinery Repair & Mtc	7,969	7,970	9,000	10,000
5412	Building Rental	1,000	940	1,000	1,000
5433	Dues & Subscription	295	330	400	400
5441	Other Services & Charges	3,965	14,916	3,500	3,500
5-1-1	TOTAL	20,079	65,478	30,500	41,500
DIVIS	ION TOTAL	544,779	611,920	706,400	729,600

	2008	2009	2010	2011
General Fund Revenue Detail	Actual	Actual	Approved	Proposed
City Clerk - 110-121-1211				
REVENUE SOURCE				
4101 Liquor License	394,354	386,126	385,000	385,000
4102 Beer License	13,877	13,957	14,000	14,000
4105 Hotel License	6,572	6,232	6,500	6,500
4106 Garbage Collection	14,877	13,850	14,000	14,000
4107 Horse & Carriage	697	497	700	700
4108 Emergency Wrecker License	6,256	6,225	5,000	5,000
4109 Gas Station License	8,669	9,514	8,500	8,500
4111 Pawnbroker License	1,356	1,626	1,300	1,300
4112 Peddler's License	619	726	500	500
4113 Precious Metal Dealer	2,008	2,010	1,200	1,200
4114 Pet Shop License	516	234	500	500
4115 Dog & Cat Hospitals License	458	237	300	300
4116 Dog Kennels License	563	200	400	400
4117 Massage Parlor	5,268	6,983	5,000	5,000
4118 Cigarette License	14,125	13,875	15,000	15,000
4119 Motor Vehicle - Dealer	4,438	4,650	4,400	4,400
4119 Motor Vehicle - Rental	1,645	1,750	1,600	1,600
4120 Taxi Permit	5,022	9,257	5,300	5,300
4121 Coin Operating Device	9,924	4,034	9,000	9,000
4122 Pool & Bowling	2,058	2,160	2,000	2,000
4150 Pet License	20,433	24,537	18,000	18,000
4170 Misc. Permits & Licenses	4,214	5,315	55,700	700
4307 Planning/Zoning Fees	11,992	12,166	8,000	8,000
4470 License Penalties	11,719	9,225	8,000	8,000
4644 Miscellaneous Sales	39,897	85,821	10,000	45,000
4700 Other Sources		44		
DIVISION TOTAL	581,557	621,251	579,900	559,900

Maintenance Operations

reorganization The new Maintenance Operations Division was created the by in plan combining several Facilities Management and divisions from five separate departments Architect's of Administrative Shop Services; Grounds and Equipment from the Library; the Radio function from Police; Traffic Maintenance and Street/Park Maintenance from Public Works. all maintenance The purpose of putting division for Other functions under was improved performance and efficiencies. maintenance functions reporting this division outside of the General Fund are Fleet, Parking, and Street Lighting.

Budgeted FTE's	2008	2009	2010	2011	Difference
1115 Mgr, Fleet Services	0.8	0.8	0.8	0.8	-
1080 St Mtce Supervisor	1.0	1.0	1.0	3.0	2.0
1080 City Forester	1.0	1.0	1.0	1.0	-
1115 City Architect	1.0	1.0	1.0	1.0	-
1135 Property Manager	-	1.0	-	-	-
1100 Building Mtce Spvsr	1.0	-	-	-	-
1080 Spvsr Real Property	1.0	1.0	-	-	-
1075 Spvsr Facilites Opts	1.0	1.0	1.0	1.0	-
1075 Spvsr Traffic/Pkng Mtce	-	-	1.0	1.0	-
1075 Spvsr, Bldgs/Grounds	-	-	-	2.0	2.0
36 Project Architect	1.0	-	=	-	-
33 Facilities Project Spec	-	-	-	1.0	1.0
32 Mtc Optns Leadwkr	3.0	4.0	4.0	1.0	(3.0)
32 Parks Leadworker	1.0	1.0	1.0	-	(1.0)
30 Athletic Turf Coordntor	1.0	1.0	1.0	-	(1.0)
27 Heavy Equip Operator	25.0	23.0	32.0	27.0	(5.0)
27 Park Mtceworker	12.0	9.0	11.0	12.0	1.0
26 Traffic Mtceperson	4.0	4.0	4.0	4.0	-
22 Maintenanceworker	6.0	8.0	10.0	19.0	9.0
31 Master Plumber	1.0	1.0	1.0	1.0	-
31 Master Electrician	1.0	1.0	1.0	1.0	-
29 Electrician	1.0	1.0	2.0	2.0	-
29 Carpenter	2.0	2.0	2.0	3.0	1.0
29 Painter	1.0	1.0	1.0	1.0	-
29 Plumber	1.0	1.0	1.0	1.0	-
26 Building Mtceperson	3.0	2.0	3.0	3.0	-
33 Elec Tech Leadworker	-	1.0	1.0	1.0	-
31 Electronics Technician	-	1.0	1.0	1.0	-
25 Janitorial Supervisor	1.0	2.0	2.0	2.0	-
16 Mtce Worker Helper	-	-	8.0	-	(8.0)
133 Senior Buyer	-	-	0.8	0.8	-
122 Janitor II	1.0	1.0	1.0	1.0	-
121 Janitor I	4.0	6.0	8.0	5.0	(3.0)
7 Admin Sec Specialist	1.0	1.0	1.0	-	(1.0)
Division Total	78.0	77.8	102.6	96.6	(6.0)

2008 Actual 2009 Actual 2010 Budget 2011 Proposed Expenditures Difference Personal Services Permanent Salaries 3,986,488 4,961,241 5,051,600 4,968,100 (83,500)Overtime 204,722 174,649 169,000 169,000 140,352 2,701 **Temporaries** 262,600 323,100 60,500 **Total Salaries** 4,331,562 5,138,591 5,483,200 5,460,200 (23,000)**Benefits** 1,276,064 1,511,413 1,614,500 1,609,400 (5,100)Other Expense Materials & Supplies 2,103,879 2,026,900 188,300 1,761,069 2,215,200 Services 362,207 315,042 425,000 411,000 (14,000)Utilities & Maintenance 2,662,218 2,560,883 2,929,700 2,958,700 29,000 Other 830,674 792,025 849,300 871,100 21,800 Total Other Expense 5,616,168 5,771,829 6,230,900 6,456,000 225,100 Division Total 11,223,794 12,421,833 13,328,600 13,525,600 197,000

		2008		2010	2011
	eral Fund Expense Detail	Actual	2009 Actual	Approved	Proposed
Main	tenance Operations - 110-121-1217				
DEDCC	NAME OF DATE OF COLUMN ASSESSMENT OF COLUMN ASSESSM				
5100	DNAL SERVICES Permanent Salaries	3,986,488	4,961,241	5,051,600	4,968,100
5100	Premium Pay	204,722	174,649	169,000	169,000
5103	Other Wages	140,352	2,701	262,600	323,100
3103	TOTAL	4,331,562	5,138,591	5,483,200	5,460,200
	1017/12	7,001,002	3,130,371	3,403,200	3,400,200
EMPL	OYEE BENEFITS				
5121	PERA Retirement	249,929	306,144	341,400	348,700
5122	FICA - Social Security	261,572	311,553	340,000	338,500
5123	FICA - Medicare	61,202	72,821	79,500	79,300
5124	Medical Insurance	599,607	690,479	753,200	744,300
5125	Dental Insurance	27,803	35,661	38,500	37,100
5126	Life Insurance	11,833	14,314	17,600	17,400
5127	Health Care Savings Plan (HCSP)	64,118	80,441	44,300	44,100
	TOTAL	1,276,064	1,511,413	1,614,500	1,609,400
	R EXPENDITURES				
5200	Office Supplies	7,003	5,770	8,100	8,100
5201	Computer Supplies/Software	3,010	7,720	3,400	8,500
5202	Audiovisual & Photography	274	1,794	700	400
5205	Safety & Training Materials	4,155	8,814	5,300	8,900
5210	Plant/Operating Supplies	5,861	5,612	5,500	5,500
5211	Cleaning/Janitorial Supplies	52,083	65,261	43,100	53,800
5212	Motor Fuels	328,542	251,113	313,800	277,000
5215	Shop Materials	-	-	25,000	25,000
5218	Uniforms	12,963	20,954	22,200	19,900
5219	Other Miscellaneous Supplies	28,315	51,141	27,800	43,900
5220	Repair & Maintenance Supplies	243,270	337,792	184,700	288,900
5222	Blacktop	276,502	316,293	382,800	288,100
5223	Salt & Sand	537,504	676,591	754,000	898,000
5224	Gravel & Other Mtce Materials	112,688	132,229	128,800	135,200
5225	Park/Landscape Materials	45,699	52,743	33,000	40,000
5226	Sign & Signal Materials	55,298	70,242	57,600	69,000
5228	Painting Supplies	14,459	20,405	12,800	14,900
5240	Small Tools	15,914	34,334	11,300	19,100
5241	Small Equip-Office/Operating	17,529	45,071	7,000	11,000
5305	Medical Svcs/Testing Fees	5,012	245	3,800	1,300
5310	Contract Services	100,826	37,337	69,500	90,000

C =	and Found Foundation District	2008	2000 Antural	2010	2011
	eral Fund Expense Detail		2009 Actual	Approved	Proposed
Main 5319	tenance Operations - 110-120-1217 cor Other Professional Services	1 11nuea 56,727	81,878	118,000	100,000
5320	Data Services	1,640	2,160	2,900	2,900
5321	Phone Service	1,640	143,519	155,000	155,100
5331	Travel/Training	2,888	5,802	8,800	9,900
5335		2,000 48,197	3,802 41,867	62,800	47,800
5355	Local Mileage Reimbursement	832	2,234	4,200	4,000
5381	Printing & Copying	463,321	408,881	4,200 593,000	593,000
5382	Electricity Water Cas & Source	463,321 727,112			
	Water, Gas & Sewer		565,208	867,700	742,700
5384	Refuse Disposal	68,223 4,515	74,753 359	72,000	73,500
5385 5386	Oil Steam	142,753		8,000	8,000
		142,/33	153,359	170,000	170,000
5399 5401	Skywalk Expenses	- 44 0/ F	28,038	28,000	28,000
	Bldg/Structure Repair & Mtc	44,065	120,631	78,500	125,000
5403	Street Repair & Mtc	598	4,982	-	-
5404	Equipment/Machinery Repair & Mtc	27,202	24,567	22,500	23,500
5409	Fleet Services Charges	1,184,429	1,180,105	1,090,000	1,195,000
5411	Land Rental/Easements	2,410	1,967	1,600	1,600
5412	Building Rental	243,209	225,258	225,000	225,300
5415	Vehicle/Equip Rent (Short-term)	453,521	447,131	446,000	446,700
5418	Vehicle/Equip Lease (Long-term)	24,568	6,978	20,600	18,800
5419	Other Rentals	2,400	26,946	29,700	28,300
5433	Dues & Subscription	1,477	1,743	3,700	2,700
5435	Books & Pamphlets	-	484	500	500
5438	Licenses	355	1,041	900	10,900
5441	Other Services & Charges	60,878	60,412	27,900	42,900
5450	Laundry	9,519	4,197	3,400	3,400
5454	Contract Tree Services	32,337	15,868	30,000	30,000
5700	Interfund Transfers Out			60,000	60,000
	TOTAL	5,616,168	5,771,829	6,230,900	6,456,000
DIVIS	ION TOTAL	11,223,794	12,421,833	13,328,600	13,525,600

		2008	2009	2010	2011
Gen	eral Fund Revenue Detail	Actual	Actual	Approved	Proposed
Main	tenance Operations - 110-121-1217				
REVE!	NUE SOURCE				
4220	State of Minnesota		1,000		
4225	Ski Trails Grant	5,000	-	6,000	5,000
4226	Snowmobile Trails Grant	20,277	25,275	20,000	18,000
4240	Municipal State Aid - Maintenance	974,403	1,141,465	1,212,800	1,212,800
4260	St. Louis County	131,017	131,017	131,000	131,000
4324	Miscellaneous Services		1,526		
4620	Telecommunication Rental Fees	9,713	8,780	7,800	8,400
4622	Rent of Buildings	59,160	79,632	46,200	82,200
4623	Rent of Land	8,388	5,860	8,300	5,900
4627	Concessions & Commissions	10,071	10,962	9,000	9,000
4636	Sale of Scrap	23,196	1,864	1,500	1,500
4644	Miscellaneous Sales	1,391	1,234	2,700	2,700
4650	Salaries Reimbursement		68,176		
4654	Other Reimbursements	79,713	92,028	31,000	31,000
4680	Damages Recovered	4,228	3,119		
4730	Transfer from Tourism Tax	310,000	332,962	316,600	312,200
4730	Transfer from Special Assessment		13,752	20,000	20,000
4730	Transfer from Permanent Improvement	29,316	5,067	160,000	100,000
4730	Transfer from Public Utilities	951,819	864,250	990,600	990,600
DIVIS	ION TOTAL	2,617,692	2,787,969	2,963,500	2,930,300

Library Services

The division offers assistance and advisory service to people of all ages in using the Library's resources of print, media and online collections to meet their informational, educational, and cultural needs.

Budgeted FTE's	2008	2009	2010	2011	Difference
1105 Mgr, Library Services	1.0	1.0	1.0	1.0	-
136 Librarian III	5.8	5.8	5.0	5.0	-
133 Librarian II	6.0	5.0	4.0	4.0	-
128 Librarian I	12.0	10.0	11.0	11.0	-
132 Public Info Coordinator	-	-	-	-	-
128 Sr. Library Tech	6.0	6.0	6.0	6.0	-
124 Library Technician	20.5	18.5	16.5	15.5	(1.0)
119 Library Assistant II	1.0	1.0	-	1.0	1.0
25 Head Janitor	1.0	-	-	-	-
22 Library Custodian	1.0	-	-	-	-
121 Janitor I	2.0	-	-	-	-
121 Clerical Support Tech	1.0	-	-	-	-
Division Total	57.3	47.3	43.5	43.5	-

	2008	2009	2010	2011	Difference
Expenditures	Actual	Actual	Budget	Proposed	Dillerence
Personal Services					
Permanent Salaries	2,164,740	2,209,268	2,305,200	2,312,500	7,300
Overtime	7,673	2,918	3,000	3,000	-
Temporaries	51,197	-	63,000	63,000	-
Total Salaries	2,223,610	2,212,186	2,371,200	2,378,500	7,300
Benefits	651,593	622,844	667,600	672,500	4,900
Other Expense					
Materials & Supplies	41,599	41,648	47,500	38,000	(9,500)
Services	36,231	38,229	33,000	23,500	(9,500)
Utilities & Maintenance	41,938	52,640	50,200	47,000	(3,200)
Other	168,602	175,592	192,300	193,300	1,000
Total Other Expense	288,370	308,109	323,000	301,800	(21,200)
Capital Outlay	356,044	359,019	264,500	264,500	
Division Total	3,519,617	3,502,158	3,626,300	3,617,300	(9,000)

		2008		2010	2011
Gene	eral Fund Expense Detail	Actual	2009 Actual	Approved	Proposed
Libra	y Services - 110-121-1218				_
DED0.6	21111 2572 4052				
	DNAL SERVICES	0.1/4.740	0.000.040	0.005.000	0.010.500
5100	Permanent Salaries	2,164,740	2,209,268	2,305,200	2,312,500
5101 5103	Premium Pay	7,673 51,197	2,918	3,000 63,000	3,000
3103	Other Wages TOTAL	2,223,610	2,212,186	2,371,200	63,000 2,378,500
	IOIAL	2,223,010	2,212,100	2,371,200	2,370,300
EMPLO	OYEE BENEFITS				
5121	PERA Retirement	130,396	138,172	150,700	156,700
5122	FICA - Social Security	135,642	134,875	147,000	147,500
5123	FICA - Medicare	31,723	31,543	34,400	34,500
5124	Medical Insurance	306,295	276,985	289,700	289,700
5125	Dental Insurance	15,736	15,746	17,300	16,500
5126	Life Insurance	6,903	6,572	8,100	7,800
5127	Health Care Savings Plan (HCSP)	24,898	18,951	20,400	19,800
	TOTAL	651,593	622,844	667,600	672,500
OTLIE	2 EVDENDITUDES				
	REXPENDITURES	10040	10.100	11.000	10.000
5200	Office Supplies	12,348	10,193	11,000	10,000
5201	Computer Supplies/Software	1,045	1,588	4,000	1,000
5211	Cleaning/Janitorial Supplies	3,538	4,086	5,000	5,000
5212	Motor Fuels	1,889	1,039	1,500	1,500
5219	Other Miscellaneous Supplies	20,516	19,249	19,000	17,500
5220	Repair & Maintenance Supplies	766	1,484	1,000	1,000
5241	Small Equip-Office/Operating	1,497	4,009	6,000	2,000
5319	Other Professional Services	2,014	9,272	3,000	2,000
5321	Phone Service	11,271	11,384	11,000	11,000
5322	Postage	10,031	5,205	8,000	6,000
5355	Printing & Copying	9,907	9,535	8,000	1,500
5384	Refuse Disposal	3,008	2,833	3,000	3,000
5404	Equipment/Machinery Repair & Mtc	38,585	49,285	47,200	46,000
5409	Fleet Services Charges	3,353	3,355	3,000	1,000
5412	Building Rental	127,473	136,560	140,000	135,000
5413	Library Materials/Svcs Rental	36,972	34,557	40,000	49,100
5418	Vehicle/Equip Lease (Long-term)		-	6,000	5,500
5433	Dues & Subscription	-	210	200	200
5441	Other Services & Charges	4,157	4,265	6,100	3,500
	TOTAL	288,370	308,109	323,000	301,800
CAPIT	AL OUTLAY				
5590	Library Materials	356,044	359,019	264,500	264,500
5570	TOTAL	356,044	359,019	264,500	264,500
					•
DIVIS	ION TOTAL	3,519,617	3,502,158	3,626,300	3,617,300

General Fund Revenue Detail	2008 Actual	2009 Actual	2010 Approved	2011 Proposed
Library Services - 110-121-1218				
REVENUE SOURCE				
4261 ISD 709		1,000	1,000	
4270 Other Grants		2,055		47,000
4471 Library Fines	79,634	89,430	115,000	110,000
4622 Rent of Buildings	2,014	1,680	3,500	2,500
4631 Media Sales	11,571	10,399	15,200	15,200
4644 Miscellaneous Sales	3,457	4,955	7,500	7,500
4654 Other Reimbursements	46,961	44,161		
4660 Gifts and Donations	6,959	2,262		
DIVISION TOTAL	150,596	155,942	142,200	182,200

Parks and Recreation Services

Recreation and Senior Services provides year round recreational and social opportunities. Recreation and Senior Services changed dramatically in 2008. Most noticeably to the public were changes in the delivery of senior services, in particular senior dining. The operation was contracted out with the city no longer involved in this activity. Also, recreation recreation programs were either contracted out, or provided by different agencies including volunteer groups. It is anticipated in the coming years, the City will redefine recreation services provided to the community.

Budgeted FTE's	2008	2009	2010	2011	Difference
1130 Mgr, Parks and Rec	1.0	1.0	1.0	1.0	-
1075 Associate Dir, Rec.	1.0	-	-	-	-
1075 Mgr, Golf Division	1.0	1.0	1.0	1.0	-
135 Public Info Coor	1.0	1.0	1.0	1.0	-
129 Special Events Coor.	1.5	1.0	1.0	1.0	-
124 Sr. Center Coor	2.5	-	1.5	1.5	-
26 Recreation Specialist	6.0	1.0	1.0	1.0	-
14 Van Driver	0.6	-	-	-	-
129 Admin Info Specialist	1.0	1.0	1.0	1.0	-
121 Clerical Technician	2.0	-	-	-	-
Division Total	17.6	6.0	7.5	7.5	-

Expenditures	2008 Actual	2009 Actual	2010 Budget	2011 Proposed	Difference
Personal Services					_
Permanent Salaries	651,935	624,784	467,200	464,600	(2,600)
Overtime	3,115	2,651	700	-	(700)
Temporaries	246,745	13,695	-	-	-
Total Salaries	901,795	641,130	467,900	464,600	(3,300)
Benefits	225,691	198,883	132,000	132,300	300
Other Expense					
Materials & Supplies	30,225	9,385	33,300	15,500	(17,800)
Services	60,109	54,658	69,500	57,300	(12,200)
Utilities & Maintenance	13,129	4,965	9,000	5,000	(4,000)
Other	12,255	9,016	99,800	90,800	(9,000)
Total Other Expense	115,718	78,024	211,600	168,600	(43,000)
Division Total	1,243,204	918,037	811,500	765,500	(46,000)

Gene	eral Fund Expense Detail	2008 Actual	2009 Actual	2010 Approved	2011 Proposed
Parks	and Recreation - 110-121-1219				
DED\$C	DNAL SERVICES				
5100	Permanent Salaries	651,935	624,784	467,200	464,600
5100	Premium Pay	3,115	2,651	700	404,000
5103	Other Wages	246,745	13,695	-	_
3100	TOTAL	901,795	641,130	467,900	464,600
EL (DI)	OVEE DEVIETTO				
	OYEE BENEFITS	00.041	00.040	00.000	01.700
5121	PERA Retirement	38,941	38,843	30,800	31,700
5122	FICA - Social Security	54,694	38,463	29,000	28,800
5123	FICA - Medicare	12,791	8,996	6,800	6,700 57,700
5124	Medical Insurance	101,642	88,546	56,700	56,700
5125	Dental Insurance	4,446	4,265	3,100	2,900
5126	Life Insurance	1,993	1,733	1,400	1,400
5127	Health Care Savings Plan (HCSP) TOTAL	<u>11,184</u> 225,691	18,037 198,883	4,200 132,000	4,100 132,300
	TOTAL	225,071	170,003	132,000	132,300
OTHE	r expenditures				
5200	Office Supplies	3,717	870	2,000	1,200
5202	Audiovisual & Photography	-	-	100	100
5211	Cleaning/Janitorial Supplies	10,531	5,253	8,000	2,500
5212	Motor Fuels	4,954	53	1,200	200
5218	Uniforms	1,457	-	1,000	500
5219	Other Miscellaneous Supplies	8,721	3,209	20,000	10,000
5241	Small Equip-Office/Operating	845	-	1,000	1,000
5319	Other Professional Services	22,984	24,938	30,000	20,000
5320	Data Services	1,012	568	-	300
5321	Phone Service	2,622	2,459	2,500	2,500
5331	Travel/Training	425	254	1,000	1,000
5335	Local Mileage Reimbursement	4,935	3,346	6,000	3,500
5355	Printing & Copying	493	261	5,000	5,000
5384	Refuse Disposal	27,638	22,832	25,000	25,000
5404	Equipment/Machinery Repair & Mtc	950	1,182	4,000	3,000
5409	Fleet Services Charges	12,179	3,783	5,000	2,000
5418	Vehicle/Equip Lease (Long-term)	916	1,439	_	-
5419	Other Rentals	4,908	1,947	5,000	5,000
5433	Dues & Subscription	614	2,231	4,000	5,000
5441	Other Services & Charges	5,454	2,888	90,000	80,000
5443	Board & Meeting Expenses	363	511	800	800
	TOTAL	115,718	78,024	211,600	168,600
DIVIS	ION TOTAL	1,243,204	918,037	811,500	765,500

General Fund Revenue Detail	2008 Actual	2009 Actual	2010 Approved	2011 Proposed
Parks & Recreation - 110-121-1219				_
REVENUE SOURCE				
4170 Misc. Permits & Licenses	34,600	28,403	30,000	30,000
4622 Rent of Buildings	20,026	18,568	15,000	13,000
4626 Indian Point Campground	35,090	33,121	35,000	30,000
4627 Concessions & Commissions	2,183	1,565	1,800	1,200
4644 Miscellaneous Sales	10,430	116	10,000	500
4654 Other Reimbursements	2,415	8,378		1,000
4660 Gifts and Donations				
4730 Transfer from Special Revenue		9,816		
DIVISION TOTAL	104,744	99,967	91,800	75,700

Lake Superior Zoological Gardens - Zoo

The operations for the Lake Superior Zoo were transferred to the Lake Superior Zoological Society in a new contractual relationship Proposed by the City Council late in 2008. The City will subsidize operations through a transfer from Tourism Taxes.

Budgeted FTE's	2008	2009
1075 Zoo Director	1.0	-
1075 Zoo Vet/Curator	-	-
25 Zookeeper II	2.0	-
23 Zookeeper I	7.0	-
Division Total	10.0	-

Expenditures	2008 Actual	2009 Actual
Personal Services		
Permanent Salaries	481,875	-
Overtime	19,787	-
Temporaries	43,946	-
Total Salaries	545,608	-
Benefits	173,705	-
Other Expense		
Materials & Supplies	149,293	-
Services	237,414	52,202
Utilities & Maintenance	15,424	-
Other	17,869	-
Total Other Expense	420,000	52,202
Division Total	1,139,313	52,202

C	and Found Foundation Debail	2008	2000	Actual	2010	2011 Proposed
	eral Fund Expense Detail		2009	Actual	Approved	rioposea
Parks	and Recreation - 110-121-1219 - Zoo D	ivision				
	DNAL SERVICES					
5100	Permanent Salaries	481,875				
5101	Premium Pay	19,787				
5103	Other Wages	43,946				
	TOTAL	545,608				
FMPI (OYEE BENEFITS					
5121	PERA Retirement	30,370				
5122	FICA - Social Security	32,560				
5123	FICA - Medicare	7,615				
5123	Medical Insurance	93,248				
5125	Dental Insurance	3,958				
5126						
	Life Insurance	1,715				
5127	Health Care Savings Plan (HCSP)	4,239				
	TOTAL	173,705				
OTHE	r expenditures					
5200	Office Supplies	984				
5205	Safety & Training Materials	1,007				
5210	Plant/Operating Supplies	10,865				
5211	Cleaning/Janitorial Supplies	10,668				
5212	Motor Fuels	3,573				
5214	Food for Animals	82,282				
5218	Uniforms	571				
5219	Other Miscellaneous Supplies	25,635				
5220	Repair & Maintenance Supplies	1,708				
5229	Ground Mtc Supplies	3,184				
5241	Small Equip-Office/Operating	8,816				
5305	Medical Svcs/Testing Fees	11,385				
5310	Contract Services	42,667				
5319	Other Professional Services	155,404				
5321	Phone Service	3,817				
5331	Travel/Training	1,308				
5335	Local Mileage Reimbursement	944				
5384	Refuse Disposal	21,889				
5404	Equipment/Machinery Repair & Mtc	3,902				
5409	Fleet Services Charges	11,522				
5419	Other Rentals	5,255				
5433	Dues & Subscription	1,901				
5441	Other Services & Charges	1,701		52,202		
J441	TOTAL	420,000		52,202		
	1 × 1/ 1 × 1	720,000		02,202		
DIVIS	ION TOTAL	1,139,313		52,202		
D1 4 13	IONIOIAL	1,107,010		JZ,ZUZ		

General Fund Revenue Detail	2008 Actual	2009 Actual	2010 Approved	2011 Proposed
Parks & Recreation - 110-121-1219 Zoo Divisi		Aciodi	Apploved	Порозец
Tarks & Recication - 110-121-1217 200 Divisi	1011			
REVENUE SOURCE				
4220 State of Minnesota	135,000			
4410 Zoo Admissions - Adult	362,516	5,935		
4410 Zoo Admissions - Child	61,752			
4410 Zoo Admissions - Group	40,755			
4410 Zoo Admissions - Special Events				
4627 Concessions & Commissions	7,960			
4700 Other Sources	265			
4730 Transfer from Tourism Taxes	265,000			
DIVISION TOTAL	873,248	5,935		

Divisions

Budget Office Assessor Auditor Purchasing Treasurer

Finance Department

The department is responsible for fiscal planning, accounting, reporting, and preserving the financial interests of the city through the activities of the Chief Financial Officer, City Auditor, Budget Manager, City Assessor, City Treasurer and Purchasing Agent.

Mission and Core Services

To provide accurate, prompt and courteous financial services to customers - both internal and external, while maintaining all prescribed requirements.

	2008	2009	2010	2011	Difference
Budgeted FTE's	34	32	31	32	1

Expenditures	2008 Actual	2009 Actual	2010 Budget	2011 Proposed	Difference
Permanent Salaries	2,024,812	2,001,829	2,036,400	2,122,800	86,400
Overtime	6,130	23,491	9,700	17,500	7,800
Temporaries	2,931	-	-	26,500	26,500
Total Personal Services	2,033,873	2,025,320	2,046,100	2,166,800	120,700
Benefits	581,918	588,969	571,000	640,200	69,200
Other Expense	262,703	281,216	398,900	437,900	39,000
Capital Outlay	-	-	-	-	

Department Total	2,878,494	2,895,505	3,016,000	3,244,900	228,900

Budget Office

The division through the Chief Financial Officer provides direction to the department and the city in all financial matters. For 2011, a contract administrator position is proposed for the purpose of managing contracts.

The division provides budget and operations analysis as requested by the Administration for all city departments and performs the staff function relative to budget planning, development, forecasting and maintenance.

Budgeted FTE's	2008	2009	2010	2011	Difference
Chief Financial Officer	-	-	1.0	1.0	-
Director, Finance	1.0	1.0	-	-	-
1105 Manager, Fiscal Analysis	1.0	1.0	1.0	1.0	-
136 Financial Analyst	1.0	1.0	1.0	1.0	-
135 Contract Administrator	-	-	-	1.0	1.0
Division Total	3.0	3.0	3.0	4.0	1.0

		2009	2011		
xpenditures	2008 Actual	Actual 20	10 Budget	Proposed	Difference
Personal Services					_
Permanent Salaries	286,711	133,016	264,800	324,200	59,400
Overtime	306	-	-	-	-
Temporaries	-	-	-	17,500	17,500
Total Salaries	287,017	133,016	264,800	341,700	76,900
Benefits	76,575	43,202	65,100	94,000	28,900
Other Expense					
Materials & Supplies	3,596	747	2,000	2,000	-
Services	4,313	3,341	2,100	4,100	2,000
Utilities & Maintenance	-	-	-	-	-
Other	-	-	-	-	-
Total Other Expense	7,909	4,088	4,100	6,100	2,000
Division Total	371,501	180,306	334,000	441,800	107,800

General Fund Expense Detail	2008 Actual	2009 Actual	2010 Approved	2011 Proposed
Budget Office - 110-125-1212				
PERSONAL SERVICES				
5100 Permanent Salaries	286,711	133,016	264,800	324,200
5101 Premium Pay	306	-	-	-
5103 Other Wages	-	-	-	17,500
TOTAL	287,017	133,016	264,800	341,700
EMPLOYEE BENEFITS				
5121 PERA Retirement	17,406	10,374	18,100	22,600
5122 FICA - Social Security	17,346	8,308	16,400	21,200
5123 FICA - Medicare	4,118	1,943	3,800	5,000
5124 Medical Insurance	26,341	16,813	22,600	40,000
5125 Dental Insurance	1,152	768	1,200	1,500
5126 Life Insurance	499	312	500	700
5127 Health Care Savings Plan (HCSP)	9,713	4,684	2,500	3,000
TOTAL	76,575	43,202	65,100	94,000
OTHER EXPENDITURES				
5200 Office Supplies	2,616	747	1,500	1,500
5201 Computer Supplies/Software	980	-	500	500
5321 Phone Service Cellular Phone	496	-	-	-
5331 Travel/Training	305	1,905	-	2,000
5355 Printing & Copying	895	244	600	600
5433 Dues & Subscription	1,264	427	300	500
5434 Grants & Awards	1,000	635	700	600
5435 Books & Pamphlets	266	70	300	200
5441 Other Services & Charges	87	60	200	200
TOTAL	7,909	4,088	4,100	6,100
DIVISION TOTAL	371,501	180,306	334,000	441,800

General Fund Expense Detail	2008 Actual	2009 Actual	2010 Approved	2011 Proposed
Budget Office - 110-125-1212				
PERSONAL SERVICES				
5100 Permanent Salaries	286,711	133,016	264,800	324,200
5101 Premium Pay	306	-	-	-
5103 Other Wages	-	_	-	17,500
TOTAL	287,017	133,016	264,800	341,700
EMPLOYEE BENEFITS				
5121 PERA Retirement	17,406	10,374	18,100	22,600
5122 FICA - Social Security	17,346	8,308	16,400	21,200
5123 FICA - Medicare	4,118	1,943	3,800	5,000
5124 Medical Insurance	26,341	16,813	22,600	40,000
5125 Dental Insurance	1,152	768	1,200	1,500
5126 Life Insurance	499	312	500	700
5127 Health Care Savings Plan (HCSP)	9,713	4,684	2,500	3,000
TOTAL	76,575	43,202	65,100	94,000
OTHER EXPENDITURES				
5200 Office Supplies	2,616	747	1,500	1,500
5201 Computer Supplies/Software	980	-	500	500
5321 Phone Service Cellular Phone	496	-	-	-
5331 Travel/Training	305	1,905	-	2,000
5355 Printing & Copying	895	244	600	600
5433 Dues & Subscription	1,264	427	300	500
5434 Grants & Awards	1,000	635	700	600
5435 Books & Pamphlets	266	70	300	200
5441 Other Services & Charges	87	60	200	200
TOTAL	7,909	4,088	4,100	6,100
DIVISION TOTAL	371,501	180,306	334,000	441,800

City Assessor's Office

City Assessor's Office is responsible for valuing and reclassifying all real estate and personal property in the City of Duluth for the purpose of the property tax and in accordance with Minnesota State Statutes. All taxpayers are notified annually of the value and class assessed to their taxable parcels. The division also must explain and defend property valuations and classifications at the local and county boards of review and in tax court. Assessments for street improvements, sidewalks, utilities and solid waste are processed by staff. Tax analysis and projections are prepared for city departments.

Budgeted FTE's	2008	2009	2010	2011	Difference
1135 City Assessor	1.0	1.0	1.0	1.0	
129 Assessment Sys Analyst	1.0	1.0	1.0	1.0	-
134 Appraiser Specialist	6.0	5.0	6.0	5.0	(1.0)
131 Office Coordinator	1.0	1.0	1.0	1.0	-
126 Information Technician	1.0	1.0	1.0	1.0	-
Division Total	10.0	9.0	10.0	9.0	(1.0)

1	2008	2009	2010	2011	
Expenditures	Actual	Actual	Budget	Proposed	Difference
Personal Services					
Permanent Salaries	570,534	567,872	605,300	561,300	(44,000)
Overtime	833	1,858	6,500	6,500	-
Temporaries	-	-	-	-	-
Total Salaries	571,367	569,730	611,800	567,800	(44,000)
Benefits	170,888	169,629	171,000	166,100	(4,900)
Other Expense					
Materials & Supplies	2,605	1,914	8,100	8,100	-
Services	15,642	9,881	18,000	18,000	-
Utilities & Maintenance	1,013	432	5,000	9,000	4,000
Other	3,191	8,577	44,300	50,400	6,100
Total Other Expense	22,451	20,804	75,400	85,500	10,100
Division Total	764,706	760,163	858,200	819,400	(38,800)

Gen	eral Fund Expense Detail	2008 Actual	2009 Actual	2010 Approved	2011 Proposed
City A	ssessor's Office - 110-125-1213				
PFR\$C	DNAL SERVICES				
5100	Permanent Salaries	570,534	567,872	605,300	561,300
5101	Premium Pay	833	1,858	6,500	6,500
5103	Other Wages	0	0	0	0
	TOTAL	571,367	569,730	611,800	567,800
E. (B.	0)/55 05) 15170				
	OYEE BENEFITS	0.4.550	05.740	40.500	00.100
5121	PERA Retirement	34,558	35,760	40,500	39,100
5122	FICA - Social Security	33,850	34,182	37,900	35,200
5123	FICA - Medicare	7,917	7,994	8,900	8,200
5124	Medical Insurance	82,436	67,671	72,600	73,400
5125	Dental Insurance	3,420	3,456	3,800	3,500
5126	Life Insurance	1,482	1,404	1,800	1,600
5127	Health Care Savings Plan (HCSP)	7,225	19,162	5,500	5,100
	TOTAL	170,888	169,629	171,000	166,100
OTHER	R EXPENDITURES				
5200	Office Supplies	1,574	1,539	2,500	2,500
5201	Computer Supplies/Software	0	75	700	700
5202	Audiovisual & Photography	301	0	700	700
5212	Motor Fuels	730	300	4,200	4,200
E221	Traval/Training	2 202	4.000	9.400	9.400
5331	Travel/Training	3,282 4,096	4,228	8,400	8,400 2,000
5335	Local Mileage Reimbursement		5,080 573	2,000	
5355 5404	Printing & Copying	8,264 48		7,600	7,600
	Equipment/Machinery Repair & Mtc		0	0 5,000	0 000
5409	Fleet Services Charges	965	432		9,000 8,000
5418	Vehicle/Equip Lease (Long-term)	0	5,346	2,000 200	200
5419	Other Rentals	0	2.001		
5433	Dues & Subscription	2,692	3,081	4,200	4,200
5435	Books & Pamphlets	0	140	200	200
5438	Licenses Other Services & Charges	485	140	700 37,000	800 37,000
5441	Other Services & Charges TOTAL	14	20.804	37,000	37,000
	IOIAL	22,451	20,804	75,400	85,500
DIVISI	ON TOTAL	764,706	760,163	858,200	819,400

General Fund Revenue Detail	2008 Actual	2009 Actual	2010 Approved	2011 Proposed
City Assessor's Office - 110-125-1213				
REVENUE SOURCE 4310 Assessment Cost Services 4312 Abatement Processing Fees 4324 Miscellaneous Services 4631 Media Sales	7,363 5,865 2,698	17,175 4,100 3,734 1,651	6,000 1,000 2,500	6,000 1,000 2,500
DIVISION TOTAL	15,926	26,660	9,500	9,500

City Auditor

Properly audits, accounts and records accounting and payroll transactions in accordance with the city charter, city code and Governmental Accounting and Financial Reporting standards. Responsibilities include processing payroll, processing vendor payments, grant reporting, and monitoring internal controls over city assets, contracts and records. The office annually prepares the comprehensive annual financial report which is audited by the Minnesota Office of the State Auditor.

Budgeted FTE's	2008	2009	2010	2011	Difference
1115 City Auditor	1.0	1.0	1.0	1.0	-
1115 Internal Auditor	-	1.0	-	-	-
1085 Assistant City Auditor	-	1.0	-	1.0	1.0
10 Payroll Coordinator	1.0	1.0	1.0	1.0	-
136 Financial Analyst	5.0	5.0	5.0	4.0	(1.0)
129 Financial Specialist	6.0	5.0	4.0	4.0	-
129 Admin Info Specialist	1.0	1.0	1.0	2.0	1.0
Division Total	14.0	15.0	12.0	13.0	1.0

Expenditures	2008 Actual	2009 , Actual ²	2010 Budget	2011 Proposed	Difference
Personal Services					
Permanent Salaries	816,516	878,243	773,100	817,100	44,000
Overtime	4,702	21,622	3,200	11,000	7,800
Temporaries	-	-	-	-	-
Total Salaries	821,218	899,865	776,300	828,100	51,800
Benefits	225,396	242,211	220,900	242,400	21,500
Other Expense					
Materials & Supplies	6,290	9,275	8,500	9,500	1,000
Services	177,937	179,476	226,500	253,400	26,900
Utilities & Maintenance	6,902	5,954	6,900	6,900	-
Other	1,306	3,540	2,500	2,000	(500)
Total Other Expense	192,435	198,245	244,400	271,800	27,400
Division Total	1,239,049	1,340,321	1,241,600	1,342,300	100,700

	eral Fund Expense Detail	2008 Actual	2009 Actual	2010 Approved	2011 Proposed
City A	uditor's Office - 110-125-1214				
DEDSC	DNAL SERVICES				
5100	Permanent Salaries	816,516	878,243	773,100	817,100
5101	Premium Pay	4,702	21,622	3,200	11,000
5103	Other Wages	0	0	0	0
	TOTAL	821,218	899,865	776,300	828,100
EMPLO	OYEE BENEFITS				
5121	PERA Retirement	49,952	53,272	51,600	57,000
5122	FICA - Social Security	49,706	53,662	48,100	51,300
5123	FICA - Medicare	11,625	12,601	11,300	12,000
5124	Medical Insurance	98,329	98,170	96,100	107,300
5125	Dental Insurance	4,619	4,896	4,600	5,000
5126	Life Insurance	2,001	1,989	2,200	2,300
5127	Health Care Savings Plan (HCSP)	9,164	17,621	7,000	7,500
	TOTAL	225,396	242,211	220,900	242,400
OTHE	R EXPENDITURES				
5200	Office Supplies	4,903	6,705	5,500	7,000
5203	Paper/Stationery/Forms	1,387	2,570	3,000	2,500
5301	Auditing Services	111,201	101,368	135,000	135,000
5309	MIS Services	60,480	67,056	75,000	104,900
5331	Travel/Training	5,121	9,990	15,000	12,000
5355	Printing & Copying	1,135	1,062	1,500	1,500
5404	Equipment/Machinery Repair & Mtc	430	250	300	300
5418	Vehicle/Equip Lease (Long-term)	6,472	5,704	6,600	6,600
5433	Dues & Subscription	900	938	1,000	1,000
5435	Books & Pamphlets	0	39	500	500
5441	Other Services & Charges	406	2,563	1,000	500
	TOTAL	192,435	198,245	244,400	271,800
DIVISI	ON TOTAL	1,239,049	1,340,321	1,241,600	1,342,300

C	evel Eurel Devenue Detail	2008	2009 Actual	2010	2011
	eral Fund Revenue Detail	Actual	2007 /(0.00.	Approved	Proposed
-	Juditor's Office - 110-125-1214				
4005	Current Property Tax	4,704,663	5,959,795	11,115,100	11,319,800
4010	Delinquent Property Tax	101,206	133,401	150,000	150,000
4015	Mobile Home Tax	32,779	39,089	33,600	59,600
4070	MN Power Franchise Fee	1,100,000	1,100,000	1,100,000	1,100,000
4071	Cable Franchise Fee	739,797	779,942	774,000	791,400
4072	No. MN Utility Franchise Fee	11,609	9,854	10,600	9,900
4080	Forfeit Tax Sale	125,446	53,299	46,000	15,100
4090	Other Taxes	3,126	566,196		
4221	Local Government Aid	27,324,960	29,200,998	27,981,000	29,397,200
4222	State Property Tax Aid	406,718	476,720		
4230	PERA Aid	124,428	124,428	124,400	124,400
4300	HRA in Lieu of Taxes	32,479	35,400	32,300	43,100
4300	Ordean Foundation	16,086	16,086	16,000	16,000
4310	Assessment Cost Services	6,303	13,448	11,300	11,300
4315	Stormwater Admin Service	165,100	170,000	170,000	170,000
4315	Sewer Admin Service	321,100	330,700	330,700	330,700
4315	Steam Admin Service	48,100	49,500	49,500	49,500
4315	DECC Admin Service	24,300	25,000	25,000	25,000
4315	DTA Admin Service	10,000	10,300	10,300	10,300
4315	Grant Admin Services	71,029	83,071	46,300	46,300
4315	Airport Admin Service	45,200	45,200	32,400	32,400
4315	DEDA Admin Service	446,700	365,000	365,000	365,000
4315	Public Utility Admin Service	900,700	927,700	927,700	927,700
4315	Fleet Admin Service	105,100	108,200	108,200	108,200
4315	Golf Admin Service	64,900	66,800	66,800	66,800
4315	Group Health Admin Service	163,200	250,000	405,000	250,000
4315	Self Insurance Admin Service	275,000	283,200	283,200	283,200
4315	Spirit Mt. Admin Service	36,600	37,700	37,700	37,700
4315	Parking Admin Service	22,600	23,300	23,300	23,300
4472	Administrative Fines	550,327	1,168,883	1,740,000	1,167,500
4473	Court Fines	395,772	425,378	400,000	451,200
4500	Assessments	69,007	80,176	68,900	68,900
4501	Assessments - Penalty & Interest	30,275	35,440	30,300	30,300
4700	Other Sources	7,614	1,652	500	500
4730	Transfer from Fleet Fund	240,000			
4730	Transfer from CIT Fund	390,352	600,000	15,000	15,000
4730	Transfer from Parking Fund	1,268,941	1,178,838	1,382,500	1,452,200
4731	Gas Utility in Lieu of Taxes	3,314,101	4,091,122	3,490,600	3,493,400
4732	Steam Utility in Lieu of Taxes	108,000	117,000	121,000	121,000
4998	Prior Year Revenue	259,076	66,067	,	,
	ION TOTAL	44,062,694	49,048,883	51,524,200	52,563,900

City Purchasing

Performs the materials requisition and procurement functions for the city. The emphasis is placed on value purchasing and encompasses purchasing the highest quality materials and services at the lowest possible cost. The division is also responsible for the disposal of excess or obsolete materials.

Budgeted FTE's	2008	2009	2010	2011	Difference
1100 Purchasing Agent	1.0	1.0	1.0	1.0	-
133 Senior Buyer	1.0	-	-	-	-
129 Bid & Contract Assistant	1.0	1.0	1.0	1.0	-
Division Total	3.0	2.0	2.0	2.0	-

Expenditures	2008 Actual	2009 Actual	2010 Budget	2011 Proposed	Difference
Personal Services	Acioui	ACIUUI	bougei	rioposeu	
Permanent Salaries	111,165	151,103	115,200	153,300	38,100
Overtime	236	11	-	· -	-
Temporaries	4,038	-	-	9,000	9,000
Total Salaries	115,439	151,114	115,200	162,300	47,100
Benefits	38,719	60,710	52,900	53,900	1,000
Other Expense					
Materials & Supplies	1,932	1,123	1,900	2,300	400
Services	926	993	2,100	2,200	100
Utilities & Maintenance	4,864	3,812	4,500	4,500	-
Other	1,023	709	1,500	1,500	-
Total Other Expense	8,745	6,637	10,000	10,500	500
Division Total	162,903	218,461	178,100	226,700	48,600

	eral Fund Expense Detail urchasing Office - 110-125-1215	2008 Actual	2009 Actual	2010 Approved	2011 Proposed
DEDCC	DNAL SERVICES				
5100	Permanent Salaries	112,186	151,103	128,800	153,300
5100	Premium Pay	289	131,103	128,800	133,300
5103	Other Wages	2,931	0	0	9,000
	TOTAL	115,406	151,114	128,800	162,300
EMPLO	OYEE BENEFITS				
5121	PERA Retirement	7,215	9,650	8,600	10,600
5122	FICA - Social Security	6,674	8,961	8,000	10,100
5123	FICA - Medicare	1,561	2,096	1,900	2,300
5124	Medical Insurance	25,354	25,243	22,500	28,200
5125	Dental Insurance	738	959	800	900
5126	Life Insurance	320	390	400	400
5127	Health Care Savings Plan (HCSP)	1,097	13,411	1,200	1,400
	TOTAL	42,959	60,710	43,400	53,900
OTHE	R EXPENDITURES				
5200	Office Supplies	2,215	1,123	1,800	2,000
5201	Computer Supplies/Software	0	0	100	300
5219	Other Miscellaneous Supplies	35	0	0	0
5331	Travel/Training	0	833	1,900	1,000
5340	Advertising & Promotion	0	0	700	700
5355	Printing & Copying	0	160	500	500
5404	Equipment/Machinery Repair & Mtc	2,795	0	4,500	0
5418	Vehicle/Equip Lease (Long-term)	1,513	3,812	0	4,500
5433	Dues & Subscription	398	406	1,000	1,000
5441	Other Services & Charges	793	303	500	500
	TOTAL	7,749	6,637	11,000	10,500
CAPIT	AL OUTLAY				
	Capital Equipment	4,363	0	0	0
	TOTAL	4,363	0	0	0
DIVISI	ON TOTAL	170,477	218,461	183,200	226,700

City Treasurer

The Treasury has custody of all city funds, assures their effective use and security and provides organizational cash management, investment services and banking relations. The division administers and collects authorized local taxes, calculates and files required State and Federal taxes and manages other tax collection records. The Treasury is also the public source for recording and reporting per parcel assessment debt.

Budgeted FTE's	2008	2009	2010	2011	Difference
1100 City Treasurer	1.0	1.0	1.0	1.0	-
1085 Asst City Treasurer	1.0	1.0	1.0	1.0	-
136 Financial Analyst					
129 Admin Financial Spec.	2.0	2.0	2.0	2.0	-
126 Finance Technician					
Division Total	4.0	4.0	4.0	4.0	-

	2008	2009	2010	2011	
Expenditures	Actual	Actual	Budget	Proposed	Difference
Personal Services					
Permanent Salaries	238,865	271,595	264,400	266,900	2,500
Overtime	-	-	-	-	-
Temporaries	-	-	-	-	-
Total Salaries	238,865	271,595	264,400	266,900	2,500
Benefits	66,100	73,217	70,600	83,800	13,200
Other Expense					
Materials & Supplies	3,060	958	1,500	1,500	-
Services	19,995	50,330	61,000	61,000	-
Utilities & Maintenance	-	-	500	500	-
Other	4,741	154	1,000	1,000	-
Total Other Expense	27,796	51,442	64,000	64,000	-
Division Total	332,761	396,254	399,000	414,700	15,700

General Fund Expense Detail	2008 Actual	2009 Actual	2010 Approved	2011 Proposed
City Treasurer's Office - 110-125-1216				•
PERSONAL SERVICES				
5100 Permanent Salaries	238,865	271,595	264,400	266,900
5101 Premium Pay	0	0	0	0
5103 Other Wages	0	0	0	0
TOTAL	238,865	271,595	264,400	266,900
EMPLOYEE BENEFITS				
5121 PERA Retirement	14,298	16,742	17,500	18,400
5122 FICA - Social Security	14,472	16,458	16,400	16,500
5123 FICA - Medicare	3,385	3,849	3,800	3,900
5124 Medical Insurance	26,824	28,337	28,300	28,400
5125 Dental Insurance	1,320	1,536	1,500	1,500
5126 Life Insurance	572	624	700	700
5127 Health Care Savings Plan (HCSP)	5,229	5,671	2,400	14,400
TOTAL	66,100	73,217	70,600	83,800
OTHER EXPENDITURES				
5200 Office Supplies	3,060	958	1,500	1,500
5319 Other Professional Services	3,060 4,794	730	1,300	1,300
5331 Travel/Training	4,7,74	0	2,000	2,000
5355 Printing & Copying	978	4,334	4,000	4,000
5404 Equipment/Machinery Repair & Mtc	0	4,334	500	500
5430 Bank Charges	14,223	45,996	55,000	55,000
5433 Dues & Subscription	663	104	500	500
5441 Other Services & Charges	173	50	500	500
TOTAL	23,891	51,442	64,000	64,000
CAPITAL OUTLAY				
Capital Equipment	3,905	0	0	0
TOTAL	3,905	0	0	0
DIVISION TOTAL	332,761	396,254	399,000	414,700

General Fund Revenue Detail City Treasurer's Office - 110-125-1216	2008 Actual	2009 Actual	2010 Approved	2011 Proposed
REVENUE SOURCE				
4040 City Sales Tax	11,563,693	10,774,603	11,315,000	11,000,000
4050 Charitable Gambling Tax	59,515	55,762	50,000	48,000
4310 Assessment Cost Services	11,568	28,094	25,000	25,000
4312 Abatement Processing Fees	24,052	42,465	30,000	30,000
4313 Garbage Handling Fee	13,200	9,920	10,000	10,000
4323 Garnishment Fees	45	165	100	100
4601 Earning on Investments	1,541,910	1,942,981	840,000	465,000
4644 Miscellaneous Fees	2,558	3,359	1,000	1,000
4730 Transfer from Tourism Taxes	81,167	78,026	73,100	77,500
DIVISION TOTAL	13,297,708	12,935,375	12,344,200	11,656,600

Divisions

Physical Planning Building Safety

Planning and Construction Services

The Planning and Construction Services Department is a newly to implement created department the "one-stop" shop for concept planning, zoning and construction. Combining the divisions of Physical Planning and Building Safety as well as drawing on the resources of Engineering, the department will be a more efficient and effective way of serving customers.

	2008	2009	2010	2011	Difference
Budgeted FTE's	31.0	30.0	24.0	26.0	2.0

Expenditures	2008 Actual	2009 Actual	2010 Budget	2011 Proposed	Difference
Permanent Salaries	1,661,940	1,727,680	1,446,500	1,472,900	26,400
Overtime	6,987	13,897	9,000	9,000	-
Temporaries	6,347	300	-	-	-
Total Personal Services	1,675,274	1,741,877	1,455,500	1,481,900	26,400
Benefits	504,747	488,597	414,700	475,500	60,800
Other Expense	196,723	306,650	257,400	269,000	11,600
Capital Outlay	-	-	-	-	-
_					
Department Total	2,376,744	2,537,124	2,127,600	2,226,400	98,800

Physical Planning

Works to ensure that development is consistent with Duluth's future as an urban wilderness, as a neighborly and safe place to live, and as a place of high-skilled, high-waged employment.

Budgeted FTE's	2008	2009	2010	2011	Difference
1125 Dir, Plng & Develop.	1.0	-	1.0	-	(1.0)
1125 Business Dev Manager	1.0	1.0	-	-	-
1080 Land Use Supervisor	1.0	1.0	1.0	1.0	-
142 Business Developer	1.0	1.0	-	-	-
136 Senior Planner	1.0	1.0	2.0	1.0	(1.0)
133 Planner II	2.0	1.0	2.0	4.0	2.0
129 Admin Info Specialist	1.0	1.0	-	1.0	1.0
Division Total	8.0	6.0	6.0	7.0	1.0

Expenditures	2008 Actual	2009 Actual	2010 Budget	2011 Proposed	Difference
Personal Services					
Permanent Salaries	271,037	449,375	423,600	397,300	(26,300)
Overtime	-	160	-	-	-
Temporaries	1,517	300	-	-	
Total Salaries	272,554	449,835	423,600	397,300	(26,300)
Benefits	73,894	109,316	95,800	139,900	44,100
Other Expense					
Materials & Supplies	5,158	7,194	14,500	8,000	(6,500)
Services	33,879	195,704	81,100	45,000	(36,100)
Utilities & Maintenance	8,074	9,204	7,500	9,000	1,500
Other	10,855	3,866	9,500	6,500	(3,000)
Total Other Expense	57,966	215,968	112,600	68,500	(44,100)
Division Total	404,414	775,119	632,000	605,700	(26,300)

Gono	eral Fund Expansa Datail	2008 Actual	2009 Actual	2010 Approved	2011 Proposed
	eral Fund Expense Detail	Acidai	2007 Acidai	Apploved	Порозец
rnysic	cal Planning - 110-132-1301				
PERSC	DNAL SERVICES				
5100	Permanent Salaries	271,037	449,375	423,600	397,300
5101	Premium Pay	-	160	-	-
5103	Other Wages	1,517	300	-	-
	TOTAL	272,554	449,835	423,600	397,300
FMPI (DYEE BENEFITS				
5121	PERA Retirement	17,258	25,509	23,400	27,200
5121	FICA - Social Security	17,236	27,268	21,700	24,600
5123	FICA - Medicare	3,986	6,377	5,000	5,800
5124	Medical Insurance	30,695	38,529	39,600	62,600
5125	Dental Insurance	1,614	2,216	1,900	2,700
5126	Life Insurance	699	900	900	1,300
5127	Health Care Savings Plan (HCSP)	2,598	8,517	3,300	15,700
0127	TOTAL	73,894	109,316	95,800	139,900
OTHER	R EXPENDITURES				
5200	Office Supplies	3,980	5,040	4,000	5,000
5201	Computer Supplies/Software	644	1,655	5,500	2,000
5202	Audiovisual & Photography	-	422	-	-
5212	Motor Fuels	534	47	-	-
5219	Other Miscellaneous Supplies	-	30	-	-
5241	Small Equip-Office/Operating	-	-	5,000	1,000
5310	Contract Services	28,000	30,000	-	-
5319	Other Professional Services	4,204	159,035	60,000	35,000
5321	Phone Service	-	-	1,300	1,000
5322	Postage	144	-	300	1,000
5331	Travel/Training	1,165	6,303	16,000	6,000
5335	Local Mileage Reimbursement	310	299	2,000	500
5355	Printing & Copying	56	67	1,500	1,500
5404	Equipment/Machinery Repair & Mtc	34	-	2,500	2,500
5409	Fleet Services Charges	444	146	-	-
5418	Vehicle/Equip Lease (Long-term)	7,596	9,058	5,000	6,500
5419	Other Rentals	-	-	500	500
5433	Dues & Subscription	828	2,231	3,500	3,500
5435	Books & Pamphlets	70	-,	1,000	500
5441	Other Services & Charges	8,633	568	2,000	1,000
5443	Board & Meeting Expenses	1,324	1,067	2,500	1,000
	TOTAL	57,966	215,968	112,600	68,500
DIVIS	ION TOTAL	404,414	775,119	632,000	605,700

General Fund Revenue Detail	2008 Actual	2009 Actual	2010 Approved	2011 Proposed
Planning and Develoment - 110-132-1301				
REVENUE SOURCE 4307 Planning/Zoning Fees 4644 Miscellaneous Sales 4700 Other Sources	2,472 24,250 99,296	8,786 24,004	3,000	10,000
DIVISION TOTAL	126,018	32,790	3,000	10,000

Building Safety

Supervised by the Building Offical , this division handles all construction permitting, inspection, plan review, zoning, housing code enforcement, waste compliance, and demolition processing. Building safety's primary concern is public safety through education, review and enforcement.

Budgeted FTE's	2008	2009	2010	2011	Difference
1135 Building Official	1.0	-	-	-	_
28 Solid Waste Compliance	1.0	1.0	-	-	-
31 Electrical Inspector	2.0	2.0	2.0	2.0	-
31 Plumbing Inspector	2.0	2.0	2.0	2.0	-
31 Construction Inspector	3.0	4.0	4.0	4.0	-
31 HVAC Inspector	1.0	1.0	1.0	1.0	-
32 Lead Housing Inspector	1.0	1.0	-	-	-
29 Housing Inspector	3.0	3.0	-	-	-
32 Plans Exam Leadworker	1.0	1.0	1.0	1.0	-
29 Plans Examiner	1.0	2.0	2.0	3.0	1.0
27 Plan Review Specialist	2.0	2.0	2.0	2.0	-
30 Zoning Coordinator	1.0	1.0	1.0	1.0	-
129 Admin Information Spec	2.0	2.0	1.0	1.0	-
126 Information Technician	2.0	2.0	2.0	2.0	-
Division Total	23.0	24.0	18.0	19.0	1.0

Expenditures	2008 Actual	2009 , Actual ¹	2010 Budget	2011 Proposed	Difference
Personal Services					
Permanent Salaries	1,390,903	1,278,305	1,022,900	1,075,600	52,700
Overtime	6,987	13,737	9,000	9,000	-
Temporaries	4,830	-	-	-	-
Total Salaries	1,402,720	1,292,042	1,031,900	1,084,600	52,700
Benefits	430,853	379,281	318,900	335,600	16,700
Other Expense					
Materials & Supplies	23,351	17,201	20,300	18,700	(1,600)
Services	31,704	27,545	31,000	35,500	4,500
Utilities & Maintenance	13,255	13,268	9,600	13,600	4,000
Other	36,388	14,805	23,900	32,700	8,800
Building Demolition	34,059	17,863	60,000	100,000	40,000
Total Other Expense	138,757	90,682	144,800	200,500	55,700
Capital Outlay	_	-	-	-	
Division Total	1,972,330	1,762,005	1,495,600	1,620,700	125,100

_		2008		2010	2011
	eral Fund Expense Detail		2009 Actual	Approved	Proposed
Cons	truction Services & Inspection - 110-132	-1304			
5550	21111 2571 4052				
	DNAL SERVICES				
5100	Permanent Salaries	1,390,903	1,278,305	1,022,900	1,075,600
5101	Premium Pay	6,987	13,737	9,000	9,000
5103	Other Wages	4,830	-	-	-
	TOTAL	1,402,720	1,292,042	1,031,900	1,084,600
EMPLO	OYEE BENEFITS				
5121	PERA Retirement	88,203	80,577	68,200	74,200
5122	FICA - Social Security	78,577	77,494	64,000	67,200
5123	FICA - Medicare	18,388	18,124	15,000	15,700
5124	Medical Insurance	215,026	177,064	152,400	158,100
5125	Dental Insurance	8,460	8,448	6,900	7,300
5126	Life Insurance	3,666	3,432	3,200	3,400
5127	Health Care Savings Plan (HCSP)	18,533	14,142	9,200	9,700
	TOTAL	430,853	379,281	318,900	335,600
OTLIE	2 EVDENDITUDES				
	REXPENDITURES				
5200	Office Supplies	4,808	6,327	3,600	5,000
5202	Audiovisual & Photography	-	-	300	300
5205	Safety & Training Materials	1,085	205	900	900
5212	Motor Fuels	14,467	9,027	12,000	9,000
5219	Other Miscellaneous Supplies	626	845	900	900
5241	Small Equip-Office/Operating	2,365	797	2,600	2,600
5321	Phone Service	10.000	17 175	10.000	4,000
5331	Travel/Training	13,939	17,175	18,000	15,000
5335	Local Mileage Reimbursement	8,333	6,045	6,500	10,000
5355	Printing & Copying	9,432	4,325	6,500	6,500
5404	Equipment/Machinery Repair & Mtc	1,308	1,695	1,600	1,600
5409	Fleet Services Charges	11,947	11,573	8,000	12,000
5418	Vehicle/Equip Lease (Long-term)	16,165	10,664	20,000	10,000
5433	Dues & Subscription	1,622	1,890	1,200	2,000
5435	Books & Pamphlets	2,084	1,862	2,000	5,000
5441	Other Services & Charges	16,485	302	500	15,500
5443	Board & Meeting Expenses	32	87	200	200
5453	Building Demolition	34,059	17,863	60,000	100,000
	TOTAL	138,757	90,682	144,800	200,500
DIVIS	ION TOTAL	1,972,330	1,762,005	1,495,600	1,620,700

	2008	2009	2010	2011
General Fund Revenue Detail	Actual	Actual	Approved	Proposed
Construction Services & Inspection - 110-13	2-1304			
·				
REVENUE SOURCE				
4151 Fill Permits	865	3,081	800	1,200
4153 Multiple Dwelling License - 3 or more	101,560	149,673		
4153 Multiple Dwelling License - 1 or 2	240,175	313,992		
4263 Other Local Units of Government	28,151	29,242		
4301 Zoning Appeals Fees	5,363	5,280	4,000	6,000
4303 Use Permit - Flood & Wetlands	1,586	6,151	1,500	5,000
4304 Special Use - Flood & Wetlands	156	1,404	2,000	2,000
4305 Variances - Flood & Wetlands	1,583	1,248	2,500	2,500
4350 Inspection Services		4,970		4,000
4351 Building Inspection Fees	1,235,768	1,133,681	1,826,000	1,400,000
4352 Plumbing Inspection Fees	130,431	151,128	191,500	180,000
4353 Electric Inspection Fees	184,788	156,306	245,000	190,000
4354 HVAC-R Inspection Fees	144,319	121,207	172,000	150,000
4355 Signs Inspection Fees	11,774	10,214	10,000	10,500
4356 House Moving Inspection Fee	4,138	4,455		
4357 Mobile Home Inspection Fees	3,752	660	2,000	2,000
4359 CAF Administrative Fee	8,390	17,390	12,000	15,000
4360 Vacant Building Fee	400			
4361 RZP Registration Fee	3,248	13,396	10,000	14,000
4500 Assessments	21,767	58,614	45,000	55,000
4501 Assessments - Penalty & Interest	3,828	1,232	1,200	1,200
4602 Interest - Funds Held by Others	15,526	759		
4631 Media Sales	1,811	1,955	2,200	3,700
4644 Miscellaneous Sales	2,419	438	500	500
4660 Gifts and Donations	1,650			
4680 Damages or Losses Recovered	4,619	10,250		
4701 2% Retention Surtax	1,287	1,653	1,500	1,500
	-			_
DIVISION TOTAL	2,159,354	2,198,379	2,529,700	2,044,100

Business and Community DevelopmentProvides guidance for the growth, development, and redevelopment of the community through the preparation and implementation of plans for the city's future.

Budgeted FTE's	2010	2011	Difference
1145 Dir., Business & CD	1.0	1.0	-
1125 Business Dev Manager	1.0	1.0	-
1135 Property Manager	1.0	1.0	-
1080 Supervisor, Real Property	1.0	1.0	-
136 Financial Analyst	-	1.0	1.0
135 Public Info Coordinator	-	1.0	1.0
129 Admin Info Specialist	1.0	-	(1.0)
126 Information Tech	1.0	0.5	(0.5)
Division Total	6.0	6.5	0.5

Expenditures	20 Budg		Ditterence
Personal Services			_
Permanent Salaries	469,30	512,400	43,100
Overtime	-	-	-
Temporaries		-	
Total Salaries	469,30	512,400	43,100
Benefits	95,10	00 133,800	38,700
Other Expense			
Materials & Supplies	2,00	3,500	1,500
Services	5,50	25,500	20,000
Utilities & Maintenance	-	-	-
Other	50	2,400	1,900
Total Other Expense	8,00	00 31,400	23,400
Division Total	572,40	0 677,600	105,200

	2008	2010	2011
General Fund Expense Detail	Actual 2009 Actual	Approved	Proposed
Business Development - 110-135-1310			
·			
PERSONAL SERVICES			
5100 Permanent Salaries		469,300	512,400
5101 Premium Pay		-	-
5103 Other Wages	<u>-</u>	-	_
TOTAL		469,300	512,400
EMPLOYEE BENEFITS			
5121 PERA Retirement		27,900	33,900
5122 FICA - Social Security		25,900	31,800
5123 FICA - Medicare		6,200	7,400
5124 Medical Insurance		28,500	52,300
5125 Dental Insurance		2,000	2,500
5126 Life Insurance		900	1,200
5127 Health Care Savings Plan (HCSP)	_	3,700	4,700
TOTAL		95,100	133,800
OTHER EXPENDITURES			
5200 Office Supplies		2,000	3,500
5321 Phone Service		500	3,000
5331 Travel/Training		-	8,000
5335 Local Mileage Reimbursement		-	2,900
5355 Printing & Copying		500	3,900
5418 Vehicle/Equip Lease (Long-term)		2,500	3,000
5433 Dues & Subscription		500	1,700
5441 Other Services & Charges		1,500	3,000
5443 Board & Meeting Expenses	_	500	2,400
TOTAL		8,000	31,400
DIVISION TOTAL		572,400	677,600

General Fund Revenue Detail	2008 Actual	2009 Actual	2010 Approved	2011 Proposed	
Business & Community Development - 110-135-1310					
REVENUE SOURCE					
4644 Miscellaneous Sales		_	24,000	24,000	
DIVISION TOTAL			24,000	24,000	

Divisions

Fire Administration Fire Operations Life Safety

Fire Department

The Fire Department provides service to the public in the areas of fire suppression, emergency medical, fire prevention, and fire and building code enforcement.

Mission and Core Services

Dedicated to saving life and property by safeguarding citizens through progressive building inspection, fire prevention, public education, responding to emergencies, and adapting to meet the needs of our community.

Emergency Response	Prevention
Fire Suppression	Fire Safety Education
Emergency Medical	Fire Inspections
Hazardous Material	Fire Related Grants
Auto Extrication	Car Seat Clinics
Water & Ice Rescue	Incident Preplanning
Confined Space Rescue	
High Level Rescue	Enforcement and Inspection
Wildland Firefighting	Plan Review & Permit Approval
	Housing Code Enforcement
Investigation and Safety	Zoning Code Enforcement
Emergency Management	Fire Code Enforcement
Fire Death Investigation	Construction Code Enforcement
Fire Data Collection	Solid Waste Compliance
Fire Investigation	Demolitions
Prosecution of Arson Case	Complaints

	2008	2009	2010	2011	Difference
Budgeted FTE's	134.0	135.0	140.0	140.0	-

Expenditures	2008 Actual	2009 Actual	2010 Budget	2011 Proposed	Difference
Permanent Salaries	8,328,238	8,937,438	9,140,100	9,163,400	23,300
Overtime	638,755	592,813	527,500	527,500	-
Temporaries	-	-	-	-	-
Total Personal Services	8,966,993	9,530,251	9,667,600	9,690,900	23,300
Benefits	5,807,666	5,866,229	2,752,100	2,863,800	111,700
Other Expense	577,355	547,432	700,200	700,200	_
Department Total	15,352,014	15,943,912	13,119,900	13,254,900	135,000

Fire Administration

The Fire Chief and Deputy Chief make up the administration division. Together, they manage the department. This includes the creation and implementation of policies, budgets, long term planning, and emergency operations. The fire chief is the Duluth emergency manager and is responsible for all emergency functions and emergency preparedness.

Budgeted FTE's	2008	2009	2010	2011	Difference
1145 Fire Chief	1.0	1.0	1.0	1.0	-
1130 Deputy Fire Chief	1.0	1.0	1.0	1.0	-
129 Admin Info Specialist	1.0	1.0	1.0	1.0	-
126 Information Specialist	1.0	1.0	1.0	1.0	-
Division Total	4.0	4.0	4.0	4.0	

Expenditures	2008 Actual	2009 Actual	2010 Budget	2011 Proposed	Difference
Personal Services					
Permanent Salaries	225,371	316,856	312,900	311,700	(1,200)
Overtime	1,589	2,917	-	-	-
Temporaries	-	-	-	-	-
Total Salaries	226,960	319,773	312,900	311,700	(1,200)
Benefits	112,417	130,644	76,500	77,200	700
Other Expense					
Materials & Supplies	15,449	18,339	20,400	26,000	5,600
Services	17,236	15,742	16,400	10,800	(5,600)
Utilities & Maintenance	3,218	1,313	5,100	5,100	-
Other	6,898	9,890	36,500	36,500	-
Total Other Expense	42,801	45,284	78,400	78,400	-
Division Total	382,178	495,701	467,800	467,300	(500)

		2008		2010	2011
Gene	eral Fund Expense Detail		2009 Actual	Approved	Proposed
	Administration - 110-150-1501	-			•
1110 /					
PERSC	DNAL SERVICES				
5100	Permanent Salaries	225,371	316,856	312,900	311,700
5101	Premium Pay	1,589	2,917	-	-
5103	Other Wages		-	-	
	TOTAL	226,960	319,773	312,900	311,700
EMPLO	OYEE BENEFITS				
5121	PERA Retirement	21,414	35,380	35,400	36,100
5122	FICA - Social Security	5,941	6,225	6,300	6,300
5123	FICA - Medicare	1,389	1,456	1,500	1,500
5124	Medical Insurance	25,880	28,337	28,300	28,300
5125	Dental Insurance	1,140	1,536	1,500	1,500
5126	Life Insurance	494	624	700	700
5127	Health Care Savings Plan (HCSP)	9,659	10,586	2,800	2,800
5137	Fire Pension Contribution	46,500	46,500		
	TOTAL	112,417	130,644	76,500	77,200
OTHE	R EXPENDITURES				
5200	Office Supplies	2,154	2,201	3,700	3,700
5202	Audiovisual & Photography	-	-	200	200
5210	Plant/Operating Supplies	1,667	2,483	1,800	2,400
5211	Cleaning/Janitorial Supplies	7,270	7,417	5,000	7,500
5212	Motor Fuels	-	-	1,500	3,500
5219	Other Miscellaneous Supplies	2,564	3,080	4,500	4,500
5220	Repair & Maintenance Supplies	-	757	600	600
5228	Painting Supplies	394	1,146	700	700
5229	Ground Mtc Supplies	99	137	200	200
5240	Small Tools	-	-	200	200
5241	Small Equip-Office/Operating	1,301	1,118	2,000	2,500
5321	Phone Service	10,895	9,483	6,000	3,000
5322	Postage	102	268	400	400
5331	Travel/Training	1,799	662	3,000	2,400
5335	Local Mileage Reimbursement	2,034	3,153	5,500	2,500
5355	Printing & Copying	2,406	2,176	1,500	2,500
5400	Misc Repair & Mtc Service	2,773	1,313	3,100	3,100
5401	Bldg/Structure Repair & Mtc	445	-	2,000	2,000
5418	Vehicle/Equip Lease (Long-term)	1,789	6,136	4,500	4,500
5433	Dues & Subscription	2,060	2,050	3,000	2,000
5440	Emergency Management	5.40	1 70 /	25,000	25,000
5441	Other Services & Charges	549	1,704	1,000	2,000
5443	Board & Meeting Expenses	- 0.500	-	500	500
5490	Donations to Civic Organizations	2,500	- 4F 004	2,500	2,500
	TOTAL	42,801	45,284	78,400	78,400
DIVIS	ION TOTAL	382,178	495,701	467,800	467,300

General Fund Revenue Detail	2008 Actual	2009 Actual	2010 Approved	2011 Proposed
Fire Administration - 110-150-1501				
REVENUE SOURCE				
4154 Commercial Use/Occupancy Permit	28,345	80,813		
4220 State of Minnesota		5,000		
4231 Amortization Aid	316,395	316,395		
4231 Amortization Aid - Supplemental	91,488	65,692		
4231 Amortization Aid - Additional	496,589	-		
4232 State Insurance Premium	398,711	357,249	425,000	425,000
4340 Fire Protection Services	4,200	4,200	4,200	4,200
4341 Hydrant Maintenance Services	30,000	30,000	30,000	30,000
4624 Rent of Equipment		180	500	300
4644 Miscellaneous Sales	4,645	5,565	8,000	6,000
4654 Other Reimbursements	2,596	2,510	2,500	2,500
4660 Gifts and Donations	1,677	6,615	2,500	4,700
4730 Transfer from Special Revenue		12,379		
DIVISION TOTAL	1,374,646	886,598	472,700	472,700

Fire Operations

Three Assistant Chiefs (one for each shift) manage this division and all emergencies including fires, medical calls, hazardous materials response, rescues, and daily work duties for nine fire stations strategically located throughout the city. The training officer coordinates fire related drills, emergency medical training, training with outside agencies, compliance with state and federal regulations, safety guidelines, and overall training of the department.

Budgeted FTE's	2008	2009	2010	2011	Difference
233 Assistant Chief	3.0	3.0	3.0	3.0	-
231 Training Officer	1.0	1.0	1.0	1.0	-
228 Captain	39.0	39.0	36.0	36.0	-
227 Equipment Operator	42.0	42.0	39.0	39.0	-
226 Firefighter	42.0	42.0	48.0	48.0	-

Division Total	127.0	127.0	127.0	127.0	-

	2008	2009	2010	2011	Difference
Expenditures	Actual	Actual	Budget	Proposed	Difference
Personal Services					
Permanent Salaries	7,884,963	8,314,220	8,265,400	8,290,400	25,000
Overtime	629,539	576,153	520,000	520,000	-
Temporaries	-	-	-	-	-
Total Salaries	8,514,502	8,890,373	8,785,400	8,810,400	25,000
Benefits	5,553,670	5,578,917	2,510,000	2,624,700	114,700
Other Expense					
Materials & Supplies	137,430	155,021	196,500	177,300	(19,200)
Services	29,026	32,012	77,000	52,200	(24,800)
Utilities & Maintenance	311,103	257,428	240,000	275,000	35,000
Other	39,452	38,501	33,000	42,000	9,000
Total Other Expense	517,011	482,962	546,500	546,500	-
Division Total	14,585,183	14,952,252	11,841,900	11,981,600	139,700

		2008		2010	2011
Gene	eral Fund Expense Detail	Actual	2009 Actual	Approved	Proposed
Fire C	perations - 110-150-1502				<u> </u>
PERSC	DNAL SERVICES				
5100	Permanent Salaries	7,884,963	8,314,220	8,265,400	8,290,400
5101	Premium Pay	629,539	576,153	520,000	520,000
5103	Other Wages		-	-	
	TOTAL	8,514,502	8,890,373	8,785,400	8,810,400
FMPI (OYEE BENEFITS				
5121	PERA Retirement	1,048,886	1,185,127	1,177,500	1,211,000
5122	FICA - Social Security	-	-	-	1,211,000
5123	FICA - Medicare	95,976	102,804	110,700	127,700
5124	Medical Insurance	1,153,403	1,059,262	1,061,400	1,111,200
5125	Dental Insurance	45,002	48,544	48,800	48,800
5126	Life Insurance	19,501	19,643	22,900	22,900
5127	Health Care Savings Plan (HCSP)	303,917	276,368	88,700	103,100
5137	Fire Pension Contribution	2,886,985	2,887,169	-	-
	TOTAL	5,553,670	5,578,917	2,510,000	2,624,700
OTHE	R EXPENDITURES				
5205	Safety & Training Materials	2,583	10,236	5,000	5,000
5210	Plant/Operating Supplies	549	3,719	5,000	5,000
5212	Motor Fuels	79,475	52,718	90,000	65,000
5218	Uniforms	16,779	16,627	15,000	16,000
5219	Other Miscellaneous Supplies	26,765	25,277	20,000	25,000
5220	Repair & Maintenance Supplies	1,597	780	1,500	1,300
5241	Small Equip-Office/Operating	9,682	45,664	60,000	60,000
5305	Medical Svcs/Testing Fees	8,095	9,860	20,000	10,000
5319	Other Professional Services	2,790	2,750	35,000	20,000
5320	Data Services	3,899	5,044	4,000	5,000
5321	Phone Service	9,540	8,432	14,000	11,000
5322	Postage	-	173	-	200
5384	Refuse Disposal	4,702	5,753	4,000	6,000
5409	Fleet Services Charges	311,103	257,428	240,000	275,000
5441	Other Services & Charges	375	4,383	7,000	6,000
5446	Tuition Reimbursement	19,163	14,910	8,000	15,000
5450	Laundry	19,914	19,208	18,000	21,000
	TOTAL	517,011	482,962	546,500	546,500
DIVIS	ION TOTAL	14,585,183	14,952,252	11,841,900	11,981,600

Life Safety

Supervised by the Fire Marshal, this division is responsible for code enforcement, fire investigation, public education, prosecution, fire inspections, permitting, complaints, and plan review.

Budgeted FTE's	2008	2009	2010	2011	Difference
233 Fire Marshal	1.0	1.0	1.0	1.0	-
230 Deputy Fire Marshal	2.0	2.0	2.0	2.0	-
228 Fire Inspector		1.0			-
32 Lead Housing Inspector			1.0	1.0	-
29 Housing Inspector			3.0	3.0	
28 Solid Waste Compliance			1.0	1.0	-
129 Admin Information Spec			1.0	1.0	-
Division Total	3.0	4.0	9.0	9.0	-

E and all and	2008	2009	2010	2011	Difference
Expenditures	Actual	Actual	Budget	Proposed	
Personal Services					
Permanent Salaries	217,904	306,362	561,800	561,300	(500)
Overtime	7,627	13,743	7,500	7,500	-
Temporaries	-	-	-	-	-
Total Salaries	225,531	320,105	569,300	568,800	(500)
Benefits	141,579	156,668	165,600	161,900	(3,700)
Other Expense					
Materials & Supplies	1,066	2,742	7,800	7,800	-
Services	3,730	3,876	21,500	21,500	-
Utilities & Maintenance	-	-	12,400	12,400	-
Other	12,747	12,568	33,600	33,600	-
Total Other Expense	17,543	19,186	75,300	75,300	-
Division Total	384,653	495,959	810,200	806,000	(4,200)

		2008		2010	2011
Gene	ral Fund Expense Detail	Actual	2009 Actual	Approved	Proposed
Life So	afety - 110-150-1503				
DED\$C	DNAL SERVICES				
		017.004	20/ 2/0	E/1 000	E/1 200
5100	Permanent Salaries	217,904	306,362	561,800	561,300
5101	Premium Pay	7,627	13,743	7,500	7,500
5103	Other Wages TOTAL	225,531	320,105	569,300	568,800
	TOTAL	223,331	320,103	367,300	360,600
EMPLO	DYEE BENEFITS				
5121	PERA Retirement	27,779	37,427	54,500	55,600
5122	FICA - Social Security	-	472	20,200	20,100
5123	FICA - Medicare	1,826	3,372	7,400	8,200
5124	Medical Insurance	33,428	33,716	73,400	67,900
5125	Dental Insurance	958	1,184	3,500	3,500
5126	Life Insurance	415	481	1,600	1,600
5127	Health Care Savings Plan (HCSP)	7,373	10,216	5,000	5,000
5137	Fire Pension Contribution	69,800	69,800	-	
	TOTAL	141,579	156,668	165,600	161,900
OTHER	R EXPENDITURES				
5200	Office Supplies	317	729	1,000	1,000
5202	Audiovisual & Photography	360	1,388	1,700	1,700
5205	Safety & Training Materials	-	154	1,100	1,100
5212	Motor Fuels	_	-	2,000	2,000
5219	Other Miscellaneous Supplies	389	471	1,600	1,600
5241	Small Equipment-Office Operating	-	_	400	400
5331	Travel/Training	3,730	3,876	11,000	11,000
5335	Local Mileage Reimbursement	11,907	6,493	9,000	9,000
5355	Printing & Copying	-	-	1,500	1,500
5400	Misc Repair & Mtc Service	_	_	400	400
5409	Fleet Services Charges	_	_	2,000	2,000
5418	Vehicle/Equipment Lease	_	_	10,000	10,000
5433	Dues and Subscriptions	_	_	300	300
5435	Books & Pamphlets	_	_	3,000	3,000
5441	Other Services and Charges	_	_	30,000	30,000
5443	Board & Meeting Expenses	-	_	300	300
5446	Tuition Reimbursement	-	_	-	_
5459	Fire Safety Education Account	840	6,075	-	-
	TOTAL	17,543	19,186	75,300	75,300
DIVIS	ION TOTAL	384,653	495,959	810,200	806,000

	2008	2009	2010	2011
General Fund Revenue Detail	Actual	Actual	Approved	Proposed
Life Safety - 110-150-1503				
DEVENUE COURCE				
REVENUE SOURCE				
4153 Multiple Dwelling License - 3 or more			75,000	115,000
4153 Multiple Dwelling License - 1 or 2			300,000	310,000
4154 Commercial Use/Occupancy Permit			140,000	90,000
4356 House Moving Inspection Fee			5,000	5,000
4360 Vacant Building Fee		_	1,200	1,200
		-		
DIVISION TOTAL			521,200	521,200

Divisions

Administrative & Investigation Patrol Division

Police Department

The Police Department provides public safety services that focus on 911 response, community policing, criminal investigation, education, record keeping, and animal control/shelter.

Mission

The mission of the Duluth Police Department is to provide the highest level of service through partnerships and problem solving in in an ethical, professional, and timely manner. The department has two divisions, each overseen by a Deputy Chief.

	2008	2009	2010	2011	Difference
Budgeted FTE's	179.0	183.0	187.0	185.0	(2.0)

Expenditures	2008 Actual	2009 Actual	2010 Budget	2011 Proposed	Difference
Permanent Salaries	11,136,900	11,852,059	12,141,600	11,825,300	(316,300)
Overtime	582,553	640,418	550,000	650,000	100,000
Temporaries	22,093	4,860	-	-	-
Total Personal Services	11,741,546	12,497,337	12,691,600	12,475,300	(216,300)
Benefits	4,220,846	4,418,699	3,730,800	3,774,600	43,800
Other Expense	1,264,416	1,180,429	1,358,700	1,308,700	(50,000)
Capital Outlay	-	-	-	-	
Department Total	17,226,808	18,096,465	17,781,100	17,558,600	(222,500)

Police Administration and Investigation

This division is responsible for administrative functions of the department including training and development; clerical and records support; fleet, technology and facilities management. In addition, the division is responsible for investigating crime in the areas of violent crime, financial property crimes, family crimes, crime scene investigation, drug and gang related activities.

Budgeted FTE's	2008	2009	2010	2011	Difference
1145 Chief of Police	1.0	1.0	1.0	1.0	-
1130 Deputy Chief	2.0	2.0	2.0	2.0	-
1100 Lieutenant	2.0	3.0	3.0	4.0	1.0
328 Sergeant	9.0	8.0	8.0	11.0	3.0
327 Police Investigator	22.0	22.0	25.0	34.0	9.0
131 Grant Writer	-	1.0	1.0	1.0	-
132 Police Records Coor.	1.0	1.0	1.0	1.0	-
129 Admin Info Specialist	4.0	4.0	3.0	3.0	-
126 Information Technician	13.0	13.0	13.0	12.0	(1.0)
121 Clerical Support Tech	-	-	4.0	5.0	1.0
32 Budget Analyst	-	-	1.0	1.0	-
33 Electronics Leadworker	1.0	-	-	-	-
31 Electronics Technician	1.0	-	-	-	-
30 Animal Shelter Leadwrkr	1.0	1.0	1.0	1.0	-
26 Sr Animal Shelter Tech	1.0	-	-	-	-
24 Animal Shelter Tech	1.0	-	1.0	2.0	1.0
131 Criminal Intell Analyst	-	-	-	2.0	2.0
22 Evidence Technician	-	-	-	2.0	2.0
18 Parking Monitor	5.0	4.0	5.0	5.0	-
Division Total	64.0	60.0	69.0	87.0	18.0

	2008	2009	2010	2011	Difference
Expenditures	Actual	Actual	Budget	Proposed	Dillerence
Personal Services					_
Permanent Salaries	4,218,107	4,428,956	4,246,900	5,402,500	1,155,600
Overtime	180,170	174,449	110,000	110,000	-
Temporaries	8,431	4,860	-	-	
Total Salaries	4,406,708	4,608,265	4,356,900	5,512,500	1,155,600
Benefits	1,507,861	1,566,316	1,278,500	1,683,600	405,100
Other Expense					
Materials & Supplies	369,722	279,004	434,500	349,500	(85,000)
Services	138,952	134,461	143,500	145,500	2,000
Utilities & Maintenance	454,649	436,066	448,700	481,700	33,000
Other	194,831	218,383	191,800	191,800	-
Total Other Expense	1,158,154	1,067,914	1,218,500	1,168,500	(50,000)
Division Total	7,072,723	7,242,495	6,853,900	8,364,600	1,510,700

		2008		2010	2011
Gene	eral Fund Expense Detail	Actual	2009 Actual	Approved	Proposed
Police	e Admin & Investigations - 110-160-1610				
	DNAL SERVICES				
5100	Permanent Salaries	4,218,107	4,428,956	4,246,900	5,402,500
5101	Premium Pay	180,170	174,449	110,000	110,000
5103	Other Wages	8,431	4,860		
	TOTAL	4,406,708	4,608,265	4,356,900	5,512,500
EMPLO	OYEE BENEFITS				
5121	PERA Retirement	452,018	512,068	492,900	640,500
5122	FICA - Social Security	80,025	81,031	84,700	105,600
5123	FICA - Medicare	56,644	61,668	60,700	79,900
5124	Medical Insurance	608,270	574,035	564,900	761,600
5125	Dental Insurance	23,856	26,120	26,500	33,800
5126	Life Insurance	10,416	10,611	12,400	15,800
5127	Health Care Savings Plan (HCSP)	72,832	87,383	36,400	46,400
5136	Police Pension Contribution	203,800	213,400	-	-
	TOTAL	1,507,861	1,566,316	1,278,500	1,683,600
OTHER	R EXPENDITURES				
5200	Office Supplies	24,041	19,380	24,000	24,000
5200	Computer Supplies/Software	4,821	14,245	2,000	24,000
5201	Audiovisual & Photography	559	560	2,000	2,000
5211	Cleaning/Janitorial Supplies	5,527	4,440	7,500	7,500
5212	Motor Fuels	307,001	212,961	365,000	280,000
5214	Food for Animals	6,092	2,631	6,000	6,000
5218	Uniforms	180	2,247	10,000	10,000
5219	Other Miscellaneous Supplies	6,032	7,816	6,000	6,000
5220	Repair & Maintenance Supplies	11,653	4,019	9,000	9,000
5241	Small Equip-Office/Operating	3,816	10,705	3,000	3,000
5305	Medical Svcs/Testing Fees	23,705	18,559	20,000	20,000
5319	Other Professional Services	9,960	11,298	30,000	30,000
5320	Data Services	3,964	2,241	2,500	2,500
5321	Phone Service	70,678	71,990	65,000	65,000
5322	Postage	199	150	1,000	1,000
5331	Travel/Training	12,551	13,148	5,000	5,000
5335	Local Mileage Reimbursement	10,314	8,525	10,000	10,000
5355	Printing & Copying	4,819	4,043	10,000	10,000
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Gene	ral Fund Expense Detail	2008 Actual	2009 Actual	2010 Approved	2011 Proposed
Police	Admin & Investigations - 110-160-1610) continued			
5384	Refuse Disposal	2,762	4,507	2,000	2,000
5401	Bldg/Structure Repair & Mtc	7,250	7,500	11,700	11,700
5404	Equipment/Machinery Repair & Mtc	102,030	73,785	95,000	95,000
5409	Fleet Services Charges	345,369	354,781	340,000	375,000
5412	Building Rental	15,356	13,796	8,000	8,000
5418	Vehicle/Equip Lease (Long-term)	24,278	28,648	15,000	15,000
5433	Dues & Subscription	2,621	3,473	1,500	1,500
5435	Books & Pamphlets	2,061	494	1,500	1,500
5437	Automated Pawn System	24,781	25,357	22,500	22,500
5438	Licenses	5,790	960	5,000	5,000
5441	Other Services & Charges	47,715	78,399	70,000	70,000
5443	Board & Meeting Expenses	684	128	800	800
5448	Police Training	69,045	64,628	65,000	65,000
5490	Donations to Civic Organizations	2,500	2,500	2,500	2,500
	TOTAL	1,158,154	1,067,914	1,218,500	1,168,500
DIVIS	ION TOTAL	7,072,723	7,242,495	6,853,900	8,364,600

Gen	eral Fund Revenue Detail	2008 Actual	2009 Actual	2010 Approved	2011 Proposed
Police	e Admin & Investigations - 110-160-1610				
REVEN	NUE SOURCE				
4209	Federal Grant	6,092	19,063		
4220	State of Minnesota	31,893	62,778		
4227	Police Training Reimbursement	54,473	55,101	54,000	50,000
4231	Amortization Aid	215,958	215,958	, , , , ,	,
4231	Amortization Aid - Supplemental	62,871	45,144		
4231	Amortization Aid - Additional	140,472	-		
4232	State Insurance Premium	1,140,043	1,172,655	1,025,000	1,025,000
4260	St. Louis County		25,000	25,000	25,000
4261	ISD 709	479,510	479,510	364,500	212,000
4262	Housing & Redevelopment Authority		16,668	29,200	55,000
4270	Other Grants		600		
4322	Animal Shelter Fees	18,351	20,084	16,000	20,000
4325	Radio Services	6,600	6,500	6,500	6,500
4326	Criminal History Checks	14,271	6,190	17,000	17,000
4328	Pawnbroker Transaction Surcharge	49,668	55,044	45,000	50,000
4329	False Alarm Fees & Penalties				5,000
4631	Media Sales	4,911	5,378	3,600	5,000
4644	Miscellaneous Sales	1,481	20	500	
4650	Salaries Reimbursement	33,124	22,324	43,700	20,000
4651	Extra Duty Employment Reimbursement				120,000
4654	Other Reimbursements	96,941	24,227		
4680	Damages or Losses Recovered	4,743	-	1,000	
4730	Transfer from Tourism Taxes	356,800	221,300	183,200	183,200
4730	Transfer from Police Grant Fund	295,052	522,339	399,200	550,300
DIVIS	ION TOTAL	3,013,254	2,975,883	2,213,400	2,344,000

Police Patrol

This division is responsible for all functions related to police work including crime and traffic control, tactical response, canine and waterfront patrol, special events, street crimes, and community neighborhood policing and parking enforcement.

Budgeted FTE's	2008	2009	2010	2011	Difference
1100 Lieutenant	6.0	6.0	7.0	6.0	(1.0)
328 Sergeant	15.0	15.0	12.0	10.0	(2.0)
327 Police Investigator	28.0	28.0	29.0	19.0	(10.0)
326 Police Officer	65.0	65.0	66.0	63.0	(3.0)
131 Crime Intel Analyst	1.0	1.0	2.0	-	(2.0)
22 Evidence Technician	-	-	2.0	-	(2.0)
Division Total	115.0	115.0	118.0	98.0	(20.0)

	2008	2009	2010	2011	Difference
Expenditures	Actual	Actual	Budget	Proposed	Difference
Personal Services					
Permanent Salaries	6,918,793	7,423,103	7,894,700	6,422,800	(1,471,900)
Overtime	402,383	465,969	440,000	540,000	100,000
Temporaries	13,662	-	-	-	-
Total Salaries	7,334,838	7,889,072	8,334,700	6,962,800	(1,371,900)
Benefits	2,712,985	2,852,383	2,452,300	2,091,000	(361,300)
Other Expense					
Materials & Supplies	97,558	83,751	105,000	105,000	-
Services	8,704	28,764	35,200	35,200	-
Utilities & Maintenance	-	-	-	-	-
Other	-	-	-	-	-
Total Other Expense	106,262	112,515	140,200	140,200	-
Division Total	10,154,085	10,853,970	10,927,200	9,194,000	(1,733,200)

	2008		2010	2011
General Fund Expense Detail	Actual	2009 Actual	Approved	Proposed
Police Patrol - 110-160-1620				
PERSONAL SERVICES				
5100 Permanent Salaries	6,918,793	7,423,103	7,894,700	6,422,800
5101 Premium Pay	402,383	465,969	440,000	440,000
5102 Extra Duty Employment	.02,000	.00,, 0,		100,000
5103 Other Wages	13,662	_	_	-
TOTAL	7,334,838	7,889,072	8,334,700	6,962,800
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EMPLOYEE BENEFITS				
5121 PERA Retirement	893,554	1,039,960	1,110,300	958,900
5122 FICA - Social Security	5,134	7,504	11,400	-
5123 FICA - Medicare	95,685	103,316	116,500	101,000
5124 Medical Insurance	949,624	927,608	1,021,300	862,700
5125 Dental Insurance	36,683	41,240	45,300	37,200
5126 Life Insurance	15,873	16,754	21,200	17,500
5127 Health Care Savings Plan (HCSP)	99,321	108,490	126,300	113,700
5136 Police Pension Contribution	617,111	607,511	-	
TOTAL	2,712,985	2,852,383	2,452,300	2,091,000
OTHER EXPENDITURES				
5205 Safety & Training Materials	415	1,791	1,500	1,500
5211 Cleaning/Janitorial Supplies	11,000	660	15,000	15,000
5214 Food for Animals	1,175	747	-	_
5217 Ammunition	50,921	25,444	40,000	40,000
5218 Uniforms	31,021	47,445	30,000	30,000
5219 Other Miscellaneous Supplies	3,026	5,611	16,000	16,000
5241 Small Equip-Office/Operating	-	2,053	2,500	2,500
5384 Refuse Disposal	1,158	-	-	-
5415 Vehicle/Equip Rent (Short-term)	2,140	-	4,200	4,200
5418 Vehicle/Equip Lease (Long-term)	48	-	-	-
5441 Other Services & Charges	4,638	19,148	6,000	6,000
5448 Police Training	720	9,616	25,000	25,000
TOTAL	106,262	112,515	140,200	140,200
DIVISION TOTAL	10,154,085	10,853,970	10,927,200	9,194,000

Divisions

Director's Office Engineering

Public Works & Utilities - General Operations

The Public Works operations is the General Fund side of the Department of Public Works & Utilities.

Mission and Core Services

moveable

bridges. To provide a variety of services to assure a high level of public safety and quality of life for Duluthians and to promote the viability of businesses in Duluth.

	2008	2009	2010	2011	Difference
Budgeted FTE's	28.4	22.4	21.2	22.0	0.8

Expenditures	2008 Actual	2009 Actual	2010 Budget	2011 Proposed	Difference
Permanent Salaries	1,481,252	1,213,062	1,284,000	1,335,900	51,900
Overtime	121,504	73,213	74,000	80,000	6,000
Temporaries	16,154	-	-	12,000	12,000
Total Personal Services	1,618,910	1,286,275	1,358,000	1,427,900	69,900
Benefits	494,316	402,675	400,700	418,600	17,900
Other Expense	819,970	134,357	160,400	159,900	(500)

Department Total	2,933,196	1,823,307	1,919,100	2,006,400	87,300
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Director's Office

The Director's Office provides leadership and management for the Public Works and Utilities Department. This division represents the cost of this function in the General Fund.

Budgeted FTE's	2008	2009	2010	2011	Difference
Director	0.2	0.2	0.2	0.2	-
32 Project Coordinator	0.2	0.2	0.2	0.2	-
137 Safety and Training Coor.	0.2	-	-	-	-
Division Total	0.6	0.4	0.4	0.4	-

	2008	2009		2011	
Expenditures	Actual	Actual	2010 Budget	Proposed	Difference
Personal Services					
Permanent Salaries	35,939	34,189	35,100	36,000	900
Overtime	40	431	-	-	-
Temporaries	-	-	-	-	-
Total Salaries	35,979	34,620	35,100	36,000	900
Benefits	9,526	9,175	7,900	8,100	200
Other Expense					
Materials & Supplies	108	-	200	200	-
Services	-	260	500	500	-
Utilities & Maintenance	-	-	-	-	-
Other	120	120	200	200	-
Total Other Expense	228	380	900	900	-
Division Total	45,733	44,175	43,900	45,000	1,100

		2008		2010	2011
Gene	eral Fund Expense Detail	Actual	2009 Actual	Approved	Proposed
Public	C Works Director - 110-500-1900				_
	DNAL SERVICES				
5100	Permanent Salaries	35,939	34,189	35,100	36,000
5101	Premium Pay	40	431	-	-
5103	Other Wages				
	TOTAL	35,979	34,620	35,100	36,000
EMPL	OYEE BENEFITS				
5121	PERA Retirement	2,240	2,917	2,300	2,400
5122	FICA - Social Security	2,208	2,173	2,200	2,200
5123	FICA - Medicare	518	508	500	500
5124	Medical Insurance	2,774	3,023	2,300	2,400
5125	Dental Insurance	156	160	200	200
5126	Life Insurance	68	65	100	100
5127	Health Care Savings Plan (HCSP)	1,562	329	300	300
	TOTAL	9,526	9,175	7,900	8,100
OTUE	O EVDENIDITUDES				
	R EXPENDITURES	100		100	100
5200	Office Supplies	108	-	100	100
5241	Small Equip-Office/Operating	-	-	100	100
5321	Phone Service	-	-	200	200
5331	Travel/Training	-	260	300	300
5335	Local Mileage Reimbursement	-	-	100	100
5433	Dues & Subscription	120	103	100	100
	TOTAL	228	363	900	900
DIVIS	ION TOTAL	45,733	44,158	43,900	45,000

Engineering

Provides required engineering, planning, design and inspection for the construction of street, bridge and traffic control improvements. Transportation Engineering prepares studies, and conducts public hearings and meetings to make recommendations for municipal improvements. Signals and Lighting installs and maintains all traffic control signals and street lighting. Bridges operates and maintains the Aerial Lift Bridge and the Minnesota Slip Pedestrian Drawbridge as well as inspects the mechanical components of the bridges to assure safe and dependable operations.

Budgeted FTE's		2008	2009	2010	2011	Difference
1140 City Engineer		0.4	0.4	0.4	0.4	-
1125 Chief Eng Transpo	ortation	1.0	1.0	1.0	1.0	-
1075 Lift Bridge Superv	isor	1.0	1.0	1.0	1.0	-
27 Bridge Operator		9.0	9.0	9.0	9.0	-
129 Admin Info Speci	alist	0.6	0.6	0.6	0.6	-
127 Admin Info Techr	nician	0.2	0.2	0.2	0.4	0.2
129 GIS Technician		0.2	0.2	-	-	-
36 Transportation En	gineer	-	-	-	1.0	1.0
36 Project Engineer		2.0	2.0	2.0	2.0	-
34 Sr. Engineering Sp	ec.	2.0	2.0	2.0	2.0	-
31 Sr. Engineering Te	ech.	6.6	4.6	3.6	3.2	(0.4)
28 Engineering Tech	nician	1.0	1.0	1.0	1.0	-
32 Traffic Optn Leac	lworker	1.0	-	-	-	-
28 Signal Techniciar	1	2.0	-	-	-	-
29 Electrician		1.0	-	-	-	-
Div	rision Total	28.0	22.0	20.8	21.6	0.8

Expenditures	2008 Actual	2009 Actual	2010 Budget	2011 Proposed	Difference
Personal Services				•	
Permanent Salaries	1,445,313	1,178,873	1,248,900	1,299,900	51,000
Overtime	121,464	72,782	74,000	80,000	6,000
Temporaries	16,154	-	-	12,000	12,000
Total Salaries	1,582,931	1,251,655	1,322,900	1,391,900	69,000
Benefits	484,790	393,500	392,800	410,500	17,700
Other Expense					
Materials & Supplies	155,614	48,989	62,700	58,800	(3,900)
Services	21,810	17,756	22,300	23,800	1,500
Utilities & Maintenance	591,351	21,532	33,200	33,200	-
Other	50,967	45,717	41,300	43,200	1,900
Total Other Expense	819,742	133,994	159,500	159,000	(500)
Division Total	2,887,463	1,779,149	1,875,200	1,961,400	86,200

Concerd Fund Evenence Debell	2008	2009 Actual	2010	2011
General Fund Expense Detail	ACIUOI	2009 Actual	Approved	Proposed
Engineering - 110-500-1930				
PERSONAL SERVICES				
5100 Permanent Salaries	1,445,313	1,178,873	1,248,900	1,299,900
5101 Premium Pay	121,464	72,782	74,000	80,000
5103 Other Wages	16,154	7 2,7 02	/ 4 ,000	12,000
TOTAL	1,582,931	1,251,655	1,322,900	1,391,900
1017.6	1,002,701	1,201,000	1,022,700	1,071,700
EMPLOYEE BENEFITS				
5121 PERA Retirement	96,950	78,959	88,000	95,000
5122 FICA - Social Security	93,941	74,664	82,000	85,600
5123 FICA - Medicare	21,970	17,462	19,200	20,000
5124 Medical Insurance	237,068	163,905	180,500	185,700
5125 Dental Insurance	8,898	7,334	7,900	8,300
5126 Life Insurance	3,856	2,980	3,700	3,900
5127 Health Care Savings Plan (HCSP)	22,107	48,196	11,500	12,000
TOTAL	484,790	393,500	392,800	410,500
OTHER EXPENDITURES				
5200 Office Supplies	3,589	4,467	3,100	4,200
5201 Computer Supplies/Software	5,750	7,298	9,200	11,300
5203 Paper/Stationery/Forms	98	227	400	400
5205 Safety & Training Materials	1,470	291	700	700
5211 Cleaning/Janitorial Supplies	2,477	210	300	300
5212 Motor Fuels	25,561	10,602	28,100	28,100
5218 Uniforms	895	-	-	-
5219 Other Miscellaneous Supplies	1,140	8,556	2,100	2,100
5220 Repair & Maintenance Supplies	6,694	7,228	10,500	8,500
5226 Sign & Signal Materials	57,991	-	-	-
5230 Street Lighting Supplies	40,631	-	-	-
5240 Small Tools	5,885	187	300	300
5241 Small Equip-Office/Operating	3,433	9,923	8,000	2,900
5303 Engineering Services	4,754	750	8,500	8,500
5319 Other Professional Services	-	-	500	500
5320 Data Services	-	-	-	-
5321 Phone Service	5,656	5,004	5,000	5,600
5322 Postage	9	64	100	100

_		2008		2010	2011
	eral Fund Expense Detail	Actual	2009 Actual	Approved	Proposed
Engin	eering - 110-500-1930 continued				
5331	Travel/Training	5,662	10,557	5,600	6,200
5335	Local Mileage Reimbursement	5,178	231	1,500	1,500
5355	Printing & Copying	5	722	500	800
5384	Refuse Disposal	546	428	600	600
5389	Street Lighting	533,524	-	-	-
5404	Equipment/Machinery Repair & Mtc	3,273	2,735	19,200	19,200
5409	Fleet Services Charges	54,554	18,797	14,000	14,000
5418	Vehicle/Equip Lease (Long-term)	5,904	5,275	1,600	2,200
5433	Dues & Subscription	707	616	1,500	1,500
5435	Books & Pamphlets	87	56	700	700
5438	Licenses	204	-	400	-
5441	Other Services & Charges	7,882	4,373	2,100	2,600
5450	Laundry	2,383	1,197	800	1,200
5455	Pedestrian Bridge Operations	33,800	34,200	34,200	35,000
	TOTAL	819,742	133,994	159,500	159,000
.		0.007.430	1 770 1 10	1 075 066	10/1/05
DIVIS	ION TOTAL	2,887,463	1,779,149	1,875,200	1,961,400

General Fund Revenue Detail	2008 Actual	2009 Actual	2010 Approved	2011 Proposed
Engineering - 110-500-1930				
REVENUE SOURCE				
4152 Excavation Permits	8,625	18,570	10,000	15,000
4170 Miscellaneous Permits	53,385	40,739	50,000	40,000
4324 Miscellaneous Services	38,392	62		
4370 Engineering Services	252,375	341,675	300,000	270,000
4631 Media Sales	9,754	11,248	10,000	10,000
4636 Sale of Scrap		16,204		5,000
4680 Damages or Losses Recovered	35,961			
4730 Transfer from Tourism Taxes	120,000	114,467	105,000	105,000
DIVISION TOTAL	518,492	542,965	475,000	445,000

	2008		2010	2011
General Fund Expense Detail		2009 Actual	Approved	Proposed
Transfers and Other Functions				
This department is a reporting agency that	at accounts	for transfers	to other ful	nds and for
miscellaneous activities and services that a	re not directl	y attributable	or easily o	distributed to
operating departments.				
EXPENDITURES				
Citywide Dues & Lobbying	93,535	109,343	78.000	78,000
Citywide Communications	87,869	90,529	122,500	141,000
Miscellaneous	79,353	150,842	280,000	280,000
Civic Events and Awards	75,735	88,943	85,000	85,000
Business Improvement Dist.	484,210	478,746	300,000	300,000
Public Access Television	169,000	162,000	169,000	169,000
Sales Tax Administration	205,585	96,233	225,000	125,000
Parking Fine Administration	9,718	157,606	150,000	150,000
Capital Program - CIP	439,587	880,007	430,000	592,000
Facility Maintenance Program		202,693	230,000	230,000
Capital Program - CEP	218,916	249,525	185,000	85,000
Community Inv Trust Projects	177,000	177,000	176,800	181,600
Unemployment Compensation	89,101	86,604	50,000	50,000
Benefits Administration	13,954	15,390	13,000	50,000
Retiree Insurance	7,853,628	8,833,126	9,091,300	7,204,000
Accruals	-	-	250,000	380,000
Self Insurance Contribution	900,000	1,100,000	1,100,000	1,100,000
Federal Program Support	49,413	-	-	-
Street Improvement Program	4,013,585	-	-	-
Department Total	14,960,189	12,878,587	12,935,600	11,200,600

Canada Fund Bayanya Bakati	2008	2009	2010	2011
General Fund Revenue Detail	Actual	Actual	Approved	Proposed
Transfers and Other Functions				
REVENUE SOURCE				
4005 Current Property Tax	2,199,355	2,387,430		
4010 Delinquent Property Tax	36,656	49,620		
4222 State Property Tax Aid	190,144	190,962		
4260 St Louis County		7,389		
4500 Assessments - Service Charge	281,999	278,745	300,000	300,000
4639 Sale of Equipment	123,373	98,753	120,000	100,000
4640 Sale of Land	1,562,150	284,372	280,000	50,000
4654 Other Reimbursements	3,204	2,500		
4660 Gifts and Donations	36,250	8,000		
4730 Transfer from Capital Projects		20,000		
4730 Transfer from Special Revenue		33,697		
4730 Transfer from Tourism Taxes	48,000	47,599	45,000	45,000
4730 Transfer from Steam (sale)		2,500,000		
4730 Transfer from CIT Fund	1,964,431	1,283,001	805,000	510,000
DEPARTMENT TOTAL	6,445,562	7,192,068	1,550,000	1,005,000

Funds

Lake Superior Zoo
Special Projects
Police Grants
Capital Equipment
Economic Development
Community Investment Fund
Energy Management
Special City Excise and Sales Tax
Home Program
Community Development
Community Development
Community Development Admin
Workforce Investment Act
Senior Employment
Senior Nutrition
Other Post Employment Benefits

DECC Revenue Fund

Special Revenue funds account for specific financial resources (other than special assessments, expendable trusts or other major capital projects) that are restricted to expenditures for specific purposes.

	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
FUND BALANCE - JANUARY 1	57,048,456	75,042,022	66,013,122	63,971,322
REVENUES				
Taxes	6,799,359	7,537,874	7,513,900	7,201,000
Intergovernmental	11,239,816	10,037,575	10,478,600	10,291,900
Miscellaneous	25,360,888	11,276,167	17,622,400	16,534,600
TOTAL REVENUES	43,400,063	28,851,616	35,614,900	34,027,500
EXPENSES				
Personal Services	2,747,739	3,124,865	2,980,300	3,035,100
Other Services and Charges	3,788,240	2,947,843	2,587,200	2,643,900
Transfers	8,888,183	21,064,346	19,352,300	17,295,200
Miscellaneous	10,093,910	10,743,463	12,736,900	13,888,700
TOTAL EXPENSES	25,518,072	37,880,516	37,656,700	36,862,900
FUND BALANCE - DECEMBER 31	74,930,447	66,013,121	63,971,322	61,135,922

Lake Superior Zoological Gardens

200

Special Revenue fund established to account for the operation of the Lake Superior Zoological Gardens which was transferred to the Zoological Society in a new contractual relationship approved by the City Council late in 2008. The City will subsidize operations with a transfer from The Tourism Tax Fund.

	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
FUND BALANCE - JANUARY 1		111,575	142,677	142,677
REVENUES				
Intergovernmental, State of Minnesota		107,500	160,000	160,000
Admissions		613,580	440,000	615,000
Concessions & Commissions, Miscelland	eous	173,342	340,000	200,000
Gifts and Donations		1,460	5,000	2,000
Other Sources		36,230	25,000	25,000
Transfer from Tourism Tax		454,200	520,000	520,000
TOTAL REVENUES		1,386,312	1,490,000	1,522,000
EXPENSES				
Contract Services		111,574	34,000	34,000
Contract Services, Zoo Personnel		661,377	750,000	750,000
Contract Services, Operating Expenses	;	574,353	700,000	700,000
Bank Charges		7,906	6,000	6,000
TOTAL EXPENSES		1,355,210	1,490,000	1,490,000
FUND BALANCE - DECEMBER 31		142,677	142,677	174,677

Special Projects 210

Special Revenue fund established to account for monies received as either donations or small grants which are to be expended for a specific purpose or project.

	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
FUND BALANCE - JANUARY 1	334,480	357,509	138,147	165,047
REVENUES				
Intergovernmental	330,098	347,148	0	474,200
Miscellaneous	303,719	242,582	256,200	190,900
TOTAL REVENUES	633,817	589,730	256,200	665,100
EXPENSES				
Personal Services	32,102	25,997	32,400	26,000
Other Services and Charges	360,715	194,570	81,400	50,700
Transfers	24,367	29,321	0	0
Miscellaneous	154,271	65,785	115,500	114,200
Capital Equipment	39,333	493,419	0	474,200
TOTAL EXPENSES	610,788	809,092	229,300	665,100
FUND BALANCE - DECEMBER 31	357,509	138,147	165,047	165,047

Police Special Grants

215

Special Revenue fund established to account for monies received as either donations or to be expended for a specific purpose or project.

	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
FUND BALANCE - JANUARY 1	(71,191)	6,895	26,595	26,595
REVENUES				
Intergovernmental	995,646	1,105,113	570,000	1,130,000
Miscellaneous	3,531	16,299		4,000
Felony Forfeitures	106,550	40,875		50,000
TOTAL REVENUES	1,105,727	1,162,287	570,000	1,184,000
EXPENSES				
Personal Services	138,693	140,214		50,000
Other Services and Charges	295,052	209,389	130,000	232,500
Transfer to General Fund	351,389	522,339	385,000	628,500
Miscellaneous	242,507	185,357	50,000	266,000
Capital Equipment		85,288	5,000	7,000
TOTAL EXPENSES	1,027,641	1,142,587	570,000	1,184,000
FUND BALANCE - DECEMBER 31	6,895	26,595	26,595	26,595

Capital Equipment

250

Special Revenue fund established to account for monies received from bond proceeds for the purchase of capital equipment for the City's various general fund departments.

	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
FUND BALANCE - JANUARY 1	664,643	1,461,864	2,172,484	2,172,484
REVENUES				
Other Reimbursements	17221	4,554		
Earnings on Investments	2,320	393		
Bond Proceeds	2,585,359	2,654,479	2,400,000	4,403,000
TOTAL REVENUES	2,604,900	2,659,426	2,400,000	4,403,000
CAPITAL OUTLAY EXPENDITURES				
Bond Issuance Costs	48,520	31,178	132,000	25,000
Capital Equipment - Nonrolling	268,258	487,461	1,323,000	1,450,000
Capital Equipment - Rolling	1,490,901	1,430,167	945,000	2,928,000
TOTAL EXPENSES	1,807,679	1,948,806	2,400,000	4,403,000
FUND BALANCE - DECEMBER 31	1,461,864	2,172,484	2,172,484	2,172,484

Economic Development

255

Fund accounts for monies received from the U.S. Department of Housing and Urban Development Action Grant Program, and monies received for bond service fees from the issuance of Industrial Revenue Bonds. Such monies are to be used for the revitalization of the economy of the City of Duluth.

	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
FUND BALANCE - JANUARY 1	55,072	64,150	64,150	63,050
REVENUES				
Intergovernmental Revenues	2,641,982	257,274		
Transfer from DEDA	12,975	21,286		
Other Reimbursements		250,000		
Other Miscellaneous	6,239	6,461	5,400	6,500
TOTAL REVENUES	2,661,196	535,021	5,400	6,500
EXPENSES				
Economic Development	2,259,405	285,021	6,500	6,500
Transfer to Capital Projects Funds	392,713	250,000		
TOTAL EXPENSES	2,652,118	535,021	6,500	6,500
FUND BALANCE - DECEMBER 31	64,150	64,150	63,050	63,050

Community Investment Fund

256

Fund accounts for monies received from Fond du Luth Casino in accordance with existing agreements with the Fond du Lac Band of Lake Superior Chippewa. As required by ordinance, interest is transferred and used for capital improvement projects with an additional amount transferred for administrative costs.

	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
FUND BALANCE - JANUARY 1	55,110,943	57,611,855	47,030,854	39,787,154
REVENUES				
Casino Proceeds/Misc	5,595,719	3,040,223	6,000,000	6,000,000
Investment Earnings	1,883,218	999,210	805,000	510,000
TOTAL REVENUES	7,478,937	4,039,433	6,805,000	6,510,000
EVDENICEC				
EXPENSES	12 504	10 145		
Administration - (annual) Legal Services	13,594	12,145 78,899		
Housing Investment Fund	600,000	70,077	600,000	
Transfer to OPEB	1,200,000		000,000	
Transfer to Capital Project	1,200,000	5,200,000	6,000,000	6,000,000
Transfer to Debt Service	,,	7,446,389	6,643,700	5,316,500
Transfer to General (Housing Redirect))	600,000		
Transfer to General Fund - BID	200,000	200,000		
Transfer to General Fund (annual)	1,764,431	1,083,001	805,000	510,000
TOTAL EXPENSES	4,978,025	14,620,434	14,048,700	11,826,500
FUND BALANCE - DECEMBER 31	57,611,855	47,030,854	39,787,154	34,470,654

Energy Management

257

Special Revenue fund established to receive rebate and grant funds and pay administrative costs associated with energy efficiency projects and management activities such as the Cities for Climate Protection (CCP) program. In 2009 the City used this funding to create an Office of Environmental Sustainability. The office will be responsible for coordinating all aspects of sustainability, eco-development as well as the continuing on with the current responsibilities.

	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
FUND BALANCE - JANUARY 1	238,522	264,799	352,519	416,419
REVENUES				
Intergovernmental Revenues		17,600	75,000	250,000
Other Reimbursements	10,515	0	12,000	3,000
From Public Utility	75,000	75,000	75,000	75,000
TOTAL REVENUES	85,515	92,600	162,000	328,000
EXPENSES				
Personal Services	36,190	0	75,000	75,000
Other Services & Charges	14,359	3,600	0	250,000
Miscellaneous	8,689	1,280	23,100	3,000
TOTAL EXPENSES	59,238	4,880	98,100	328,000
FUND BALANCE - DECEMBER 31	264,799	352,519	416,419	416,419
BUDGETED FTE'S	2008	2009	2010	2011
Energy Management Position		1	0	1

Special City Excise and Sales Tax (Tourism Taxes)

258

Special revenue fund established to account for non-general sales tax monies received from food/beverage and hotel/motel retailers. These food/beverage and hotel/motel taxes will be used for tourism and other related activities, as dictated by state statutes and city ordinances.

	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
FUND BALANCE - JANUARY 1	144,257	123,884	88,780	149,380
REVENUES				
Hotel Motel 3%	1,623,345	1,560,512	1,550,000	1,550,000
Hotel Motel 1%	541,115	520,170	517,000	517,000
Add'l. 2.5% Hotel Motel Tax	1,267,865	1,222,157	1,214,000	1,214,000
Food & Beverage Tax 1.5%	2,670,520	2,621,649	2,613,300	2,613,300
Food & Beverage Tax .75%	696,514	1,310,823	1,306,700	1,306,700
Prior Year		76,730		
TOTAL REVENUES	6,799,359	7,312,041	7,201,000	7,201,000
EXPENSES				
Duluth Entertainment &				
Convention Center	1,002,415	963,617	957,100	957,100
Convention & Visitors Bureau	1,432,200	1,435,506	1,428,000	1,428,000
Business Improvement District			200,000	200,000
Great Lakes Aquarium	300,000	200,000	250,000	250,000
Lake Superior Zoological Gardens		454,200	520,000	520,000
St. Louis County Heritage &				
Arts Center	160,000	151,800	151,800	151,800
Public Arts Commission	39,000	30,000	30,000	30,000
Sister Cities Commission	60,000	34,000	20,000	20,000
Donations	25,000			
Rail Alliance	45,834	50,000	50,000	50,000
Transfer to General Fund	1,180,967	782,288	737,900	737,900
Transfer to Capital Projects		20,000	100,000	100,000
Transfer for Debt Service				
- DECC	1,411,967	2,029,423	2,223,800	2,223,800
 Lake Superior Center 	535,589	490,611	196,800	196,800
- Spirit Mountain	225,000	225,000	275,000	275,000
- Bayfront	401,760	480,700		
TOTAL EXPENSES	6,819,732	7,347,145	7,140,400	7,140,400
FUND BALANCE - DECEMBER 31	123,884	88,780	149,380	209,980

Home Program 260

Special Revenue fund established to account for monies received from the U.S. Department of Housing and Urban Development under the Home Investment Partnership (HOME) Program. costs include single family rehabilitation and administration of the program, as well as funds to affordable housing development by special community housing organizations (CHDO's). budget figures reresent preliminary estimates only.

	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
FUND BALANCE - JANUARY 1	0	0	0	0
REVENUES				
Home Grant	943,058	885,836	820,000	733,000
TOTAL REVENUES	943,058	885,836	820,000	733,000
EXPENSES				
Tenant Based Rental Assistance	94,305	55,114	82,000	150,000
CHDO Program	360,397	71,623	307,500	110,000
Home Ownership Program	412,055	413,505	348,500	250,000
Rehabilitation		276,000		149,700
Administration	76,301	69,594	82,000	73,300
TOTAL EXPENSES	943,058	885,836	820,000	733,000
FUND BALANCE - DECEMBER 31	0	0	0	0

Community Development

262

Special Revenue fund established to account for monies received from the U.S. Department Housing and Urban Development (HUD) as a grantee under the Community Development Program. These monies are to be expended for projects considered necessary for the renewal revitalization of targeted eligible neighborhoods and low and moderate income households. 2011 budget figures represent preliminary estimates only, awaiting the allocation of HUD funds.

	2008	2009	2010	2011
	Actual	Actual	Budget	Proposed
FUND BALANCE - JANUARY 1	1,693	11,003	11,003	11,003
REVENUES				
State of Minnesota				
Community Development Block Grant	3,094,391	2,808,884	3,110,000	3,070,000
Emergency Shelter Grant		263,736	500,000	30,000
CDBG-R (ARRA)	135,249	113,730	125,000	125,000
HPRP		37,617	581,400	581,400
Neighborhood Stabilization		433,245	800,000	250,000
Transfer from SIP				225,000
Transfer from DEDA		10,312		
TOTAL REVENUES	3,229,640	3,667,524	5,116,400	4,281,400
EXPENSES				
Economic Development	254,406	294,993	404,300	460,500
Housing	1,262,369	1,828,672	2,006,000	1,342,300
Physical Improvements	479,829	329,063	761,000	685,500
Public Service Projects	750,337	574,528	1,195,200	1,130,700
Program Administration	473,389	640,268	749,900	662,400
TOTAL EXPENSES	3,220,330	3,667,524	5,116,400	4,281,400
FUND BALANCE - DECEMBER 31	11,003	11,003	11,003	11,003

Community Development Administration

265

Special Revenue fund established to account for the administrative costs associated with the Community Development Block Grant Program and other HUD Programs.

	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
FUND BALANCE - JANUARY 1	0	0	0	0
REVENUES				
Community Development				
Block Grant	454,977	539,908	530,000	556,200
Home	71,375	69,594	80,000	68,300
CDBG-R (ARRA)		4,951	38,000	30,000
HPRP		11,412	15,000	20,000
Neighborhood Stabilization		3,887	68,000	50,000
Emergency Shelter Grant	136	2,275	6,200	6,200
TOTAL REVENUES	526,488	632,026	737,200	730,700
EXPENSES				
Personal Services	486,879	579,261	626,300	619,300
OPEB	16,100	13,800	16,100	13,800
Other Services and Charges	23,509	38,965	94,800	97,600
TOTAL EXPENSES	526,488	632,026	737,200	730,700
FUND BALANCE - DECEMBER 31	0	0	0	0

BUDGETED FTE'S	2008	2009	2010	2011
1085 Manager, CD/Housing	1	1	1	1
136 Senior Planner	2	2	2	2
133 Planner II	3	3	4	3
129 Planner I	0	0	0	1
124 Information Technician	1	1	1	1
Division Total	7	7	8	8

Workforce Investment Act

268

Special Revenue fund which accounts for monies received through the Minnesota Department's of Economic Security and Trade, Economic Development, and Human Services to provide workforce development services for unemployed and underemployed persons. The 2011 budget figures represent preliminary estimates only and are subject to change as grants are appropriated by the State and approved by the City Council.

	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
FUND BALANCE - JANUARY 1	493,904	491,291	357,791	357,791
REVENUES				
Miscellaneous	1,092	14,004	5,000	0
Food Stamp Employment	60,016	7,621	0	0
MFIP	1,071,413	844,293	975,000	1,120,000
Federal Grant	561,819	829,194	800,000	846,000
Federal Grant - ARRA		621,686	385,900	0
State Grant	250,839	337,200	300,000	250,600
TOTAL REVENUES	1,945,180	2,653,998	2,465,900	2,216,600
EXPENSES				
Personal Services	1,438,561	1,956,237	1,650,000	1,667,000
OPEB	43,289	39,100	41,400	43,000
Other Services and Charges	465,943	792,160	774,500	506,600
TOTAL EXPENSES	1,947,793	2,787,497	2,465,900	2,216,600
FUND BALANCE - DECEMBER 31	491,291	357,791	357,791	357,791

BUDG	ETED FTE'S	2008	2009	2010	2011
1085	Mgr, Employment & Training	1	1	1	1
134	Sr Comm Service Emp Dir	1	1	1	1
131	Employment Technician	15	14	18	18
126	Information Technician	3	2	2	2
121	Clerical Support Technician	0	0	0	0
	Division Total	20	18	22	22

Senior Programs 270

Special Revenue fund which accounts for monies received through the Minnesota Department of Economic Security and the National Council of Senior Citizens under Title V of the Older Americans Act to provide useful part-time employment for low-income elderly and to improve community services where needed.

	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
FUND BALANCE - JANUARY 1	0	0	0	0
REVENUES				
Senior Employment Program -				
State	110,518	99,026	139,500	186,000
Senior Aides Program -				
Federal	261,784	242,373	344,000	355,000
ARRA - Sr. Empl. Program		46,473	55,600	0
TOTAL REVENUES	372,302	387,872	539,100	541,000
EXPENSES				
Personal Services	372,302	370,256	539,100	541,000
Other Services and Charges		17,616		
TOTAL EXPENSES	372,302	387,872	539,100	541,000
FUND BALANCE - DECEMBER 31	0	0	0	0

Senior Nutrition 272

Special Revenue fund established to account for monies received from the Arrowhead Regional Development Commission under the Older American Act of 1965 for providing hot meals and other services to people 60 years of age and older.

	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
FUND BALANCE - JANUARY 1	76,133	51,311		
REVENUES				
Federal Grant	197,795			
State Grant	58,719			
Transfer from General Fund	49,413			
Other Reimbursements	68,579			
Gifts and Donations	153,552			
TOTAL REVENUES	528,058	0		
EXPENSES				
Personal Services	183,623			
Other Services and Charges	369,257	51,311		
TOTAL EXPENSES	552,880	51,311		
FUND BALANCE - DECEMBER 31	51,311	0		

Other Post Employment Benefits - OPEB

280

To accumulate resources to be deposited into an irrevocable trust fund for retiree health care costs. This fund only budgets the accrued liability portion of the annual required contribution for Other Post Employment Benefits. The "normal Cost" portion of the annual required contribution is budgeted in the Medical Health Fund 630.

	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
FUND BALANCE - JANUARY 1	0	13,789,212	14,825,759	19,877,359
REVENUES				
Property Tax Levy		302,563	312,900	
Investment Earnings	151,526	637,568	784,000	800,000
Change in Fair Value	(93,131)	(3,357,484)		
Transfer from Special Revenue Funds (G	Grants)	62,100	72,900	72,900
Transfer from Special Revenue Funds (10,000,000	1,200,000	1,200,000	
Transfer from Internal Service (Group H	1,000,000			
Transfer from Enterprise Funds	2,730,817	2,691,800	2,691,800	1,525,600
TOTAL REVENUES	13,789,212	1,536,547	5,061,600	2,398,500
EXPENSES				
Administrative Expenses			10,000	10,000
Transfer to Internal Service (Group Hea	ılth)	500,000		
TOTAL EXPENSES		500,000	10,000	10,000
FUND BALANCE - DECEMBER 31	13,789,212	14,825,759	19,877,359	22,265,859

DECC Revenue Fund

281

Special revenue fund established to account for the new .75% food & beverage tax and DECC pledged lodging tax dedicated to its support and maintenance. Revenues in the fund will be used to pay debt service on the DECC expansion bonds.

	2008	2009	2010	2011
	Actual	Actual	Budget	Proposed
FUND BALANCE - JANUARY 1		696,674	802,363	802,363
REVENUES				
Earnings on Investments	160	140		
Transfer from Special Revenue Funds	696,514	1,310,823	1,308,600	1,306,700
Transfer from Capital Projects Funds			676,500	
TOTAL REVENUES	696,674	1,310,963	1,985,100	1,306,700
EXPENSES				
Transfer to Debt Service		1,205,274	1,985,100	1,306,700
TOTAL EXPENSES		1,205,274	1,985,100	1,306,700
FUND BALANCE - DECEMBER 31	696,674	802,363	802,363	802,363

Debt Service Funds

Funds

GO Debt Service - Tax Levy Special Assessment Deby Street Improvement Debt Transit Bond Fund

Debt Service Funds account for the accumulation of resources for, and the payment of long term principal, GO Debt Service - Other Sources interest and related costs. The City is meeting all of its debt service policy statements as outlined in the budget summary in the Introduction Section of the document.

	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
FUND BALANCE - JANUARY 1	14,829,078	15,927,492	18,612,250	21,712,150
REVENUES				
Taxes	4,566,382	4,844,905	5,488,900	5,899,600
Intergovernmental	388,123	382,861	0	0
Special Assessments	2,202,171	2,423,418	1,965,400	1,812,000
Miscellaneous	58,963	1,635,351	37,500	276,900
Other Financing Sources	11,041,388	13,787,246	10,178,100	9,547,700
TOTAL REVENUES	18,257,027	23,073,781	17,669,900	17,536,200
EXPENSES				
Debt Service Payments	15,419,662	19,001,901	13,792,400	17,296,100
Miscellaneous	1,738,951	1,387,122	777,600	771,800
TOTAL EXPENSES	17,158,613	20,389,023	14,570,000	18,067,900
FUND BALANCE - DECEMBER 31	15,927,492	18,612,250	21,712,150	21,180,450

2010 DEBT STATUS

The ratio of net direct bonded debt to assessed and market valuations, and the amount of bonded debt per capita are useful indicators of the City's debt position. Net direct bonded debt is considered to be tax supported, and is levied by taking the gross bonded debt of the City an subtracting allowable deductions for various revenue, tax increment, and special assessment issues. Estimated net direct bonded debt as of December 31, 2010 as it pertains to the City of Duluth is estimated as follows:

Total Gross Bonded Debt

\$173,225,000

Less:

City Revenue Bonds \$	1,145,000
City - general obligation bonds paid by parking revenues	13,165,000
City - general obligation bonds paid by other revenues	43,800,000
Tax Abatement Bonds	310,000
Tax increment bonds	90,000
Utility bonds paid from Enterprise Funds	37,530,000
Special assessment bonds	36,235,900

Net Direct Bonded Debt

\$40,949,100

The City's debt is shown in the following table as a share of market value and per capita. The general obligation debt is limited by State Statute to 2.0 percent of market value.

<u>Year</u>	Amount <u>(in Thousands)</u>	Percent of Market Value	Dollars <u>Per Capita</u>
2011	\$40,949	0.7	\$471
2010	\$41,410	0.7	\$476
2009	\$22,420	0.4	\$258
2008	\$28,986	0.5	\$333
2007	\$29,284	0.6	\$337
2006	\$26,802	0.6	\$308
2005	\$19,208	0.5	\$221
2004	\$21,365	0.6	\$245
2003	\$23,037	0.7	\$265
2002	\$24,203	0.8	\$279

The preceding table used an estimated tax capacity value of \$65,644,164, an Assessor's estimated taxable market value of \$5,494,858,600 and a population of 86,918, as reported in the 2000 census.

During 2010, the City of Duluth will issue an estimated \$4,458,000 in bonds and retire \$13,650,000 in bond principal. The 2011 issues consist of a \$4,378,000 bond for capital equipment purchases: \$2,090,000 for capital improvements; and \$3,550,000 for water improvements.

The following table provides more detailed information concerning the changes in debt which will occur during 2010, and also the anticipated 2011 issues.

-			
General Obligation Special Assessment Revenue Revenue & General Obligation	2010 ISSUED \$4,458,000	2010 RETIRED \$4,655,000 4,870,000 315,000 3,810,000	ANTICIPATED
Total Issued/Retired in 2010 and anticipated Issues for 2011	<u>\$4,458,000</u>	<u>\$13,650,000</u>	<u>\$10.742.500</u>
Bonds funded by Other Financing S	ources:		
	Issue	Outstanding	Debt
General Fund Debt Requirements	Date	12/31/10	Requirements
SIP-1998 Project Year (refunding)	12/19/06	1,676,000	462,900
SIP-1999 Project Year (refunding	12/9/2008	2,041,100	453,500
SIP-2000 Project Year (refunding)	12/19/06	1,904,000	362,800
SIP-2003 Project Year	9/01/03	2,695,000	366,700
SIP-2004 Project Year	9/01/04	2,830,000	348,200
SIP-2005 Project Year	10/01/05	2,705,000	308,400
SIP-2007 Project Year	9/07/06	2,250,000	238,200
SIP-2008 Project Year	12/13/07	1,640,000	166,900
SIP-2009 Project Year	8/7/2008	1,605,000	162,300
Funded by Community Investment	Fund		\$2,869,900

	Issue	Outstanding	Debt
Transfer from Special Revenue Funds	Date	12/31/10	Requirements
Duluth Entertainment Center	12/13/07	2,625,000	720,400
Duluth Entertainment Center	8/21/08	40,585,000	1,306,700
Lake Superior Center (refunding)	12/19/05	1,215,000	201,200
Funded by Tourism Taxes			\$2,228,300
Funded by Others			
Bayfront Park Warming Facility	12/01/03	68,800	35,000
Seaway Port - Airpark	9/01/04	695,000	82,800
DECC Refunding	4/01/01	775,000	807,600
Airport - Cirrus	2/01/02	2,060,000	366,900
Funded by Others			1,292,300
Transfer from Capital Project Funds			
Duluth Entertainment Center	8/21/08	40,585,000	695,600
Funded by DECC Capital Improvement F	und		695,600
<u>Transfer from Debt Service Funds</u>			
Lakewalk Homes	10/01/05	310,000	50,000
Funded by General Obligation Debt			50,000

As you will notice on the revenue and expense summary for debt service funds, fund balance amounts keep increasing. This is because all required debt payments due in February of the following year are included.

The following tables provide specific information relative to the 2010 status of the debt service funds of the City. The appropriation budgets of each specific debt fund follow this presentation.

General Obligation Bonds:	Issue Date	Outstanding 12/31/10	2011 Levy Requirements
Bayfront Park Warming Facility	12/01/03	51,200	26,500
Zoo (refunding)	12/19/05	495,000	254,800
West Michigan St.	2/01/98	589,100	149,000
Lakewalk Homes	10/01/05	310,000	50,000
Aerial Lift Bridge	8/07/08	1,350,000	183,400
DEDA - Cirrus	4/20/07	90,000	12,200
Medical District Parking Ramp	12/20/05	8,048,200	756,200
Police Station	12/17/09	18,990,000	1,029,700
Equipment	12/19/06	755,000	399,000
Equipment	12/13/07	1,240,000	450,000
Equipment	12/07/08	2,060,000	570,700
Equipment	12/17/09	2,570,000	557,400
Equipment	2010	2,318,000	498,000
Capital Improvement Projects	3/01/04	380,000	104,300
Capital Improvement Projects	6/01/05	750,000	166,800
Capital Improvement Projects	9/07/06	635,000	121,600
Capital Improvement Projects	12/13/07	1,000,000	164,800
Capital Improvement Projects	12/07/08	1,455,000	213,500
Capital Improvement Projects	2010	2,140,000	250,900
TOTAL DEBT SERVICE			5,958,800
5% Additional required by law (1)			297,900
,			6,256,700
Less: Cash Reserve			(357,100)
NET DEBT LEVY - Total required by taxa	tion	_	5,899,600

⁽¹⁾ State law requires the City set aside 5% of existing bond obligations to cover anticipated shortages from tax delinquency.

General Obligation Debt Fund - Tax Levy

310

This Debt Service Fund is for the payment of general obligation bonds issued by the City. For the year 2004 and beyond, this fund will account for only tax levy supported bonds. Tax increment supported and revenue supported general obligation bonds are now accounted for in fund 320 - GO Debt Service - Other Sources.

	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
	Acioni	Actual	bougei	TTOPOSEU
FUND BALANCE - JANUARY 1	1,970,122	2,362,298	3,652,605	5,377,605
REVENUES				
Current Property Taxes	4,410,719	4,666,695	5,401,500	5,899,600
Delinquent Property Taxes	74,010	99,454		
State Property Tax Aid	381,325	376,759		
Sale of Bonds		589,118		
Bond Premium	237,540	13,225		
Other Sources	35,000	35,000	35,000	273,800
Transfer from Capital Project		551,600		
Transfer from Debt Service				
TOTAL REVENUES	5,138,594	6,331,851	5,436,500	6,173,400
EXPENSES				
Debt Service Payments:				
Bond Principal	2,302,000	2,550,000	2,420,000	3,063,100
Bond Interest	802,605	542,703	530,600	1,409,200
Payment to Escrow		589,118		
Other Expenditures:				
Transfer to SA Debt Service		190,534		
Transfer to SIP Debt Service	845,076	385,000		
Transfer to Enterprise Fund	757,300	754,700	756,100	756,200
Transfer to DEDA	9,715	11,427		
Bond Discount/Issuance	25,260	13,337		
Bond Fees	4,462	4,725	4,800	5,600
TOTAL EXPENSES	4,746,418	5,041,544	3,711,500	5,234,100
UND BALANCE - DECEMBER 31	2,362,298	3,652,605	5,377,605	6,316,905

General Obligation Debt Fund - Other Sources

320

This debt service fund was created in 2004 to account for the payment of general obligation bonds issued by the City which are tax increment and revenue supported debt. Prior to 2004, these bonds were paid out of fund 310 General Obligation Debt Fund. Excluded from this fund are utility bonds and special assessment bonds.

	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
FUND BALANCE - JANUARY 1	1,859,194	2,552,580	2,765,545	2,243,945
REVENUES				
Transfer from Special Revenue -				
Lake Superior Center	535,589	490,611	196,800	201,200
DECC Expansion and Parking	715,453	718,600	720,000	720,400
Bayfront	401,760	480,700		
DECC Improvement		1,205,274	1,308,600	1,306,700
Transfer from Capital Projects -				
DECC Improvement		698,201		695,600
Transfer from Debt Service -				
Lakewalk Homes	31,907	45,203	55,200	50,000
Funded by Others -				
Bayfront Park	180,000	180,000		
DECC Refunding			803,100	807,600
Seaway Port - Airpark	9,978	82,819	84,900	82,800
Airport - Cirrus	365,053	369,617	365,800	366,900
TOTAL REVENUES	2,239,740	4,271,025	3,534,400	4,231,200
EXPENSES				
Bond Principal	1,053,000	1,705,000	2,922,000	2,395,000
Bond Interest	450,377	2,350,260	1,129,000	2,268,000
Transfer to DEDA	40,527			
Fiscal Agents	2,450	2,800	5,000	2,800
TOTAL EXPENSES	1,546,354	4,058,060	4,056,000	4,665,800
FUND BALANCE - DECEMBER 31	2,552,580	2,765,545	2,243,945	1,809,345

Special Assessment Debt Service

325

This Debt Service Fund accounts for the accumulation of resources and the payment of principal, interest and related costs on special assessment bonds issued by the City.

	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
FUND BALANCE - JANUARY 1	885,138	1,291,312	1,637,476	1,838,876
REVENUES				
Construction Assessments	932,315	1,038,156	1,423,000	1,165,000
Construction Assessments				
with Taxes	285,205	367,969		
Earnings on Investments	686	651		600
Sale of Bonds		1,560,882		
Bond Premium		35,607		
Forfeited Taxes	535			
Transfer from Capital Projects	624,831	280,124		
Transfer from Debt Service Funds	119,839	190,534		
TOTAL REVENUES	1,963,411	3,473,923	1,423,000	1,165,600
EXPENSES				
Bond Principal	1,147,900	1,104,200	881,100	846,900
Bond Interest	406,800	428,171	338,000	268,300
Payment to Escrow		1,560,882		
Bond Discount/Issuance		14,947		
Fiscal Agents	2,537	2,353	2,500	2,200
Transfer to Capital Projects		17,206		
TOTAL EXPENSES	1,557,237	3,127,759	1,221,600	1,117,400
FUND BALANCE - DECEMBER 31	1,291,312	1,637,476	1,838,876	1,887,076

Street Improvement Debt Service

330

This Debt Service Fund accounts for the accumulation of resources and the payment of principal, interest, and related costs on street improvement bonds issued by the City.

	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
FUND BALANCE - JANUARY 1	9,828,282	9,494,109	10,327,656	12,012,756
REVENUES				
Construction Assessments	984,651	1,017,293	542,400	647,000
Earnings on Investments	22,742	3,211	2,500	2,500
Sale of Bonds	3,055,000			
Bond Premium	46,968			
Transfer from General Fund	4,013,585			
Transfer from Special Revenue		7,446,389	6,643,700	5,316,500
Transfer from Community Develop	5,982	60,231		
Transfer from Debt Service	693,330	385,000		
Transfer from Capital Project	4,573			
TOTAL REVENUES	8,826,831	8,912,124	7,188,600	5,966,000
EXPENSES				
Fiscal Agent Fees	4,550	4,690	8,500	4,800
Payment to Escrow	3,570,023			
Bond Principal	3,981,100	6,644,800	4,272,900	5,890,000
Bond Interest	1,558,782	1,429,087	1,222,100	1,072,300
Bond Discount/Issuance	46,549			
TOTAL EXPENSES	9,161,004	8,078,577	5,503,500	6,967,100
FUND BALANCE - DECEMBER 31	9,494,109	10,327,656	12,012,756	11,011,656

Transit Bond 345

This Debt Service Fund is for the payment of interest payments and principal payments for bonds issued by the City for the Duluth Transit System.

	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
FUND BALANCE - JANUARY 1	286,342	227,193	228,968	238,968
REVENUES				
Current Property Taxes	78,631	76,286	87,400	
Delinquent Property Taxes	3,022	2,470		
State Property Tax Aid	6,798	6,102		
TOTAL REVENUES	88,451	84,858	87,400	0
EXPENSES				
Interest Expense	12,075	7,733	1,700	1,700
Fees & Commissions	525	350	700	200
Bond Redemption	135,000	75,000	75,000	81,600
TOTAL EXPENSES	147,600	83,083	77,400	83,500
FUND BALANCE - DECEMBER 31	227,193	228,968	238,968	155,468

Funds

Special Assessment Capital
Permanent Improvements
DECC Capital Improvement
Street Improvement Program
Capital Improvement Fund

Capital Projects Funds

Capital Projects funds account for financial resources to be used for acquisition, construction or improvements of capital facilities other than those financed by enterprise funds.

	2008 Actual	2009 Actual	2010 Approved	2011 Proposed
FUND BALANCE - JANUARY 1	3,901,153	42,076,562	40,873,351	23,172,551
REVENUES				
Taxes	384,265	386,455	422,100	422,100
Intergovernmental	5,047,710	5,485,937	15,636,400	6,756,500
Miscellaneous	2,532,212	1,296,926	1,184,200	676,400
Other Financing Sources	47,862,049	25,046,594	9,688,000	10,786,100
TOTAL REVENUES	55,826,236	32,215,912	26,930,700	18,641,100
EXPENSES				
Current	2,698,711	2,071,331	831,700	745,600
Capital Outlay	14,952,116	31,347,792	43,799,800	36,317,219
TOTAL EXPENSES	17,650,827	33,419,123	44,631,500	37,062,819
FUND BALANCE - DECEMBER 31	42,076,562	40,873,351	23,172,551	4,750,832

Special Assessment Capital Project

410

Capital Project fund established to account for improvements which are financed by special assessments. The 2011 budget figures represent preliminary estimates only.

	2008 Actual	2009 Actual	2010 Approved	2011 Proposed
FUND BALANCE - JANUARY 1	942,523	292,706	(442)	(20,442)
REVENUES				
State of Minnesota		10,981		
Local Share of Improvements		195		2,600
Permanent Improvements	4,235			
Earnings on Investments	2,359	203		
Public Utility	38,049			
Transfer from Debt Service		17,206		
Bond Proceeds				
TOTAL REVENUES	44,643	28,585	0	2,600
EXPENSES				
Improvements Other Than				
Buildings	51,950	23,756		
Transfer to General Fund		7,541	20,000	20,000
Transfer to Permanent Improvement	17,679			
Transfer to Debt Service	624,831	280,124		
Transfer to Special Revenue		10,312		
TOTAL EXPENSES	694,460	321,733	20,000	20,000
FUND BALANCE - DECEMBER 31	292,706	(442)	(20,442)	(37,842)

Enger Golf Course 503-400-ENGR

Operating Expense Detail		2008	2009	2010	2011
		Actual	Actual	Approved	Proposed
OTHER	R EXPENDITURES				
5133	Life Insurance	45	41		
5141	Unemployment Compensation	1,572	124		
5212	Motor Fuels	36,124	19,148	30,000	25,000
5225	Park/Landscape Supplies	1,000	0		
5284	Liquor Purchases	11,078	15,359	18,000	16,000
5285	Food & Beverage for Resale	78,622	82,475	88,000	85,000
5286	Golf Merchandise for Resale	58,453	59,404	50,000	55,000
5310	Contract Services	655,143	595,935	640,000	650,000
5321	Telephone	706	690	800	750
5381	Electricity	14,376	15,242	16,000	17,000
5384	Refuse Disposal	6,149	5,055	3,500	4,000
5385	Oil	0	671	0	
5404	Equipment Repair & Maintenance	5,089	0	5,500	
5415	Equipment Rental	0	35,022		35,600
5420	Depreciation	79,286	79,286	80,000	67,750
5427	Credit Card Commissions	11,368	11,628	11,500	11,500
5441	Other Services & Charges	(1,466)	2,036	1,000	1,500
5450	Laundry	15	0		
5493	Cost Allocation Charges	32,450	33,400	33,400	33,400
5530	Other Improvements	0	0	5,000	
5611	Bond Interest	11,437	9,542	7,600	5,100
5614	Capital Lease Interest	5,159	3,225	2,900	0
5622	Bond Cost Amortization	2,925	2,925	2,100	2,900
5580	Capital Equipment	0	850	0	
	TOTAL	1,007,914	971,893	995,300	1,010,500
	TOTAL - ENGER	1,007,914	971,893	995,300	1,010,500

Parking Fund 505

The Parking Fund accounts for all revenues and expenses related to the operation and maintenance of city owned parking ramps and parking lots, as well as parking meters - both on and off-street.

This enterprise fund was created in 2008 by moving the related expenses and revenues from the city's general fund, and includes the required transfers in from debt service and DEDA.

Estimated Income and	2008	2009	2010	2011
Expense	Actual	Actual	Budget	Proposed
REVENUES				
Operating Revenue	2,531,769	2,523,557	2,567,100	2,569,600
Non-Operating	2,836,542	1,263,465	1,051,200	1,239,200
	5,368,311	3,787,022	3,618,300	3,808,800
EXPENSES				
Personal Services	197,208	179,127	198,600	164,600
Supplies	144,240	100,668	150,500	151,500
Other Services and Charges	271,198	254,201	270,300	282,600
Utilities	134,180	127,723	137,600	165,000
Depreciation and Amortization	495,698	505,834	512,100	512,100
Improvements - Non-Capital	56,077	15,363	85,700	85,000
Debt Service - Interest	786,880	704,586	682,900	637,200
Transfers Out	1,268,941	1,178,838	1,382,500	1,452,200
	3,354,422	3,066,340	3,420,200	3,450,200
ESTIMATED OPERATING				
INCOME (LOSS)	2,013,889	720,682	198,100	358,600

BUDGETED FTE'S	2008	2009	2010	2011
24 Parking Ramp Leadworker	1	1	1	1
22 Maintenance Worker	0	0	0	1
15 Parking Ramp Attendant	3	3	3	1
Division Total	4	4	4	3

Parking Fund Estimated Budgetary Cash Balance

OPERATING FUND	2011 Proposed
ESTIMATED UNRESTRICTED AND DEBT SERVICE CASH BALANCE JANUARY 1	1,629,380
Additions	
Estimated Operating Income (Loss)	358,600
Depreciation and Amortization	495,200
Bond Amortization	16,900
Total Additions	870,700
<u>Deductions</u>	
Bond Principal Payments	790,000
Bond Interest Paid	19,900
Total Deductions	809,900
ESTIMATED BUDGETARY CASH BALANCE DECEMBER 31	1,690,180

Parking Fund 505

Revenue Detail		2008 Actual	2009 Actual	2010 Budget	2011 Proposed
OPERATING REVENUES:					
4371	Parking Meter Revenues	619,935	737,849	775,000	775,000
4373	Transient Parking	879,729	876,119	888,500	870,000
4374	Contract Parking	1,032,105	909,589	903,600	924,600
TOTAL OPERATING REVENUE		2,531,769	2,523,557	2,567,100	2,569,600
NON-OPERATING REVENUES:					
4308	IDB Fees	1,604,557			
4601	Earnings on Investments	33,857	27,604		
4680	Damages or Losses Recovered	208	1,124		
4730	Transfer in from DEDA	440,620	480,037	295,100	483,000
4730	Transfer in from Debt Service	757,300	754,700	756,100	756,200
TOTAL NON-OPERATING REVENUES		2,836,542	1,263,465	1,051,200	1,239,200
TOTAL REVENUE		5,368,311	3,787,022	3,618,300	3,808,800

Technology Center Parking Ramp

505-015-1480-2510

Expense Detail		2008 Actual	2009 Actual	2010 Budget	2011 Proposed
PERSONAL SERVICES					
5100	Permanent Employees - Regular	67,505	65,068	70,000	57,900
5101	Permanent Employees - Overtime	2,074	427	2,500	2,500
5103	Temporary Employees - Regular	48	0	0	0
	TOTAL	69,627	65,495	72,500	60,400
EMPLOYEE BENEFITS					
5121	P.E.R.A.	4,039	3,542	4,600	4,000
5122	F.I.C.A. Social Security	4,216	3,961	4,500	3,700
5123	F.I.C.A. Medicare	986	926	1,000	900
5124	Health Insurance	13,196	10,345	14,900	11,900
5125	Dental Insurance	704	608	800	600
5126	Life Insurance	305	247	400	300
5127	Health Care Savings Plan	594	4,460	600	500
	TOTAL	24,040	24,089	26,800	21,900
OPER.	ating expenses				
5211	Cleaning and Janitorial Supplies	350	0	0	0
5219	Other Miscellaneous Supplies	18,591	4,216	10,000	5,000
5220	Repair & Maintenance Supplies	4,151	10	5,000	1,000
5319	Other Professional Service	1,195	4,688	2,000	5,000
5320	Data Services	975	825	900	900
5321	Phone Service	139	140	100	100
5335	Mileage Reimbursement	108	112	100	100
5381	Electricity	32,590	32,733	37,200	50,000
5382	Water, Gas & Sewer	2,025	2,123	2,000	2,000
5384	Refuse Disposal	679	759	800	800
5386	Steam	5,499	6,964	5,800	8,000
5402	Snow Removal Services	804	0	0	0
5404	Equipment Maintenance/Repair	4,990	3,367	5,000	4,000
5405	Parking Lot Maintenance	760	70	25,000	25,000
5420	Depreciation	170,040	171,629	171,600	171,600
5427	Credit Card commissions	1,751	2,168	1,800	1,800
5441	Other Services and Charges	12,235	18,261	15,000	20,000
5450	Laundry	366	377	300	400
5493	Cost Allocation	4,520	4,700	4,700	4,700
5611	Bond Interest	115,434	60,132	52,700	42,600
5620	Fiscal Agents Fees	525	204	0	0
5622	Bond Amortization	4,485	8,411	8,400	8,400
5730	Transfer to General Fund	13,991	0	0	0
	TOTAL	396,203	321,889	348,400	351,400
2510	TOTAL - TECHNOLOGY CENTER RAMP	489,870	411,473	447,700	433,700

Casino Parking Ramp

505-015-1480-2511

Expense Detail		2008 Actual	2009 Actual	2010 Budget	2011 Proposed
OPERATING EXPENSES					
5220	Repair & Maintenance Supplies	11,929	26,427	20,000	30,000
5307	Admin Management Fees	187,134	169,583	185,000	185,000
5335	Mileage Reimbursement	181	0	0	0
5381	Electricity	11,234	12,207	12,000	15,000
5382	Water, Gas & Sewer	1,665	1,759	1,800	2,000
5405	Parking Lot Maintenance	21,008	0	10,000	10,000
5420	Depreciation	39,766	39,766	39,800	39,800
5441	Other Services and Charges	5,533	963	6,000	6,000
5493	Cost Allocation	4,520	4,700	4,700	4,700
5611	Bond Interest	9,489	5,131	4,400	3,500
5622	Bond Amortization	336	662	700	700
5730	Transfer to General Fund	53,079	303,669	310,600	303,300
	TOTAL	345,874	564,867	595,000	600,000
2511	TOTAL - CASINO PARKING RAMP	345,874	564,867	595,000	600,000

Medical District Parking Ramp

505-015-1480-2512

Expense Detail		2008 Actual	2009 Actual	2010 Budget	2011 Proposed
PERSC	DNAL SERVICES				
5100	Permanent Employees - Regular	67,895	65,106	70,000	57,900
5101	Permanent Employees - Overtime	2,092	332	2,500	2,500
5103	Temporary Employees - Regular	47	0	0	0
0100	TOTAL	70,034	65,438	72,500	60,400
EMPL	OYEE BENEFITS				
5121	P.E.R.A.	4,063	3,546	4,600	4,000
5122	F.I.C.A. Social Security	4,242	3,962	4,500	3,700
5123	F.I.C.A. Medicare	992	927	1,000	900
5124	Health Insurance	13,223	10,356	14,900	11,900
5125	Dental Insurance	706	609	800	600
5126	Life Insurance	306	247	400	300
5127	Health Care Savings Plan	597	4,460	600	500
	TOTAL	24,129	24,107	26,800	21,900
OPER.	ATING EXPENSES				
5211	Cleaning and Janitorial Supplies	350	0	0	0
5219	Other Miscellaneous Supplies	10,539	6,594	8,000	8,000
5220	Repair & Maintenance Supplies	2,394	10	3,000	3,000
5319	Other Professional Service	696	0	0	0
5320	Data Services	825	825	900	900
5335	Mileage Reimbursement	0	89	100	100
5381	Electricity	34,985	33,881	35,000	45,000
5382	Water, Gas & Sewer	38,830	30,963	35,400	35,000
5402	Snow Removal Services	1,870	0	0	0
5404	Equipment Maintenance/Repair	3,798	7,614	4,000	4,000
5405	Parking Lot Maintenance	1,563	7,881	25,000	25,000
5420	Depreciation	227,016	227,016	227,000	227,000
5427	Credit Card commissions	994	1,807	1,000	1,700
5441	Other Services and Charges	7,011	10,462	9,500	13,100
5450	Laundry	592	612	0	0
5481	Property Taxes	0	0	3,500	3,500
5493	Cost Allocation	4,520	4,700	4,700	4,700
5611	Bond Interest	661,956	639,469	625,800	591,100
5620	Fiscal Agents Fees	350	350	400	400
5622	Bond Amortization	8,382	7,147	7,800	7,800
5730	Transfer to General Fund	810,730	110,043	250,000	328,900
	TOTAL	1,817,401	1,089,463	1,241,100	1,299,200
2512	TOTAL - MEDICAL DISTRICT PARKING RAMF	1,911,564	1,179,008	1,340,400	1,381,500

Library and Coney Island Parking Ramps

505-015-1480-2513

Expe	nse Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
OPER.	ating expenses				
5381	Electricity	6,536	7,093	7,500	8,000
5402	Snow Removal Services	2,348	0	0	0
5405	Parking Lot Maintenance	32,747	7,411	25,700	25,000
5420	Depreciation	32,161	32,161	32,200	32,200
5493	Cost Allocation	4,520	4,600	4,600	4,600
5730	Transfer to General Fund	0	22,713	15,000	10,200
	TOTAL	78,312	73,978	85,000	80,000
2513	TOTAL - LIBRARY & CONEY				
	ISLAND PARKING RAMPS	78,312	73,978	85,000	80,000

Meters & Municipal Lots

505-015-1481

Expe	nse Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
DED0.6	21111 0552 4052				-
	DNAL SERVICES				
5100	Permanent Employees - Regular				
5101	Permanent Employees - Overtime	0.710	0	•	
5103	Temporary Employees - Regular	8,712	0	0	0
	TOTAL	8,712	0	0	0
EMPLO	OYEE BENEFITS				
5122	F.I.C.A. Social Security	540	0	0	0
5123	F.I.C.A. Medicare	126	0	0	0
	TOTAL	666	0	0	0
OPER.	ATING EXPENSES				
5219	Other Miscellaneous Supplies	4,365	4,809	4,500	4,500
5241	Small Equipment	91,262	58,601	100,000	100,000
5402	Snow Removal Services	4,603	0	0	0
5406	Downtown Parking Improvements	0	0	0	0
5409	Fleet Service Charges	1,772	641	3,000	3,000
5420	Depreciation	13,512	19,042	24,600	24,600
5441	Other Services and Charges	8,247	6,909	8,500	8,500
5493	Cost Allocation	4,520	4,600	4,600	4,600
5730	Transfer to General Fund	391,141	742,413	806,900	809,800
	TOTAL	519,422	837,015	952,100	955,000
2512	TOTAL - METERS & MUNICIPAL LOTS	528,800	837,015	952,100	955,000

Divisions

Director's Office
Capital
General Expense
Engineering
Customer Services
Operations

Water Treatment/Pumping Natural Gas

Wastewater Treatment Inflow & Infiltration

Public Works & Utilities - Utility Operations

Utility Operations is the utility funds' side of the Department of Public Works and Utilities and represents four municipally owned utilities budgeted as the Water Fund; Gas Fund; Sewer Fund; and Stormwater Fund. The Public Works operation is presented in the General Fund.

Mission and Core Services

To provide water, gas, sewer and stormwater services to customers at customers at the lowest possible cost consistent with maintaining the department as a continuing, self sustaining operation.

	2008	2009	2010	2011	Difference
Budgeted FTE's	181.15	180.15	187.35	190.75	3.40
	2008	2009	2010	2011	
Expenditures	Actual	Actual	Budget	Proposed	Difference
Salaries and Benefits	16,817,266	15,736,555	17,356,200	17,158,000	(198,200)
Supplies	45,190,877	30,134,187	37,794,900	30,653,800	(7,141,100)
Other Services & Charges	20,885,830	22,053,230	20,967,000	20,463,100	(503,900)
Utilities	1,307,311	1,218,482	1,485,400	1,501,300	15,900
Depreciation/Amortization	3,492,505	3,745,301	4,313,500	5,175,400	861,900
Grants & Awards	-	733,656	1,000,000	1,000,000	-
Improvements -Non-Capital	1,418,169	576,435	449,000	559,800	110,800
Debt Service - Interest	1,454,173	1,428,231	1,431,700	1,499,400	67,700
Debt Service - Other	58,794	64,090	44,300	34,700	(9,600)
Capital Lease Interest	-	201,109	344,500	325,900	(18,600)
Total Operating	90,624,925	75,891,276	85,186,500	78,371,400	(6,815,100)
Non-Operating	5,049,501	9,464,232	7,151,100	9,935,900	2,784,800
Total Appropriation Budget	95,674,426	85,355,508	92,337,600	88,307,300	(4,030,300)

Utility Operations Personnel Summary

ominy Ope	stations reisonite somming				
		2008 BUDGET	2009 BUDGET	2010 BUDGET	2011 BUDGET
1115-1130	Manager, Customer Service	1.00	1.00	1.00	1.00
1115-1130	Manager, Utility Operations	1.00	1.00	1.00	1.00
1115-1130	Operations Mgr, W&G Supply	1.00	1.00	1.00	1.00
1080-1095	Utility Operations Supervisor	3.00	3.00	3.00	3.00
1045-1055	Customer Relations Supervisor	1.00	1.00	1.00	1.00
1165	Director of Public Works & Utilities	0.80	0.80	0.80	0.80
1140	City Engineer	0.60	0.60	0.60	0.60
1130	Chief Engineer - Utilities	1.00	1.00	1.00	1.00
1090	Measurement Services Supervisor	1.00	1.00	1.00	1.00
1075	Chief Gas Controller	1.00	1.00	1.00	1.00
1075	Water Plant Supervisor	1.00	1.00	1.00	1.00
133-136	Geographic Systems Tech	0.80	0.80	0.80	-
135	Safety & Training Specialist	0.75	0.75	0.75	0.75
132	Utility Accounts Receivable Specialist	2.00	2.00	2.00	3.00
131	Paralegal .	1.00	1.00	1.00	1.00
129	Administrative Information Specialist	2.40	1.40	1.40	1.40
126	Information Technician	14.80	14.80	16.80	15.60
121	Clerical Support Technician	-	1.00	1.00	3.00
36	Project Engineer	3.00	3.00	4.00	4.00
34	Chief Water Plant Operator	-	-	1.00	1.00
32	Corrosion Technician	1.00	1.00	1.00	1.00
32	Gas & Energy Coordinator	1.00	1.00	1.00	1.00
32	Project Coordinator	2.80	3.80	3.80	3.80
32	Senior Water Plant Operator	1.00	1.00	-	-
32	Utility Operations Leadworker	7.00	7.00	7.00	7.00
32	W&G Service Leadworker	2.00	2.00	2.00	2.00
32	Water Lab Chemist	1.00	1.00	1.00	1.00
31	Pipeline Welder	3.00	3.00	3.00	3.00
31	Senior Engineering Technician	13.40	13.40	13.40	14.80
31	Water Plant Operator A	5.00	5.00	5.00	4.00
31	Water Quality Specialist	7.00	7.00	7.00	7.00
30	Appliance Mechanic Journeyperson	16.00	16.00	16.00	15.00
30	Senior Gas Control Operator	1.00	1.00	1.00	1.00
30	Warehouse Specialist	-	-	2.00	2.00
29	Gas Fitter	1.00	1.00	1.00	2.00
29	Lift Station Operator	2.00	2.00	2.00	2.00
29	Meter Mechanic	1.00	1.00	1.00	1.00
29	Painter	2.00	2.00	2.00	2.00
29	Regulator Mechanic	2.00	2.00	2.00	2.00
29	W&G Equipment Operator	3.00	1.00	2.00	2.00
29	W&G Warehouse Assistant	2.00	2.00	-	-
28	Collection System Maintenance Worker	2.00	2.00	5.00	- 00
28	EAM Coordinator	-	-	3.00	8.00 1.00
		3.00	- 2.00	1.00	
28	Gas Control Operator II	3.00	3.00	1.00	1.00
28	Utility Operator	44.00	47.00	34.00	17.00
28	Utility Operator Apprentice	-	-	-	14.00
28	Utility Service Journeyperson	11.00	11.00	11.00	11.00
28	W&G Maintenance Journey Person	-	-	3.00	5.00
27	Water Lab Technician	1.00	1.00	1.00	1.00
26	Gas Control Operator I	-	-	1.00	1.00
26	Utility Radio Dispatcher	4.80	4.80	6.00	6.00
26	Water Plant Operator C	-	-	-	1.00
23	Utility Maintenance Worker	- 	-	11.00	8.00
22	Meter Reader	6.00	3.00	2.00	3.00
	DEPARTMENT TOTAL	181.15	180.15	187.35	190.75

Water Fund 510

The Water Fund is a self-supporting enterprise fund which accounts for the collection, treatment, and distribution of water to the citizens of Duluth. The major funding source for this fund is metered water sales, representing 98% of total revenues for 2011. Significant categories of expense include: personnel and benefits at 44% of the 2011 total; and the combined categories of Supplies, Utilities, and Other Services and Charges representing 33% of the 2011 proposed expenses.

Presented below is a tabular summary of the major categories of revenues and expenses function over a four year period.

Estimated Income and	2008	2009	2010	2011
Expense	Actual	Actual	Budget	Proposed
REVENUE				
Operating	11,353,762	11,944,995	12,484,200	12,479,000
Non-Operating	125,785	73,046	72,600	47,900
	11,479,547	12,018,041	12,556,800	12,526,900
EXPENSES				
Personal Services	5,476,469	4,803,979	5,261,200	5,434,800
Supplies	910,616	1,238,785	1,367,800	1,289,800
Other Services & Charges	1,252,272	1,453,457	1,380,800	1,462,400
Utilities	1,119,646	1,034,167	1,281,800	1,283,400
Depreciation/Amortization	1,157,899	1,252,342	1,457,300	1,599,700
Improvements -Non-Capital	514,628	51,124	100,000	117,500
Debt Service - Interest	233,581	218,917	243,000	261,000
Debt Service - Other	11,554	12,473	6,800	5,600
Capital Lease Interest	-	72,399	124,000	117,300
Transfers	1,194,519	1,160,400	1,032,400	707,100
	11,871,184	11,298,043	12,255,100	12,278,600
ESTIMATED OPERATING INCOME (LOSS)	(391,637)	719,998	301,700	248,300

Water Fund Estimated Unrestricted Cash Balance

	2010	2011
OPERATING FUND	<u>Projected</u>	Approved
ESTIMATED UNRESTRICTED CASH AND DEBT SERVICE CASH	2,106,624	1,013,124
<u>Additions</u>		
Estimated Operating Income (Loss)	387,500	248,300
Depreciation and Amortization	1,444,900	1,599,700
Bond Amortization	6,100	5,600
Other Post Employment Benefits	-	211,000
Due from Other Funds	82,500	-
Special Assessment Principal	78,900	78,900
Total Additions	1,999,900	2,143,500
<u>Deductions</u>		
Due to Other Funds	460,500	-
Budget Carry-Over for Encumbrances	188,400	-
Capital Improvements from Current Revenues	165,900	-
Infrastructure Improvements	1,119,700	1,626,000
Capital Equipment Purchases	246,000	390,300
Bond Principal Payments	806,000	1,003,600
AMRS Lease Principal Payments	106,900	182,100
Total Deductions	3,093,400	3,202,000
ESTIMATED BUDGETARY YEAR END CASH BALANCE	1,013,124	(45,376)

Water Fund 510

Revenue	Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
OPERATING	G REVENUES:				
4624	Equipment Rent	8,387	-	-	4,000
4636	Sale of Scrap	59	2,643	200	-
4680	Damage or Losses Recovered	458	10,366	-	-
4800	Meter Repair	11,649	14,116	16,000	8,000
4801	Off/On Charge	26,684	7,936	23,000	20,000
4802	Interest - Customer Accounts	31,061	47,362	30,000	40,000
4807	Water Tower Lease	-	89,229	130,000	135,000
4809	Miscellaneous Operating	144,327	72,283	19,000	17,000
4810	Metered Water Sales	10,112,544	10,221,495	10,019,600	9,883,400
4811	Water for Resale	1,018,593	537,540	1,065,100	1,067,500
4831	Fixed Rate Charges		942,025	1,181,300	1,304,100
TOTAL OPE	ERATING REVENUES	11,353,762	11,944,995	12,484,200	12,479,000
NON-OPE	RATING REVENUES:				
4230	Pera Aid	16,919	16,919	16,900	16,900
4806	Connection Fees	6,384	715	8,000	8,000
4850	Earnings on Investments	9,861	920	13,000	3,000
4851	Interest Income - Bonds	27,121	24,784	34,700	20,000
4853	Gain on Sale of Assets	3,372	8,601	-	-
4854	Utility Assessment	41,128	21,107	-	-
4730	Transfers In from Internal Svc Fund	21,000			
TOTAL NO	N-OPERATING REVENUES	125,785	73,046	72,600	47,900
TOTAL REV	'ENUE	11,479,547	12,018,041	12,556,800	12,526,900

Director's Office 510-500-1900

The Director's Office provides leadership and management for the Public Works and Utilities Department.

Expe	nse Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
PERSO	DNAL SERVICES				-
5100	Permanent Employees - Regular	46,647	46,866	44,000	45,500
5101	Permanent Employees - Overtime	41	431	-	-
	TOTAL	46,688	47,297	44,000	45,500
EMPL	OYEE BENEFITS				
5121	P.E.R.A.	2,849	3,650	2,900	3,100
5122	F.I.C.A. Social Security	2,862	2,899	2,700	2,800
5123	F.I.C.A. Medicare	671	678	600	700
5124	Health Insurance	4,940	4,914	3,800	3,700
5125	Dental Insurance	264	275	300	200
5126	Life Insurance	114	112	100	100
5127	Health Care Savings	1,657	437	400	400
	TOTAL	13,357	12,965	10,800	11,000
OPER.	ATING EXPENSES				
5200	Office Supplies	164	115	100	100
5241	Small Equipment	74	84	-	200
5321	Telephone	235	143	100	200
5331	Training Expense	205	-	300	300
5335	Mileage Reimbursement - Local	15	-	100	100
5433	Dues and Subscriptions	225	-	-	-
5441	Other Services and Charges	-	108	-	-
	TOTAL	918	450	600	900
1900	TOTAL - DIRECTOR'S OFFICE	60,963	60,712	55,400	57,400

Capital 510-500-1905

Capital expenditures support the infrastructure required to provide a safe and adequate supply of water to Duluth residents and neighboring communities. This includes costs for depreciation and debt service.

Expense Detail		2008 Actual	2009 Actual	2010 Budget	2011 Proposed				
		7.0.00.	7101001	200.90.	· · · opocou				
OPERATING AND NON-OPERATING EXPENSES									
5420	Depreciation	1,157,899	1,252,342	1,457,300	1,599,700				
5441	Other Services and Charges	171	12,638	-	-				
5532	Capital Improvements - Bonds	163,835	373,819	1,500,000	3,550,000				
5533	Capital Improvements -								
	Revenue Financing	120,313	1,019,550	-	-				
5535	Improvements (Non-Capital)	514,628	51,124	100,000	117,500				
5536	Utility Infrastructure Replacmt Proj	1,158,972	420,487	1,275,000	1,626,000				
5540	Equipment (Non-Capital)	786	5,466	-	-				
5580	Capital Equipment	44,286	107,845	307,500	390,300				
5611	Bond Interest	233,581	218,917	243,000	261,000				
5613	Interest from Bond Amortization	7,180	5,933	1,900	1,500				
5614	Capital Lease Interest	-	72,399	124,000	117,300				
5620	Fiscal Agents Fee	758	729	600	800				
5622	Bond Amortization	4,374	6,540	4,900	4,100				
1905	TOTAL - CAPITAL	3,406,783	3,547,789	5,014,200	7,668,200				

Utility General Expense

510-500-1915

This represents normal and routine department operating expenses that can be allocated to each utility fund. Examples include costs for safety and training, insurance, office supplies and utilities.

Expe	nse Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
PERSC	NAL SERVICES		1 10 10 011	_	
5100	Permanent Employees - Regular	1,278	-	5,300	5,300
	TOTAL	1,278	-	5,300	5,300
FMPI (DYEE BENEFITS				
5121	P.E.R.A.	84	_	400	400
5122	F.I.C.A. Social Security	73	_	300	300
5123	F.I.C.A. Medicare	17	_	100	100
5124	Health Insurance	371	_	1,200	1,100
5125	Dental Insurance	9	_	-	-
5126	Life Insurance	2,965	2,800	_	_
5127	Health Care Savings	13	-	100	100
5134	Other Post Retirement Benefits	389,006	(462,794)	-	211,000
5135	Retiree Health Insurance	687,336	774,623	811,000	585,000
5151	Worker's Compensation	149,334	113,200	116,800	140,700
0101	TOTAL	1,229,208	427,829	929,900	938,700
		1,227,200	127,027	727,700	700,700
	ATING EXPENSES	1.7/0	700	/00	400
5200	Office Supplies	1,762	729	600	600
5201	Computer Supplies/Software	13,409	30,896	8,900	19,900
5205	Safety & Training	537	330	1,500	1,000
5211	Cleaning & Janitorial Supplies	5,585	3,485	2,500	2,800
5241	Small Equipment	185	3,060	200	300
5301	Auditing Services	2,425	2,789	2,500	2,500
5305	Medical Services/Testing Fees	285	1 / 510	300	300
5310	Contract Services	10,445	16,518		- 0.000
5320	Data Services	-	- 11 /50	2,400	8,200
5321	Telephone	11,494	11,659	6,900	6,900
5331	Training Expense	2,162	1,209	900	900
5335	Mileage Reimbursement - Local	98	104	100	100
5360	Insurance	140,374	222,899	359,800	412,000
5381	Electricity	12,456	12,817	10,400	12,000
5382	Water, Gas & Sewer	22,250	18,473	15,200	15,300
5384	Refuse Disposal	2,882	2,795	2,200	2,600
5401	Building Repair & Maintenance	7,415	10,416	7,500	7,500
5418	Vehicle/Equipment Lease	3,284	3,774	2,900	3,100
5433	Dues & Subscriptions	236	50	-	-
5438	Licenses	70	-	300	300
5441	Other Services & Charges	11,427	3,998	4,200	4,200
5450	Laundry	1,044	2,295	1,500	1,700
5457	Hydrant Maintenance	30,000	30,000	30,000	30,000
5493	Cost Allocation	396,300	408,199	408,200	408,200
5700	Transfer to General Fund	-	-	57,300	57,300
5700	Transfer to Internal Service Funds	760,300	869,000	695,100	369,800
	TOTAL	1,436,425	1,655,495	1,621,400	1,367,500
1915	TOTAL - GENERAL EXPENSE	2,666,911	2,083,324	2,556,600	2,311,500

Engineering 510-500-1930

Provides engineering services including design, inspection and construction locates for the water distribution system

Expe	nse Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
PFRSC	DNAL SERVICES	Acioui	Acioui	boagei	Hoposed
5100	Permanent Employees - Regular	333,546	274,205	286,900	293,700
5101	Permanent Employees - Overtime	34,467	25,247	40,000	20,000
5103	Temporary Wages	-	1,074	2,000	2,000
	TOTAL	368,013	300,526	328,900	315,700
EMPLO	OYEE BENEFITS				
5121	P.E.R.A.	22,485	21,814	21,900	20,200
5122	F.I.C.A. Social Security	22,210	20,140	20,400	18,200
5123	F.I.C.A. Medicare	5,194	4,710	4,800	4,300
5124	Health Insurance	40,095	42,124	39,000	43,200
5125	Dental Insurance	1,872	1,933	1,900	1,900
5126	Life Insurance	811	785	700	900
5127	Health Care Savings	3,292	6,023	2,600	5,100
	TOTAL	95,959	97,529	91,300	93,800
OPER.	ating expenses				
5200	Office Supplies	1,564	493	1,200	1,200
5201	Computer Supplies	3,379	2,744	6,300	8,000
5203	Paper, Stationery and Forms	98	150	200	200
5212	Motor Fuel	-	-	3,500	3,500
5219	Other Miscellaneous Supplies	1,993	1,653	1,900	1,900
5240	Small Tools	-	49	500	500
5241	Small Equipment	5,765	3,745	5,300	4,400
5303	Engineering Services	211	-	-	-
5321	Telephone	1,303	1,386	1,300	1,300
5322	Postage	35	56	100	100
5331	Training Expenses	982	4,449	2,000	3,300
5335	Mileage Reimbursement	125	60	200	200
5355	Printing and Copying	3,064	3,971	300	900
5404	Equipment Maintenance Repair	975	464	1,000	1,000
5409	Fleet Services	6,187	6,537	5,000	6,500
5418	Vehicle/Equipment Lease	1,771	1,371	1,600	2,200
5433	Dues and Subscriptions	289	358	600	600
5435	Books and Pamphlets	82	9	200	200
5438	Licenses	114	-	100	-
5441	Other Services and Charges	2,180	2,732	5,300	5,300
5486	One Call System	2,588	2,610	2,600	2,600
	TOTAL	32,705	32,837	39,200	43,900
1930	TOTAL - ENGINEERING	496,677	430,892	459,400	453,400
			• • •		•

Customer Services 510-500-1940

Customer Accounts provides meter reading, billing, payment collection and account services for utility customers. Service provides installation, inspection, repari and replacement of meters and checks the integrity of customer utility connections.

Expe	nse Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
PERSC	DNAL SERVICES				
5100	Permanent Employees - Regular	808,240	795,455	758,300	774,400
5101	Permanent Employees - Overtime	82,660	84,550	66,600	61,600
5103	Temporary Wages	2,024	-	-	-
	TOTAL	892,924	880,005	824,900	836,000
EMPLO	OYEE BENEFITS				
5121	P.E.R.A.	53,717	56,468	54,400	52,600
5122	F.I.C.A. Social Security	53,788	55,017	51,100	48,000
5123	F.I.C.A. Medicare	12,580	12,868	11,900	11,200
5124	Health Insurance	134,024	122,026	110,900	119,200
5125	Dental Insurance	5,806	5,960	6,000	5,700
5126	Life Insurance	2,535	2,452	2,200	2,700
5127	Health Care Savings	9,087	14,793	6,800	7,000
	TOTAL	271,537	269,584	243,300	246,400
OPFR	ATING EXPENSES				
5200	Office Supplies	5,154	8,711	5,800	5,100
5201	Computer Supplies	1,042	20	600	700
5203	Paper/Stationery	12,447	6,024	2,600	2,500
5212	Motor Fuel	1,966	436	35,500	35,500
5218	Uniforms	4,276	3,532	2,600	2,600
5220	Repair & Maintenance Supplies	36,373	20,088	36,800	36,800
5227	Utility System	100,828	46,763	103,400	101,400
5228	Painting Supplies	1,979	2,136	3,000	3,000
5240	Small Tools	1,049	862	1,500	1,500
5241	Small Equipment	3,413	532	8,900	9,200
5310	Contract Services	5,295	12,061	11,200	32,500
5320	Data Services	2,933	2,473	3,100	2,100
5321	Telephone	1,297	1,378	1,500	1,500
5322	Postage	55,369	57,127	49,900	49,900
5331	Training Expenses	1,558	-	1,300	1,300
5339	Armored Pickup	1,163	1,124	1,100	1,100
5355	Printing & Copying	384	956	500	500
5401	Building/Structure Repair & Maint	177	124	-	-
5404	Equipment Maintenance & Repair	6,731	6,977	6,100	4,000
5409	Fleet Services	19,794	13,076	25,600	25,600
5427	Credit Card Commission	5,173	4,075	8,300	8,300
5432	Uncollectible Accounts	(9,822)	139,203	10,000	10,000
5441	Other Services & Charges	4,586	1,702	3,000	3,000
	TOTAL	263,165	329,380	322,300	338,100
1940	TOTAL - CUSTOMER SERVICE	1,427,626	1,478,969	1,390,500	1,420,500
		FF 04			

Utility Operations

510-500-1945

Operates, maintains and improves the pipeline distribution system to provide a dependable supply of water to Duluth and surrounding areas.

Expe	nse Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
PERSC	DNAL SERVICES	Acidai	Acioai	bouge.	Hoposca
5100	Permanent Employees - Regular	1,190,193	1,198,621	1,274,100	1,428,700
5101	Permanent Employees - Overtime	266,196	314,060	250,000	250,000
5103	Temporary Wages	7,327	-	-	-
5118	Meal Allowance	- ,02,	_	6,000	6,000
0110	TOTAL	1,463,716	1,512,681	1,530,100	1,684,700
		,,	,- ,	,	,
	OYEE BENEFITS				
5121	P.E.R.A.	89,061	98,862	101,400	97,800
5122	F.I.C.A. Social Security	87,352	92,888	94,500	88,600
5123	F.I.C.A. Medicare	20,450	21,824	22,100	20,700
5124	Health Insurance	190,354	193,858	234,900	261,600
5125	Dental Insurance	7,627	8,456	10,300	10,300
5126	Life Insurance	3,305	3,435	3,800	4,800
5127	Health Care Savings	21,728	28,333	11,600	12,900
	TOTAL	419,877	447,656	478,600	496,700
OPER.	ating expenses				
5200	Office Supplies	2,134	3,010	2,000	3,000
5201	Computer Supplies/Software	-	-	-	20,300
5205	Safety & Training Materials	2,412	3,516	2,600	2,600
5210	Plant/Operating Supplies	8,611	8,388	9,600	9,600
5212	Motor Fuel	63,862	48,597	60,000	60,000
5215	Shop Materials	1,253	2,120	2,600	2,600
5218	Uniforms	2,342	3,085	5,100	5,200
5220	Repair & Maintenance Supplies	4,303	2,632	2,500	2,500
5222	Paving Materials	34,797	17,773	35,000	35,000
5224	Gravel & Other Maintenance Mtls	34,249	69,239	70,000	70,000
5227	Utility Maintenance Supply	111,791	210,632	150,200	175,000
5228	Painting Supplies	679	-	500	300
5240	Small Tools	4,292	7,875	5,300	5,300
5241	Small Equipment	1,804	6,027	10,600	9,500
5310	Contract Services	39,475	30,779	15,500	15,500
5320	Data Services	-	-	-	1,200
5321	Telephone	1,846	1,808	1,300	2,200
5331	Training Expenses	2,555	5,467	8,800	8,800
5335	Mileage Reimbursement	7,279	6,225	7,800	7,800
5355	Printing and Copying	-	602	500	500
5382	Water/Sewer/Gas	5,319	8,093	10,000	8,000
5384	Refuse Disposal	3,715	7,934	5,500	7,000
5404	Equipment Maintenance/Repair	2,423	2,448	400	400
5409	Fleet Service Charges	110,721	96,178	100,000	100,000
5415	Vehicle/Equipment Rental	2,810	5,714	3,000	3,000
5438	License	234	221	500	500
5441	Other Services & Charges	4,749	261	5,000	10,000
5450	Laundry	8,981	15,051	8,300	9,000
5700	Transfer to General Fund	-	291,400	280,000	280,000
5700	Transfer to Permanent Improv	434,219	-	-	-
	TOTAL	896,855	855,075	802,600	854,800
1945	TOTAL - UTILITY OPERATIONS	2,780,448	2,815,412	2,811,300	3,036,200

Water Treatment and Pumping

510-500-1955

Treatment is required to produce a safe and potable water supply that meets Federal and State standards. This includes bacterial, biochemical and physical testing. The operation and maintenance of pump stations throughout the city is necessary to lift water to evelations that provide adequate pressure for customer use.

PERSONAL SERVICES	Expe	nse Detail	2008	2009	2010	2011
Single Permanent Employees - Regular Signature Sept.						
Single Permanent Employees - Regular Signature Sept.	DEDC	ONIAL SERVICES				
Fernanent Employees - Overfime 39,134 31,001 30,000 30,000 1071 1			492 411	504 400	540 900	553 500
EMPLOYEE BENEFITS 5121 P.E.R.A. 31.850 37.941 39.800 38.000 5122 F.I.C.A. Social Security 30.860 35.716 37.200 34.300 5123 F.I.C.A. Medicare 7.217 8.553 8.700 8.000 5124 Health Insurance 67.847 77.827 78.000 86.800 5125 Dental Insurance 2.846 3.588 3.900 3.600 5126 Life Insurance 1.233 1.458 1.500 1.700 5127 Health Care Savings 10.294 15.401 5.200 5.100 TOTAL 152.167 180.284 174.300 177.500 OPERATING EXPENSES 5200 Office Supplies 423 2.609 1.500 2.000 5201 Computer Supplies/Software - 7.989 - 10.000 5210 Plant/Operating Supplies - 7.989 - 10.000 52110 Motor Fuel 2.940 2.513 2.500 2.500 5216 Ireatment Chemicals 372.207 632.890 666.000 517.500 5218 Uniforms 1.653 1.498 2.500 2.500 5219 Other Miscellaneous Supplies 4.449 12.955 14.000 7.000 5220 Repair & Maintenance Supplies 4.7881 46.183 80.000 80.000 5221 Repair & Maintenance Supplies 4.7881 46.183 80.000 80.000 5222 Repair & Maintenance Supplies 4.7881 46.183 80.000 80.000 5223 Pointing Supplies 4.7881 46.183 80.000 80.000 5224 Small Equipment 1.666 3.959 7.400 7.800 5210 Small Equipment 1.666 3.959 7.400 7.800 5211 Small Equipment 1.666 3.959 7.400 7.800 5212 Motor Fuel 2.940 8.310 8.300 1.584 2.500 4.500 5213 Other Professional Services 1.254 7.635 50.000 5.000 5210 Othack Services 1.254 7.635 50.000 5.000 5210 Othack Services 3.37 5.00 5211 Small Equipment 1.666 3.959 7.400 7.800 5220 Data Services 3.37 5.00 5231 Telephone 947 1.539 1.700 2.700 5231 Training Expenses 3.028 4.981 6.000 8.000 5231 Training Expenses 3.028 4.981 6.000 8.000 5231 Training Expenses 3.028 4.981 6.000 8.000 5232 Data Services 1.454 7.635 50.000 5.000 5231 Data Services 4.450 1.11 1.2000 1.000 5232 Postage 11 7.9 2.00 2.000 5231 Training Expenses 3.028 4.981 6.000 7.500 5231 Litelephone 947 1.539 1.700 2.700 5232 Data Services 5.37 5.00 5241 Small Equipment 4.55 2.000 2.000 5250 Data Services 5.37 5.00 5260 Misc. Repair & Maintenance 6.460 1.11 1.11 1.11 1.11 1.11 1.11 1.11 1.		· · · · -				
P.E.R.A. 31.850 37.941 39,800 38,000 31.22 F.I.C.A. Social Security 30,860 35,716 37,200 34,300 31.22 F.I.C.A. Medicare 7,217 8.353 8.700 8.680 35.215 Pleatifi Insurance 47,847 77,827 78,000 86,800 35.22 Dental Insurance 2,846 3,588 3,900 3,600 3.525 Dental Insurance 1,233 1,458 1,500 1,700 5.125 Dental Insurance 1,233 1,458 1,500 1,700 5.127 Pleatifi Care Savings 10,294 15,401 5,200 5,100 1,700 5.127 Dental Care Savings 10,294 15,401 5,200 5,100 1,700 5.127 Dental Care Savings 1,521,67 180,284 174,300 1,77,500 5.120 Dental Care Savings 2,609 1,500 2,000 5.201 Computer Supplies 423 2,609 1,500 2,000 5.201 Dental Care Savings -7,789 - 10,000 5.210 Plent/Operating Supplies -7,789 - 10,000 5.210 Plent/Operating Supplies -7,889 - 10,000 5.210 Plent/Operating Supplies -7,881 46,183 80,000 80,000 5.210 Plent/Operating Supplies -1,606 2,000 2,000 5.220 Plent/Operating Supplies -1,606 2,000 2,000 5.220 Plent/Operating Supplies -1,606 2,500 4,500 5.220 5.220 Plent/Operating Supplies -1,606 2,500 4,500 5.220	3101					
5121 P.E.R.A. 31,850 37,941 39,800 38,000 5122 F.I.C.A. Social Security 30,800 35,716 37,200 34,300 5123 F.I.C.A. Medicare 7,217 8,353 8,700 8,600 5124 Health Insurance 67,867 77,827 78,000 86,800 5125 Dental Insurance 1,233 1,458 1,500 1,700 5127 Health Care Savings 10,294 15,401 5,200 5,100 TOTAL 152,167 180,284 174,300 177,500 OPERATING EXPENSES 423 2,609 1,500 2,000 5201 Computer Supplies 423 2,609 1,500 2,000 5210 Computer Supplies Supplies 4 2,50 2,513 2,500 2,500 5210 Plant/Operating Supplies 4,469 12,955 14,000 7,000 5212 Motor Fuel 2,960 2,513 2,500 2,500 5216		IOIAL	321,743	027,023	377,000	303,300
5122 F.I.C.A. Social Security 30,860 35,716 37,200 34,300 5123 F.I.C.A. Medicare 7,217 8,353 8,700 8,680 5124 Health Insurance 2,846 3,588 3,900 3,600 5125 Dental Insurance 1,233 1,458 1,500 1,700 5127 Health Care Savings 10,294 15,401 5,200 5,100 TOTAL 152,167 180,284 174,300 177,500 OPERATING EXPENSES 5200 Office Supplies 423 2,609 1,500 2,000 5210 Computer Supplies/Software - - - 10,200 5212 Motor Fuel 2,960 2,513 2,500 2,500 5212 Motor Fuel 2,960 2,513 2,500 2,500 5212 Motor Fuel 1,633 1,488 2,500 2,500 5212 Motor Fuel 2,960 2,513 2,500 2,500	EMPLO	OYEE BENEFITS				
5123 F.I.C.A. Medicare 7,217 8,353 8,700 8,000 5124 Health Insurance 67,867 77,827 78,000 86,800 5125 Dental Insurance 2,846 3,588 3,900 3,600 5126 Life Insurance 1,233 1,458 1,500 5,100 5127 Health Care Savings 10,294 15,401 5,200 5,100 TOTAL 152,167 180,284 174,300 177,500 OPERATING EXPENSES Office Supplies 423 2,609 1,500 2,000 5210 Computer Supplies Supplies 423 2,609 1,500 2,000 5210 Plant/Operating Supplies - 7,889 - 10,000 5216 Treatment Chemicals 372,207 632,890 666,000 517,500 5216 Treatment Chemicals 372,207 632,890 666,000 517,500 5218 Uniforms 1,653 1,488 2,500 2,500 52	5121	P.E.R.A.	31,850	37,941	39,800	38,000
5124 Health Insurance 67,867 77,827 78,000 86,800 5125 Dental Insurance 2,846 3,588 3,900 3,600 5126 Life Insurance 1,233 1,458 1,500 5,100 5127 Health Care Savings 10,294 15,401 5,200 5,100 OPERATING EXPENSES 500 Office Supplies 423 2,609 1,500 2,000 5201 Computer Supplies/Software - - - 10,000 5210 Plant/Operating Supplies - 7,789 - 10,000 5212 Motor Fuel 2,960 2,513 2,500 2,500 5218 Uniforms 1,653 1,498 2,500 2,500 5218 Uniforms 4,469 12,955 14,000 7,000 5220 Repair & Maintenance Supplies 47,881 46,183 80,000 80,000 5220 Repair & Maintenance Supplies - 1,606 2,000 2,000 <	5122	F.I.C.A. Social Security	30,860	35,716	37,200	34,300
5125 Dental Insurance 2,846 3,588 3,900 3,600 5126 Life Insurance 1,233 1,458 1,500 1,700 5127 Health Care Savings 10,294 15,401 5,200 5,100 TOTAL 152,167 180,284 174,300 177,500 OPERATING EXPENSES 5200 Office Supplies 423 2,609 1,500 2,000 5210 Computer Supplies/Software - - - - 10,200 5210 Motor Fuel 2,960 2,513 2,500 2,500 5212 Motor Fuel 2,960 2,513 2,500 2,500 5218 Uniforms 1,653 1,498 2,500 2,500 5218 Uniforms 1,653 1,498 2,500 2,500 5219 Other Miscellaneous Supplies 4,7881 46,183 88 0,000 80,000 5220 Pointing Supplies - 1,606 2,000 2,000	5123	F.I.C.A. Medicare	7,217	8,353	8,700	8,000
5126 Life Insurance 1,233 1,458 1,500 1,700 5127 Health Care Savings 10,294 15,401 5,200 5,100 TOTAL 152,167 180,284 174,300 177,500 OPERATING EXPENSES 500 Office Supplies 423 2,609 1,500 2,000 5201 Computer Supplies Software - - - 10,200 5210 Plant/Operating Supplies - 7,989 - 10,000 5212 Motor Fuel 2,960 2,513 2,500 2,500 5218 Uniforms 1,653 1,498 2,500 2,500 5219 Other Miscellaneous Supplies 4,469 12,955 14,000 7,000 5220 Repair & Maintenance Supplies 47,881 46,183 80,000 80,000 5228 Painting Supplies - 1,606 2,000 2,000 5220 Repair & Maintenance Supplies 47,881 46,183 80,000 80,000	5124	Health Insurance	67,867	77,827	78,000	86,800
5127 Health Care Savings TOTAL 10,294 15,401 5,200 5,100 TOTAL 152,167 180,284 174,300 177,500 OPERATING EXPENSES 5200 Office Supplies 423 2,609 1,500 2,000 5201 Computer Supplies/Software - - - - 10,200 5210 Plant/Operating Supplies - - 7,989 - 10,000 5212 Motor Fuel 2,960 2,513 2,500 2,500 5218 Uniforms 1,653 1,498 2,500 2,500 5219 Other Miscellaneous Supplies 47,881 46,183 80,000 80,000 5220 Repair & Maintenance Supplies 47,881 46,183 80,000 80,000 5220 Repair & Maintenance Supplies 47,881 46,183 80,000 80,000 5220 Repair & Maintenance Supplies 47,881 46,183 80,000 80,000 5224 Small Equipment 1,666 <t< td=""><td>5125</td><td>Dental Insurance</td><td>2,846</td><td>3,588</td><td>3,900</td><td>3,600</td></t<>	5125	Dental Insurance	2,846	3,588	3,900	3,600
TOTAL 152,167 180,284 174,300 177,500	5126	Life Insurance	1,233	1,458	1,500	1,700
OPERATING EXPENSES 5200 Office Supplies 423 2,609 1,500 2,000 5201 Computer Supplies/Software - - - 10,200 5210 Plant/Operating Supplies - 7,989 - 10,000 5212 Motor Fuel 2,960 2,513 2,500 2,500 5216 Treatment Chemicals 372,207 632,890 666,000 517,500 5218 Uniforms 1,653 1,498 2,500 2,500 5219 Other Miscellaneous Supplies 4,469 12,955 14,000 7,000 5220 Repair & Maintenance Supplies 47,881 46,183 80,000 80,000 5228 Painting Supplies - 1,606 2,000 2,500 5240 Small Tools 3,000 1,586 2,500 4,500 5241 Small Equipment 1,666 3,959 7,400 7,800 5241 Small Equipment 1,666 3,959 7,400 7,800 5310 Other Professional Services 1,254 7,635 50,000 50,000 5320 Data Services 537 - - 5,000 5320 Data Services 537 - - 5,000 5321 Telephone 947 1,539 1,700 2,700 2,700 5322 Postage 11 79 200 2,000 5331 Iraining Expenses 3,028 4,981 6,000 8,000 5331 Iraining Expenses 3,028 4,981 6,000 8,000 5331 Iraining Expenses 3,028 4,981 6,000 8,000 5331 Iraining Expenses 3,028 4,981 6,000 1,500 5,500 5331 Iraining Expenses 3,028 4,981 6,000 1,500 5,500 5,500 1,50	5127	Health Care Savings	10,294	15,401	5,200	5,100
5200 Office Supplies 423 2,609 1,500 2,000 5201 Computer Supplies/Software - - - 10,200 5210 Planif/Operating Supplies - 7,789 - 10,000 5212 Motor Fuel 2,960 2,513 2,500 2,500 5216 Treatment Chemicals 372,207 632,890 666,000 517,500 5218 Uniforms 1,653 1,498 2,500 2,500 5219 Other Miscellaneous Supplies 4,469 12,955 14,000 7,000 5220 Repair & Maintenance Supplies 47,881 46,183 80,000 80,000 5228 Painting Supplies - 1,666 2,000 2,000 5240 Small Equipment 1,666 3,959 7,400 7,800 5310 Contract Services 1,254 7,635 50,00 50,00 5310 Cottract Services 337 - - 500 5321 <td></td> <td>TOTAL</td> <td>152,167</td> <td>180,284</td> <td>174,300</td> <td>177,500</td>		TOTAL	152,167	180,284	174,300	177,500
5200 Office Supplies 423 2,609 1,500 2,000 5201 Computer Supplies/Software - - - 10,200 5210 Planif/Operating Supplies - 7,789 - 10,000 5212 Motor Fuel 2,960 2,513 2,500 2,500 5216 Treatment Chemicals 372,207 632,890 666,000 517,500 5218 Uniforms 1,653 1,498 2,500 2,500 5219 Other Miscellaneous Supplies 4,469 12,955 14,000 7,000 5220 Repair & Maintenance Supplies 47,881 46,183 80,000 80,000 5228 Painting Supplies - 1,666 2,000 2,000 5240 Small Equipment 1,666 3,959 7,400 7,800 5310 Contract Services 1,254 7,635 50,00 50,00 5310 Cottract Services 337 - - 500 5321 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>						
5201 Computer Supplies/Software - - - 10,200 5210 Plant/Operating Supplies - 7,989 - 10,000 5212 Motor Fuel 2,960 2,513 2,500 2,500 5216 Treatment Chemicals 372,207 632,890 666,000 517,500 5218 Uniforms 1,653 1,498 2,500 2,500 5219 Other Miscellaneous Supplies 4,469 12,955 14,000 7,000 5220 Repair & Maintenance Supplies 47,881 46,183 80,000 80,000 5228 Painting Supplies - 1,666 2,000 2,000 5240 Small Tools 3,000 1,586 2,500 4,500 5241 Small Equipment 1,666 3,959 7,400 7,800 5310 Contract Services 1,254 7,635 50,000 50,000 5310 Other Professional Services 2,77 14,857 5,000 50,000 <t< td=""><td></td><td></td><td></td><td></td><td></td><td></td></t<>						
5210 Plant/Operating Supplies - 7,989 - 10,000 5212 Motor Fuel 2,960 2,513 2,500 2,500 5216 Treatment Chemicals 372,207 632,890 666,000 517,500 5218 Uniforms 1,653 1,498 2,500 2,500 5219 Other Miscellaneous Supplies 4,469 12,955 14,000 7,000 5220 Repair & Maintenance Supplies 47,881 46,183 80,000 80,000 5220 Repair & Maintenance Supplies - 1,606 2,000 2,000 5240 Small Tools 3,000 1,586 2,500 4,500 5241 Small Equipment 1,666 3,959 7,400 7,800 5310 Contract Services 1,254 7,635 50,000 50,000 5310 Other Professional Services 2,77 14,857 5,000 15,000 5321 Telephone 947 1,539 1,700 2,700		• •	423	2,609	1,500	
5212 Motor Fuel 2,960 2,513 2,500 2,500 5216 Treatment Chemicals 372,207 632,890 666,000 517,500 5218 Uniforms 1,653 1,498 2,500 2,500 5219 Other Miscellaneous Supplies 4,469 12,955 14,000 7,000 5220 Repair & Maintenance Supplies 47,881 46,183 80,000 80,000 5228 Painting Supplies - 1,604 2,000 2,000 5240 Small Tools 3,000 1,586 2,500 4,500 5241 Small Equipment 1,666 3,959 7,400 7,800 5310 Contract Services 1,254 7,635 50,000 50,000 5310 Other Professional Services 2,77 14,857 5,000 50,000 5320 Data Services 237 1,539 1,700 2,700 5321 Telephone 947 1,539 1,700 2,700 <td< td=""><td></td><td></td><td>-</td><td>-</td><td>-</td><td></td></td<>			-	-	-	
5216 Treatment Chemicals 372,207 632,890 666,000 517,500 5218 Uniforms 1,653 1,498 2,500 2,500 5219 Other Miscellaneous Supplies 4,469 12,955 14,000 7,000 5220 Repair & Maintenance Supplies 47,881 46,183 80,000 80,000 5228 Painting Supplies - 1,606 2,000 2,000 5240 Small Equipment 1,666 3,959 7,400 7,800 5310 Contract Services 1,254 7,635 50,000 50,000 5310 Other Professional Services 277 14,857 5,000 15,000 5320 Data Services 537 - - - 500 5321 Telephone 947 1,539 1,700 2,700 5321 Training Expenses 3,028 4,981 6,000 8,000 5331 Training Expenses 3,028 4,981 6,000 8,000			-		-	
5218 Uniforms 1,653 1,498 2,500 2,500 5219 Other Miscellaneous Supplies 4,469 12,955 14,000 7,000 5220 Repair & Maintenance Supplies 47,881 46,183 80,000 80,000 5228 Painting Supplies - 1,606 2,000 2,000 5240 Small Tools 3,000 1,586 2,500 4,500 5241 Small Equipment 1,666 3,959 7,400 7,800 5310 Contract Services 1,254 7,635 50,000 50,000 5310 Other Professional Services 277 14,857 5,000 15,000 5320 Data Services 537 - - 500 5321 Telephone 947 1,539 1,700 2,700 5321 Telephone 947 1,539 1,700 2,700 5322 Postage 11 79 200 200 5331 Training Expenses <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>						
5219 Other Miscellaneous Supplies 4,469 12,955 14,000 7,000 5220 Repair & Maintenance Supplies 47,881 46,183 80,000 80,000 5228 Painting Supplies - 1,606 2,000 2,000 5240 Small Tools 3,000 1,586 2,500 4,500 5241 Small Equipment 1,666 3,959 7,400 7,800 5310 Contract Services 1,254 7,635 50,000 50,000 5310 Other Professional Services 277 14,857 5,000 15,000 5320 Data Services 537 - - 500 5321 Telephone 947 1,539 1,700 2,700 5322 Postage 11 79 200 200 5331 Training Expenses 3,028 4,981 6,000 8,000 5335 Local Mileage Reimbursement - 2,393 1,500 1,500 5381				•		
5220 Repair & Maintenance Supplies 47,881 46,183 80,000 80,000 5228 Painting Supplies - 1,606 2,000 2,000 5240 Small Tools 3,000 1,586 2,500 4,500 5241 Small Equipment 1,666 3,959 7,400 7,800 5310 Contract Services 1,254 7,635 50,000 50,000 5319 Other Professional Services 277 14,857 5,000 15,000 5320 Data Services 537 - - 500 5321 Telephone 947 1,539 1,700 2,700 5321 Telephone 947 1,539 1,700 2,700 5321 Telephone 947 1,539 1,700 2,700 5321 Telephone 947 1,539 1,700 2,000 5331 Training Expenses 3,028 4,981 6,000 8,000 5335 Local Mileage Reimburseme						
5228 Painting Supplies - 1,606 2,000 2,000 5240 Small Tools 3,000 1,586 2,500 4,500 5241 Small Equipment 1,666 3,959 7,400 7,800 5310 Contract Services 1,254 7,635 50,000 50,000 5319 Other Professional Services 277 14,857 5,000 15,000 5320 Data Services 537 - - 500 5321 Telephone 947 1,539 1,700 2,700 5322 Postage 11 79 200 200 5331 Training Expenses 3,028 4,981 6,000 8,000 5335 Local Mileage Reimbursement - 2,393 - 3,000 5355 Printing and Copying 28 390 1,500 1,500 5381 Electricity 902,716 891,147 1,100,000 1,100,000 5385 Oil 29,4						
5240 Small Tools 3,000 1,586 2,500 4,500 5241 Small Equipment 1,666 3,959 7,400 7,800 5310 Contract Services 1,254 7,635 50,000 50,000 5319 Other Professional Services 277 14,857 5,000 15,000 5320 Data Services 537 - - 500 5321 Telephone 947 1,539 1,700 2,700 5322 Postage 11 79 200 200 5331 Training Expenses 3,028 4,981 6,000 8,000 5335 Local Mileage Reimbursement - 2,393 - 3,000 5335 Printing and Copying 28 390 1,500 1,500 5381 Electricity 902,716 891,147 1,100,000 1,100,000 5382 Water & Sewer 14,156 83,266 138,500 138,500 5385 Oil <t< td=""><td></td><td></td><td>4/,881</td><td></td><td></td><td></td></t<>			4/,881			
5241 Small Equipment 1,666 3,959 7,400 7,800 5310 Contract Services 1,254 7,635 50,000 50,000 5319 Other Professional Services 277 14,857 5,000 15,000 5320 Data Services 537 - - 500 5321 Telephone 947 1,539 1,700 2,700 5322 Postage 11 79 200 200 5331 Training Expenses 3,028 4,981 6,000 8,000 5335 Local Mileage Reimbursement - 2,393 - 3,000 5355 Printing and Copying 28 390 1,500 1,500 5381 Electricity 902,716 891,147 1,100,000 1,100,000 5382 Water & Sewer 14,156 83,266 138,500 138,500 5390 Liquid Propane Gas (Heating) 126,705 - - - - 5400		•	-			
5310 Contract Services 1,254 7,635 50,000 50,000 5319 Other Professional Services 277 14,857 5,000 15,000 5320 Data Services 537 - - 500 5321 Telephone 947 1,539 1,700 2,700 5322 Postage 11 79 200 200 5331 Training Expenses 3,028 4,981 6,000 8,000 5335 Local Mileage Reimbursement - 2,393 - 3,000 5355 Printing and Copying 28 390 1,500 1,500 5381 Electricity 902,716 891,147 1,100,000 1,100,000 5382 Water & Sewer 14,156 83,266 138,500 138,500 5385 Oil 29,447 9,642 - - 5400 Misc. Repair & Maintenance 144 55 2,000 2,000 5401 Building Repair & Maintenanc			•			
5319 Other Professional Services 277 14,857 5,000 15,000 5320 Data Services 537 - - 500 5321 Telephone 947 1,539 1,700 2,700 5322 Postage 11 79 200 200 5331 Training Expenses 3,028 4,981 6,000 8,000 5335 Local Mileage Reimbursement - 2,393 - 3,000 5355 Printing and Copying 28 390 1,500 1,500 5381 Electricity 902,716 891,147 1,100,000 1,100,000 5382 Water & Sewer 14,156 83,266 138,500 138,500 5385 Oil 29,447 9,642 - - 5400 Misc. Repair & Maintenance 144 55 2,000 2,000 5401 Building Repair & Maintenance 2,942 6,111 12,000 75,000 5404 Equipment Maintenance/Repair 232,610 181,397 100,000 75,000 5433 Dues and Subscriptions 9,841 5,039						
5320 Data Services 537 - - 500 5321 Telephone 947 1,539 1,700 2,700 5322 Postage 11 79 200 200 5331 Training Expenses 3,028 4,981 6,000 8,000 5335 Local Mileage Reimbursement - 2,393 - 3,000 5355 Printing and Copying 28 390 1,500 1,500 5381 Electricity 902,716 891,147 1,100,000 1,100,000 5382 Water & Sewer 14,156 83,266 138,500 138,500 5385 Oil 29,447 9,642 - - - 5390 Liquid Propane Gas (Heating) 126,705 - - - - 5400 Misc. Repair & Maintenance 144 55 2,000 2,000 5401 Building Repair & Maintenance/Repair 232,610 181,397 100,000 75,000 <					*	
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1955 TOTAL-WATER TRMT & PMPING 2,519,182 2,802,646 3,050,200 2,897,700						
	1955	TOTAL-WATER TRMT & PMPING	2,519,182	2,802,646	3,050,200	2,897,700

Gas Fund 520

The Gas Fund is a self supporting enterprise fund which accounts for the distribution of an adequate, reliable, and safe supply of gas to the citizens of Duluth. Other services provided are the inspection, maintenance and servicing of customer gas utilization equipment.

The major funding source for this fund is metered gas sales which represents 97% of total revenues for 2011. The major category of expense is purchased gas, representing 64% of all expenses proposed.

Presented below is a tabular summary of the major categories of revenues and expenses by function over a four year period.

Estimated Income and	2008	2009	2010	2011
Expense	Actual	Actual	Budget	Proposed
REVENUE				
Operating Revenues	1,037,473	1,315,758	1,366,000	1,237,000
Gas Sales	57,434,235	44,941,587	51,702,300	43,383,600
Non-Operating Revenues	70,619	133,402	40,400	40,400
	58,542,327	46,390,747	53,108,700	44,661,000
EXPENSES				
Personal Services	6,692,020	6,167,158	6,827,200	6,801,800
Supplies	889,611	763,122	769,300	827,900
Other Services & Charges	4,814,619	5,389,913	5,134,400	5,187,700
Natural Gas Purchases	42,819,210	27,647,450	35,023,200	27,939,500
Utilities	43,260	39,714	43,600	48,700
Depreciation/Amortization	1,088,667	1,056,585	1,131,700	1,281,800
Improvements -Non-Capital	102,915	80,469	58,000	49,300
Debt Service - Interest	491,903	475,180	438,200	341,100
Debt Service - Other	15,081	14,886	15,100	10,800
Capital Lease Interest	-	66,366	113,700	107,600
Transfers	1,053,836	1,128,793	955,900	780,500
	58,011,122	42,829,636	50,510,300	43,376,700
ESTIMATED OPERATING				
INCOME (LOSS)	531,205	3,561,111	2,598,400	1,284,300

Gas Fund Estimated Unrestricted Cash Balance

OPERATING FUND	2010 Projected	2011 Approved
ESTIMATED UNRESTRICTED CASH AND DEBT SERVICE CASH	4,568,394	9,024,594
<u>Additions</u>		
Estimated Operating Income (Loss)	5,354,600	1,284,300
Depreciation and Amortization	1,215,400	1,281,800
Bond Amortization	10,800	10,800
Due from Other Funds	60,600	-
Interfund Loan Receivable	236,200	-
Energy Fund Loan Repayment	150,000	150,000
Special Assessment Principal	13,600	13,600
Total Additions	7,041,200	2,740,500
<u>Deductions</u>		
Due to Other Funds	50,200	_
Interfund Loan Payable	-	-
Budget Carry-Over for Encumbrances	674,400	-
Capital Improvements from Current Revenues	921,700	820,000
Capital Equipment Purchases	188,700	292,300
Bond Principal Payments	652,000	1,054,000
AMRS Lease Principal Payment	98,000	166,900
Total Deductions	2,585,000	2,333,200
ESTIMATED BUDGETARY YEAR END CASH BALANCE	9,024,594	9,431,894

Gas Fund 520

Revenue	Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
OPERATIN	G REVENUES:				
4624	Equipment Rent	12,582	-	-	-
4636	Sale of Scrap	9,878	6,482	3,000	2,000
4680	Damages & Losses Recovered	-	-	-	-
4801	Off/On Charge	24,849	25,238	20,000	35,000
4802	Interest Earned on Customer Accts	165,872	165,476	130,000	145,000
4805	Reimbursements	13,161	330,863	475,000	300,000
4809	Miscellaneous Operating Revenue	166,620	129,393	140,000	100,000
4818	Servicing Appliances	257,556	269,088	255,000	255,000
4819	Comfort Policy	343,372	363,720	310,000	330,000
4820	Residential Firm	33,598,446	25,756,949	29,684,400	23,231,300
4821	Comm/Industrial Firm Small	14,585,536	7,307,540	15,081,000	-
4822	Comm/Industrial Firm Large	929,014	5,303,801	813,800	11,487,900
4823	Comm/Industrial Interruptible Small	2,130,221	_	-	-
4824	Comm/Industrial Interruptible Large	6,191,018	4,303,853	2,974,000	5,430,000
4825	Purchase Gas Adjustment	-	775	-	-
4826	Large Transport	16,474	4,252	15,000	-
4827	Gas-Interuptible Transport	-	-	-	50,000
4829	Two Tier Rate	27,109	21,246	18,000	20,000
4831	Fixed Rate Charges		2,268,669	3,149,100	3,234,400
TOTAL OP	ERATING REVENUES	58,471,708	46,257,345	53,068,300	44,620,600
NON-OPE	RATING REVENUES:				
4230	Pera Aid	23,365	23,365	23,400	23,400
4850	Earnings on Investments	12,963	3,877	12,000	10,000
4851	Interest Income - Bonds	4,451	4,916	5,000	5,000
4853	Gain on Sale of Assets	6,145	100,726	-	2,000
4854	Utility Special Assessments	2,695	518	-	-
4730	Transfer from Internal Service Fund	21,000			
TOTAL NO	N-OPERATING REVENUES	70,619	133,402	40,400	40,400
TOTAL REV	/ENUE	58,542,327	46,390,747	53,108,700	44,661,000

Director's Office 520-500-1900

The Director's Office provides leadership and management for the Public Works and Utilities Department.

Expe	nse Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
PERSC	DNAL SERVICES				
5100	Permanent Employees - Regular	52,824	53,608	51,100	53,000
5101	Permanent Employees - Overtime	41	431	-	-
	TOTAL	52,865	54,039	51,100	53,000
EMPLO	OYEE BENEFITS				
5121	P.E.R.A.	3,198	4,056	3,400	3,600
5122	F.I.C.A. Social Security	3,245	3,317	3,200	3,300
5123	F.I.C.A. Medicare	760	776	700	800
5124	Health Insurance	6,171	6,055	5,000	4,800
5125	Dental Insurance	336	352	400	300
5126	Life Insurance	146	143	100	200
5127	Health Care Savings	1,711	498	500	500
	TOTAL	15,567	15,197	13,300	13,500
OPER.	ating expenses				
5200	Office Supplies	141	256	100	100
5241	Small Equipment	74	84	-	500
5321	Telephone	406	115	100	200
5331	Training/Travel	605	-	300	300
5335	Mileage Reimbursement Local	15	-	100	100
5401	Building/Structure Repair Mtce	1,000	-	-	-
5438	Licenses	-	-	-	-
5441	Other Services & Charges	-	135	-	-
5452	Pipeline Safety	7,892	7,457	-	-
	TOTAL	10,133	8,047	600	1,200
1900	TOTAL - DIRECTOR'S OFFICE	78,565	77,283	65,000	67,700

Capital 520-500-1905

Capital expenditures support the infrastructure required to provide an adequate supply of natural gas to Duluth residents. This includes costs for depreciation and debt service.

Expe	nse Detail	2008	2009	2010	2011
		Actual	Actual	Budget	Proposed
					_
OPER,	ating and non-operating expenses				
5420	Depreciation	1,088,667	1,056,585	1,131,700	1,281,800
5441	Other Services and Charges	-	788	-	-
5533	Capital Improvements -				
	Revenue Financing	528,398	1,272,710	720,000	820,000
5535	Improvements (Non-Capital)	102,915	80,469	58,000	49,300
5540	Equipment (Non-Capital)	786	5,688	-	-
5580	Capital Equipment	70,367	151,845	207,500	292,300
5611	Bond Interest	491,903	475,180	438,200	341,100
5613	Interest - Bond Amortization	13,825	13,429	13,800	4,100
5614	Capital Lease Interest	-	66,366	113,700	107,600
5620	Fiscal Agents Fee	846	1,079	1,000	800
5622	Bond Amortization	1,256	1,457	1,300	6,700
	-				
1905	TOTAL - CAPITAL	2,298,963	3,125,596	2,685,200	2,903,700

Utility General Expense

520-500-1915

This represents normal and routine department operating expenses that can be allocated to each utility fund. Examples include costs for safety and training, insurance, office supplies and utilities.

Expense Detail		2008 Actual	2009 Actual	2010 Budget	2011 Proposed
PERSC	DNAL SERVICES			•	
5100	Permanent Employees - Regular	5,749	4,328	24,100	24,000
	TOTAL	5,749	4,328	24,100	24,000
EMPLO	OYEE BENEFITS				
5121	P.E.R.A.	376	252	1,600	1,600
5122	F.I.C.A. Social Security	328	268	1,500	1,500
5123	F.I.C.A. Medicare	77	63	300	300
5124	Health Insurance	1,667	482	5,200	5,100
5125	Dental Insurance	42	36	200	200
5126	Life Insurance	3,109	2,945	100	100
5127	Health Care Savings	60	1,237	200	200
5134	Other Post Retirement Benefits	456,430	(633,773)	-	-
5135	Retiree Health Insurance	836,264	944,183	990,000	817,400
5151	Worker's Compensation	180,144	145,800	153,000	186,800
	TOTAL	1,478,497	461,493	1,152,100	1,013,200
OPER,	ATING EXPENSES				
5200	Office Supplies	2,649	1,626	1,000	1,400
5201	Computer Supplies/Software	14,629	40,096	11,900	32,500
5205	Safety & Training	610	435	1,200	1,100
5211	Cleaning & Janitorial Supplies	3,342	3,181	2,600	2,900
5241	Small Equipment	183	4,275	200	300
5301	Auditing Services	2,425	2,789	3,000	3,000
5305	Medical Services/Testing Fees	4,503	5,366	3,000	4,000
5319	Other Professional Services	4,809	6,925	15,000	15,000
5320	Data Services	-	-	800	6,600
5321	Telephone	22,707	28,066	7,500	7,500
5331	Training Expense	9,404	23,245	17,300	17,300
5335	Mileage Reimbursement	98	115	100	100
5360	Insurance	62,574	62,800	67,700	67,300
5381	Electricity	12,395	12,876	13,100	15,100
5382	Water, Gas & Sewer	23,399	18,369	18,200	18,400
5384	Refuse Disposal	2,567	2,545	1,800	2,200
5401	Building Repair & Maintenance	5,826	6,125	6,500	6,500
5418	Vehicle/Equipment Rental	3,061	3,545	2,700	2,900
5433	Dues and Subscriptions	14,492	6,890	7,600	8,300
5438	Licenses	40	-	700	400
5441	Other Services & Charges	35,904	26,960	32,300	32,300
5450	Laundry	1,920	2,295	1,500	1,700
5452	Pipe Line Safety	12,566	-	12,000	12,000
5493	Cost Allocation	504,400	519,500	519,500	519,500
5711	Payment in Lieu of Taxes	3,314,102	4,091,122	3,490,600	3,459,000
5700	Transfer to General Fund	1.007.700	-	41,400	41,400
5700	Transfer to Internal Service Funds	1,006,700	1,108,700	894,500	719,100
	TOTAL	5,065,305	5,977,846	5,173,700	4,997,800
1915	TOTAL - GENERAL EXPENSE	6,549,551	6,443,667	6,349,900	6,035,000

Engineering 520-500-1930

Provides engineering services including design, inspection and construction locates for the gas distribution system.

Expe	nse Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
PERSC	DNAL SERVICES				
5100	Permanent Employees - Regular	350,176	454,389	439,300	489,400
5101	Permanent Employees - Overtime	35,949	48,389	32,000	50,000
5103	Temporary Wages	-	1,074	2,000	2,000
	TOTAL	386,125	503,852	473,300	541,400
EMPLO	OYEE BENEFITS				
5121	P.E.R.A.	23,546	30,594	31,500	33,700
5122	F.I.C.A. Social Security	23,264	29,457	29,300	30,300
5123	F.I.C.A. Medicare	5,441	6,889	6,900	7,100
5124	Health Insurance	43,619	58,456	62,700	66,300
5125	Dental Insurance	1,977	2,601	2,900	3,000
5126	Life Insurance	857	1,057	1,100	1,400
5127	Health Care Savings	3,430	7,305	4,000	9,200
	TOTAL	102,134	136,359	138,400	151,000
OPER.	ATING EXPENSES				
5200	Office Supplies	1,688	589	1,200	1,200
5201	Computer Supplies	3,379	8,311	6,800	8,500
5203	Paper, Stationery and Forms	98	193	200	200
5205	Safety & Training Materials	180	52	-	_
5212	Motor Fuel	12,839	9,942	3,500	5,000
5219	Other Miscellaneous Supplies	2,173	4,508	2,700	2,700
5240	Small Tools	37	49	500	500
5241	Small Equipment	6,185	5,505	9,700	5,200
5303	Engineering Services	_	630	_	_
5321	Telephone	1,317	1,386	1,300	1,300
5322	Postage	35	40	100	100
5331	Training Expenses	4,446	6,078	5,900	4,100
5335	Mileage Reimbursement	131	60	200	200
5355	Printing and Copying	333	1,005	300	1,100
5404	Equipment Maintenance Repair	687	464	1,000	1,000
5409	Fleet Services	6,218	8,437	5,000	5,000
5418	Vehicle/Equipment Lease	1,771	1,371	1,600	2,200
5433	Dues and Subscriptions	187	358	400	400
5435	Books and Pamphlets	223	15	200	200
5438	Licenses	147	-	100	-
5441	Other Services and Charges	1,205	1,827	1,700	2,100
5486	One Call System	2,600	2,612	2,600	2,600
	TOTAL	45,879	53,432	45,000	43,600
1930	TOTAL - ENGINEERING	534,138	693,643	656,700	736,000

Customer Services 520-500-1940

Customer Accounts provides meter reading, billing, payment collection and account services for utility customers. Service provides installation, inspection, repair and replacement of meters and checks the integrity of customer utility connections. Servicing appliances provides hookup, inspection, cleaning and repair of gas appliances as well as an annual home service contract for natural gas furnaces. Sales promotion markets the use of natural gas through activities such as advertising, customer promotions, exhibits, lectures and support for community events.

Expe	nse Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
PERSC	DNAL SERVICES				
5100	Permanent Employees - Regular	2,051,500	2,137,299	2,246,700	2,218,300
5101	Permanent Employees - Overtime	202,310	219,065	155,000	162,900
5103	Temporary Wages	2,774	-	-	-
	TOTAL	2,256,584	2,356,364	2,401,700	2,381,200
FMPI (OYEE BENEFITS				
5121	P.E.R.A.	136,863	146,698	158,700	151,200
5122	F.I.C.A. Social Security	136,087	141,365	149,000	137,600
5123	F.I.C.A. Medicare	31,827	33,061	34,800	32,100
5124	Health Insurance	323,609	300,259	335,800	343,000
5125	Dental Insurance	13,910	14,595	17,100	15,700
5126	Life Insurance	6,082	5,975	6,400	7,300
5127	Health Care Savings	23,351	32,480	20,300	20,000
0.27	TOTAL	671,729	674,433	722,100	706,900
	ATING EXPENSES	5.5.40	11.777	, , , , , ,	5.000
5200	Office Supplies	5,548	11,777	6,900	5,800
5201	Computer Supplies/Software	1,694	67	1,300	1,900
5203	Paper/Stationery	16,758	8,102	3,900	3,800
5210	Plant/Operating Supplies	3,713	7,044	7,500	7,500
5212	Motor Fuel	85,101	60,012	56,600	56,400
5215	Shop Materials	4,198	6,494	7,000	7,000
5218	Uniforms	6,023	5,343	5,600	5,600
5219	Other Miscellaneous Supplies	16,703	58,880	71,000	71,000
5220	Repair & Maintenance Supplies	76,369	14,993	22,000	22,000
5227	Utility System Maintenance Supply	209,225	146,063	163,800	159,200
5228	Painting Supplies	2,624	3,799	7,500	7,500
5240	Small Tools	11,496	6,566	8,000	8,000
5241	Small Equipment	16,940	2,634	29,800	29,400
5310	Contract Services	7,128	16,220	16,800	48,800
5320	Data Services	11,734	10,029	12,500	8,300
5321	Telephone	3,530	3,286	3,900	3,900
5322	Postage	74,787	76,827	74,900	74,900
5331	Training / Travel	6,934	2,563	8,500	8,800
5339	Armored Pickup Advertising and Promotion	1,564	1,512	1,600	1,600
5340 5355	<u> </u>	104,552 568	100,123 1,433	133,600	133,800 1,100
5404	Printing & Copying Equipment Maintenance & Repair	8,939	9,340	1,100 9,300	6,100
5409 5427	Fleet Services Credit Card Commissions	63,529 23,866	80,083 21,508	56,200 28,000	56,200 28,000
5432	Uncollectible Accounts	248,076	30,444	75,000	75,000
5433	Dues and Subscriptions	445	225	900	900
5438	Licenses	440		100	100
5441	Other Services & Charges	7,551	2,387	4,700	4,700
5487	Conservation Improvement	9,106	55,502	334,600	368,900
5615	Customer Deposit Refund Interest	-	7,083	-	-
	TOTAL	1,028,701	750,339	1,152,600	1,206,200
1940	TOTAL - CUSTOMER SRVS	3,957,014	3,781,136	4,276,400	4,294,300

Utility Operations 520-500-1945

Operates, maintains and improves the pipeline distribution system to provide a dependable supply of natural gas to Duluth and surrounding areas.

Expe	nse Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
PERSC	DNAL SERVICES				
5100	Permanent Employees - Regular	830,378	909,572	903,700	963,300
5101	Permanent Employees - Overtime	206,682	238,582	155,000	150,000
5103	Temporary Wages	3,205	-	-	-
5118	Meal Allowance	-	_	1,200	1,200
0110	TOTAL	1,040,265	1,148,154	1,059,900	1,114,500
EMPLO	OYEE BENEFITS				
5121	P.E.R.A.	63,785	72,546	70,300	65,800
5122	F.I.C.A. Social Security	62,220	68,339	65,600	59,700
5123	F.I.C.A. Medicare	14,571	16,188	15,400	14,000
5124	Health Insurance	121,544	119,118	143,200	164,400
5125	Dental Insurance	5,117	5,782	7,100	7,000
5126	Life Insurance	2,218	2,349	2,600	3,300
5127	Health Care Savings	21,290	14,902	8,200	8,700
	TOTAL	290,745	299,224	312,400	322,900
OPER,	ATING EXPENSES				
5200	Office Supplies	2,570	2,190	2,300	2,300
5201	Computer Supplies/Software	-	-	-	20,300
5205	Safety & Training Materials	4,990	4,338	3,000	4,500
5210	Plant Operations Supplies	5,285	9,093	6,000	7,000
5212	Motor Fuel	94,211	70,627	100,000	85,000
5215	Shop Materials	4,638	1,988	2,500	2,500
5218	Uniforms	3,661	4,155	3,500	3,700
5219	Other Miscellaneous Supplies	118	134	-	-
5220	Repair and Maintenance Supplies	5,700	4,953	3,300	3,300
5222	Paving Materials	14,067	7,505	5,000	5,000
5224	Gravel & Other Maintenance Supplies	21,997	15,145	4,000	12,000
5227	Utility Maintenance Supply	185,562	156,860	130,000	150,000
5228	Painting Supplies	-	352	400	400
5240	Small Tools	6,680	13,252	5,300	5,300
5241	Small Equipment	2,682	9,850	7,400	6,300
5310	Contract Services	3,317	2,666	3,600	3,600
5320	Data Services	-	-	-	600
5321	Telephone	2,159	2,428	1,900	3,000
5331	Training Expense	4,618	5,423	8,000	8,000
5335	Mileage Reimbursement	5,618	4,779	5,900	5,900
5355	Printing and Copying	-	13	200	500
5382	Water, Gas & Sewer	-	-	1,500	1,500
5384	Refuse Disposal	1,645	2,119	500	3,000
5404	Equipment Maintenance/Repair	1,291	2,861	1,000	1,000
5409	Fleet Service Charges	97,924	56,368	90,000	85,000
5415	Vehicle/Equipment Rental	9,094	6,488	3,000	3,000
5441	Other Services & Charges	3,400	3,521	1,000	6,000
5450	Laundry	4,333	15,051	5,200	5,800
5700	Transfer to General Fund	-	20,093	20,000	20,000
5700	Transfer to Permanent Improv.	47,136	- 400.050	- 41.4.500	-
	TOTAL	532,696	422,252	414,500	454,500
1945	TOTAL - UTILITY OPERATIONS	1,863,706	1,869,630	1,786,800	1,891,900

Natural Gas 520-500-1960

This cost center is responsible for the purchase and odorizing of natural gas and monitoring its transportation through the distribution system. This includes ensuring a safe and adequate natural gas supply in compliance with Minnesota Office of Pipeline Safety Regulations.

Expe	nse Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
PERSC	ONAL SERVICES				
5100	Permanent Employees - Regular	291,288	390,481	354,400	358,200
5101	Permanent Employees - Overtime	12,175	13,563	15,000	15,000
	TOTAL	303,463	404,044	369,400	373,200
EMPL	OYEE BENEFITS				
5121	P.E.R.A. Contribution	18,473	23,276	24,600	24,700
5122	F.I.C.A. Social Security	18,242	22,600	22,900	22,200
5123	F.I.C.A. Medicare	4,266	5,285	5,400	5,200
5124	Health Insurance	39,689	47,622	50,000	48,500
5125	Dental Insurance	1,605	2,093	2,400	2,200
5126	Life Insurance	695	850	900	1,000
5127	Health Care Savings	5,327	7,945	3,200	3,200
	TOTAL	88,297	109,671	109,400	107,000
OPFR	ATING EXPENSES				
5200	Office Supplies	555	305	2,500	2,500
5201	Computer Supplies/Software	5,400	-	6,500	16,700
5210	Plant Operations Supplies	15,135	15,146	21,000	21,000
5212	Motor Fuel	5,234	2,956	6,500	6,500
5218	Uniforms	604	230	1,200	1,200
5219	Other Miscellaneous Supplies	389	5,065	2,000	2,000
5220	Repair & Maintenance Supplies	2,388	10,168	20,000	20,000
5228	Painting Supplies	-	-	500	500
5241	Small Equipment	2,360	12,246	3,900	2,700
5280	Natural Gas Purchases	42,819,210	27,647,450	35,023,200	27,939,500
5310	Contract Services	63,600	29,149	-	-
5319	Other Professional Services	-	1,000	3,500	5,000
5320	Data Services	_	-	500	10,400
5321	Telephone	2,036	2,139	3,800	3,800
5331	Training Expense	1,455	3,293	8,600	12,600
5335	Local Mileage Reimbursement	-	-	-	1,500
5355	Printing and Copying	252	87	800	800
5381	Electricity	3,254	3,805	4,500	4,500
5382	Water/Sewer/Gas	-	-	4,000	4,000
5400	Miscellaneous Repair & Maint	1,960	2,969	3,000	3,000
5404	Equipment Maintenance Repair	699	5,255	12,000	12,000
5409	Fleet Services Charges	4,097	2,941	6,000	5,000
5433	Dues and Subscriptions	3,950	4,170	4,000	4,000
5441	Other Services & Charges	3,612	1,147	1,000	1,000
J- 7 1	TOTAL	42,936,190	27,749,521	35,139,000	28,080,200
1960	TOTAL - NATURAL GAS	43,327,950	28,263,236	35,617,800	28,560,400

Sewer Fund and Clean Water Fund

530 & 532

The Sewer Fund accounts for the provision of sewer service to the citizens of Duluth as a self-supporting enterprise fund. Activities include the operation and maintenance of the City's sanitary collection system.

The major expense category is for contractual services and charges paid to the Sanitary District of WLSSD, constituting 44% of total proposed expenses. Presented below is a tabular summary of the major categories of revenues and expenses over a four year period

Estimated Income and	2008	2009	2010	2011
Expense	Actual	Actual	Budget	Proposed
REVENUE				
Operating Revenue	17,216,417	20,312,094	20,872,000	21,356,500
Non-Operating Revenue	308,814	3,454,954	38,800	4,020,000
	17,525,231	23,767,048	20,910,800	25,376,500
EXPENSES				
Personal Services	3,305,245	3,011,218	3,393,200	3,264,300
Supplies	307,788	312,287	436,000	366,000
Other Services & Charges	2,861,959	2,569,354	2,506,500	2,633,100
WLSSD Treatment	7,805,462	8,469,042	8,161,000	8,063,200
Utilities	116,623	113,738	116,800	124,200
Depreciation/ Amortization	908,116	1,070,762	1,267,600	1,734,400
Clean Water -Grants & Awards	-	733,656	1,000,000	1,000,000
Improvements -Non-Capital	555,224	253,836	50,000	50,000
Debt Service - Interest	622,316	633,511	653,800	807,500
Debt Service - Other	29,141	30,025	19,300	15,600
Capital Lease Interest	-	62,344	106,800	101,000
Transfers	669,005	567,000	508,900	337,400
	17,180,879	17,826,773	18,219,900	18,496,700
ESTIMATED OPERATING				
INCOME (LOSS)	344,352	5,940,275	2,690,900	6,879,800

Sewer Fund Estimated Unrestricted Cash Balance

OPERATING FUND	2010 Projected	2011 Approved
ESTIMATED UNRESTRICTED CASH AND DEBT SERVICE CASH	2,454,188	3,191,013
<u>Additions</u>		
Estimated Operating Income (Loss)		
-excluding Clean Water Surcharge Fund	2,381,225	1,541,200
Depreciation and Amortization	1,216,500	1,313,800
Bond Amortization	15,400	14,600
Due from Other Funds	207,500	-
Special Assessment Principal	23,300	23,300
Total Additions	3,843,925	2,892,900
<u>Deductions</u>		
Capital Grants	46,500	-
Due to Other Funds	18,600	-
Budget Carry-Over for Encumbrances	98,800	-
Capital Improvements from Current Revenues	7,000	-
Infrastructure Improvements	930,000	1,420,300
Capital Equipment Purchases	424,000	341,000
Bond Principal Payments	1,490,100	1,476,800
AMRS Lease Principal Payment	92,100	156,800
Total Deductions	3,107,100	3,394,900
ESTIMATED BUDGETARY YEAR END CASH BALANCE	3,191,013	2,689,013

Clean Water Fund Estimated Unrestricted Cash Balance

OPERATING FUND	2010 Projected	2011 Approved	
ESTIMATED UNRESTRICTED CASH AND DEBT SERVICE CASH	988,767	1,412,067	
<u>Additions</u>			
Estimated Operating Income (Loss)	4,538,400	5,338,600	
Depreciation and Amortization	210,300	420,600	
Bond Amortization	900	1,000	
Total Additions	4,749,600	5,760,200	
<u>Deductions</u>			
Capital Grants	3,094,000	4,000,000	
Capital Improvements from Current Revenues	862,200	-	
Infrastructure Improvements	135,600	-	
Capital Equipment Purchases	167,100	-	
Bond Principal Payments	67,400	981,400	
Total Deductions	4,326,300	4,981,400	
ESTIMATED BUDGETARY YEAR END CASH BALANCE	1,412,067	2,190,867	

Sewer Fund 530

Revenue	Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
OPERATING	G REVENUES:				
4833	Sewer Revenues	16,547,628	16,395,339	16,020,700	16,280,500
4809	Misc. Operating Revenue	10,045	5,943	8,000	4,500
4802	Interest Earned on				
	Customer Accounts	53,992	81,165	45,000	62,000
4831	Fixed Rate Charges	-	1,367,013	1,926,500	1,940,000
4834	Fond du Lac Grinder				
	Pump Surcharge	-	10,914	-	14,500
4836	I & I Surcharge	-	5,500	-	-
4839	Point of Sale Inspection Fee		23,034		45,000
TOTAL OPE	ERATING REVENUES	16,611,665	17,888,908	18,000,200	18,346,500
NON-OPE	RATING REVENUES:				
4210	Federal Grants	1,680	-	-	-
4220	State of Minnesota Grant	215,592	75,363	-	-
4230	Pera Aid	8,283	8,283	8,200	8,200
4806	Connection Fees	15,200	-	-	5,000
4850	Earnings on Investments	13,095	641	30,000	1,500
4851	Interest Income - Other Sources	43,872	7,141	-	5,000
4853	Gain on Sale of Assets	1,900	2,160	-	-
4854	Utility Special Assessments	-	46,155	-	-
4730	Transfer from Internal Service Fund	9,000			
TOTAL NO	N-OPERATING REVENUES	308,622	139,743	38,200	19,700
TOTAL REV	'ENUE	16,920,287	18,028,651	18,038,400	18,366,200

Director's Office 530-500-1900

The Director's Office provides leadership and management for the Public Works and Utilities Department.

Expe	nse Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
PERSC	DNAL SERVICES				
5100	Permanent Employees - Regular	61,484	43,494	40,400	41,700
5101	Permanent Employees - Overtime	40	431	-	-
	TOTAL	61,524	43,925	40,400	41,700
EMPLO	OYEE BENEFITS				
5121	P.E.R.A.	3,699	3,446	2,700	2,900
5122	F.I.C.A. Social Security	3,719	2,689	2,500	2,600
5123	F.I.C.A. Medicare	871	629	600	600
5124	Health Insurance	8,089	4,345	3,200	3,100
5125	Dental Insurance	336	237	200	200
5126	Life Insurance	146	96	100	100
5127	Health Care Savings	1,793	407	400	400
	TOTAL	18,653	11,849	9,700	9,900
OPER.	ATING EXPENSES				
5200	Office Supplies	165	28	100	100
5205	Safety & Training Materials	-	84	-	-
5241	Small Equipment	74	-	-	200
5321	Telephone	-	294	100	100
5331	Training Expense	2,215	-	300	300
5335	Mileage Reimbursement	-	-	100	100
5441	Other Services & Charges	-	108	-	-
	TOTAL	2,454	514	600	800
1900	TOTAL - DIRECTOR'S OFFICE	82,631	56,288	50,700	52,400

Capital 530-500-1905

Capital expenditures support the infrastructure required to collect wastewater for treatment and maintain a dependable sanitary sewer system. This includes the cost of depreciation and debt service.

Expe	nse Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
OPER.	ATING AND NON-OPERATING EXPENSES				
5420	Depreciation	908,116	1,070,762	1,183,500	1,313,800
5441	Other Services and Charges	-	788	-	-
5532	Capital Improvements - Bonds	1,559,562	678,150	-	-
5533	Capital Improvements - Revenue	2,300	145,595	-	-
5535	Improvements (Non-Capital)	555,224	253,836	50,000	50,000
5536	Utility Infrastructure Replace. Proj.	624,662	10,943	1,003,000	1,420,300
5540	Equipment (Non-Capital)	786	1,426	-	-
5580	Capital Equipment	230,308	1,369	395,300	341,000
5611	Bond Interest	622,316	632,614	622,300	568,000
5613	Interest - from Amortization	17,396	12,713	5,200	100
5614	Capital Lease Interest	-	62,344	106,800	101,000
5620	Fiscal Agents Fee	1,983	2,217	2,000	2,100
5622	Bond Amortization	11,745	17,036	14,100	14,500
5700	Transfer to Permanent Improv.	-	-	-	-
1905	TOTAL - CAPITAL	4,534,398	2,889,793	3,382,200	3,810,800

Utility General Expense

530-500-1915

This represents normal and routine department operating expenses that can be allocated to each utility fund. Examples include costs for safety and training, insurance, office supplies and utilities.

Expe	nse Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
PERSC	DNAL SERVICES			· ·	•
5100	Permanent Employees - Regular	1,278	4,328	5,300	5,300
5101	Permanent Employees - Overtime	-	-	-	-
	TOTAL	1,278	4,328	5,300	5,300
EMPLO	OYEE BENEFITS				
5121	P.E.R.A.	84	252	400	400
5122	F.I.C.A. Social Security	73	268	300	300
5123	F.I.C.A. Medicare	17	63	100	100
5124	Health Insurance	371	482	1,200	1,100
5125	Dental Insurance	9	36	_	-
5126	Life Insurance	405	421	-	-
5127	Health Care Savings	13	1,237	100	100
5134	Other Post Retirement Benefits	62,557	(295,055)	-	-
5135	Retiree Health Insurance	298,904	334,081	360,000	132,100
5151	Worker's Compensation	127,191	127,700	62,900	89,100
	TOTAL	489,624	169,485	425,000	223,200
OPER.	ATING EXPENSES				
5200	Office Supplies	1,268	712	600	600
5201	Computer Supplies/Software	9,155	25,424	7,200	21,100
5205	Safety & Training	453	378	1,000	800
5211	Cleaning & Janitorial Supplies	3,467	3,125	2,500	2,800
5241	Small Equipment	96	2,933	200	300
5301	Auditing Services	5,774	2,789	2,500	2,500
5305	Medical Services/Testing Fees	2,954	2,392	2,000	2,000
5310	Contract Services	4,850	16,079	6,000	6,000
5320	Data Services	-	-	800	6,600
5321	Telephone	14,530	14,656	7,200	7,200
5331	Training / Travel	3,724	1,286	900	900
5335	Mileage Reimbursement - Local	-	-	100	100
5360	Insurance	156,938	248,799	163,700	226,700
5381	Electricity	12,222	13,718	12,600	14,600
5382	Water, Gas & Sewer	18,437	14,244	17,700	17,800
5384	Refuse Disposal	2,289	2,406	1,700	2,200
5401	Building/structure Repair & Maint	5,158	4,865	6,300	6,300
5418	Vehicle/Equipment Lease	2,955	3,423	2,600	2,700
5433	Dues and Subscriptions	236	155	-	-
5438	Licenses	_	_	300	300
5439	Special Projects	_	_	1,500	1,500
5441	Other Services & Charges	12,008	3,848	4,400	4,400
5450	Laundry	1,350	2,295	1,500	1,700
5493	Cost Allocation	321,100	330,700	330,700	330,700
5700	Transfer to General Fund	-	-	26,000	26,000
5700	Transfer to Internal Service Funds	603,400	517,000	432,900	261,400
2. 00	TOTAL	1,182,364	1,211,227	1,032,900	947,200
1915	TOTAL - UTILITY GENERAL	1,673,266	1,385,040	1,463,200	1,175,700

Engineering 530-500-1930

Provides engineering services including design, inspection and construction locates for the sanitary sewer collection system.

Expe	nse Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
		7101041	7101001		Поросоц
	DNAL SERVICES				
5100	Permanent Employees - Regular	215,220	262,673	295,000	309,200
5101	Permanent Employees - Overtime	9,172	14,646	12,000	15,000
5103	Temporary Wages		1,074	2,000	2,000
	TOTAL	224,392	278,393	309,000	326,200
EMPL	OYEE BENEFITS				
5121	P.E.R.A.	13,747	16,841	20,500	21,200
5122	F.I.C.A. Social Security	13,130	16,017	19,200	19,200
5123	F.I.C.A. Medicare	3,071	3,746	4,500	4,500
5124	Health Insurance	35,433	32,912	41,000	44,000
5125	Dental Insurance	1,239	1,491	1,900	2,000
5126	Life Insurance	537	606	700	900
5127	Health Care Savings	2,290	6,620	2,700	5,200
	TOTAL	69,447	78,233	90,500	97,000
OPER.	ating expenses				
5200	Office Supplies	1,602	507	900	900
5201	Computer Supplies	3,134	5,402	5,900	7,600
5203	Paper, Stationary & Forms	98	98	200	200
5212	Motor Fuels	-	-	1,200	1,200
5219	Other Miscellaneous Supplies	1,389	1,403	1,600	1,600
5240	Small Tools	-	49	200	200
5241	Small Equipment	1,674	1,953	5,900	4,200
5321	Telephone	519	606	800	800
5322	Postage	146	60	100	100
5331	Training Expenses	3,072	4,406	3,500	4,500
5335	Mileage Reimbursement - Local	108	60	100	100
5355	Printing and Copying	5	709	300	700
5404	Equipment Maintenance/Repair	861	464	600	600
5409	Fleet Services Charges	9,580	1,421	1,200	1,200
5418	Vehicle/Equipment Lease	1,181	1,267	1,600	2,200
5433	Dues & Subscriptions	295	516	600	600
5435	Books & Pamphlets	82	9	200	200
5438	Licenses	234	-	200	-
5441	Other Services and Charges	777	6,758	1,900	1,900
5486	One Call System	2,588		2,600	2,600
	TOTAL	27,345	25,688	29,600	31,400
1930	TOTAL - ENGINEERING	321,184	382,314	429,100	454,600

Customer Services 530-500-1940

Customer Accounts provides billing, collection of payments and account services for utility customers.

Expe	nse Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
PERSC	DNAL SERVICES				
5100	Permanent Employees - Regular	243,896	271,172	242,000	249,800
5101	Permanent Employees - Overtime	25,305	23,134	5,800	2,300
5103	Temporary Wages	1,609	-	-	-
	TOTAL	270,810	294,306	247,800	252,100
EMPL	OYEE BENEFITS				
5121	P.E.R.A.	16,074	17,421	16,200	16,900
5122	F.I.C.A. Social Security	16,278	17,741	15,400	15,500
5123	F.I.C.A. Medicare	3,807	4,149	3,600	3,600
5124	Health Insurance	43,007	40,162	35,900	39,500
5125	Dental Insurance	1,843	2,017	2,000	2,000
5126	Life Insurance	810	838	800	900
5127	Health Care Savings	2,826	6,259	2,200	2,200
	TOTAL	84,645	88,587	76,100	80,600
OPER.	ATING EXPENSES				
5200	Office Supplies	824	4,602	2,100	1,400
5201	Computer Supplies	196	-	300	300
5203 5212	Paper/Stationery Motor Fuel	9,84 <u>2</u>	4,778 -	2,400 300	2,300 300
5241	Small Equipment	493	130	1,800	2,100
5310	Contract Services	4,203	9,566	9,900	28,800
5321	Telephone	164	134	300	300
5322	Postage	43,909	45,308	44,300	44,300
5331	Training Expense	36	-	400	400
5335	Mileage Reimbursement	1,271	-	-	-
5339	Armored Pickup	922	892	1,000	1,000
5404	Equipment Maintenance & Repair	5,111	4,688	5,000	3,100
5409	Fleet Services	995	656	500	500
5427	Credit Card Commission	7,625	6,218	11,200	11,200
5432	Uncollectible Accounts	27,798	142,912	30,000	30,000
5441	Other Services & Charges	2,195	846	1,400	1,400
5451	Pay Station	738			
	TOTAL	106,322	220,730	110,900	127,400
1940	TOTAL-CUSTOMER SERVICES	461,777	603,623	434,800	460,100

Utility Operations 530-500-1945

Operates, maintains and monitors a system of pumping stations and pipelines to dependably move wastewater to the WLSSD treatment plant. Cleaning and construction crews maximize the efficiency of the sanitary system through inspection, preventive maintenance, repairs and emergency response.

Expe	nse Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
PERSC	DNAL SERVICES				
5100	Permanent Employees - Regular	983,182	894,632	986,000	993,500
5101	Permanent Employees - Overtime	172,868	185,186	160,000	150,000
5103	Temporary Wages	18,496	-	-	-
5118	Meal Allowance	-	-	1,000	1,000
	TOTAL	1,174,546	1,079,818	1,147,000	1,144,500
EVVDI (OYEE BENEFITS				
5121	P.E.R.A.	70,658	69,684	75,800	67,900
5121	F.I.C.A. Social Security	71,133	67,213	71,000	61,600
5123	F.I.C.A. Medicare		15,719	16,600	14,400
5123	Health Insurance	16,636 148,003	116,447	160,800	192,400
5125	Dental Insurance				
		6,467	6,272	8,100	7,400
5126	Life Insurance	2,867	2,652	3,000	3,500
5127	Health Care Savings	11,890	16,904	8,900	9,000
5141	Unemployement Compensation	21,828	12,515	- 244,000	257,000
	TOTAL	349,482	307,406	344,200	356,200
OPER/	ating expenses				
5200	Office Supplies	4,584	7,495	4,500	4,500
5201	Computer Supplies	949	2,536	2,300	22,300
5205	Safety & Training Materials	11,564	7,992	6,000	6,000
5210	Plant Operations Supplies	17,605	23,067	20,400	20,400
5212	Motor Fuel	61,834	37,823	65,000	60,000
5215	Shop Materials	248	900	1,500	1,500
5218	Uniforms	5,672	7,771	5,300	6,300
5220	Repair and Maintenance Supplies	15,538	11,964	13,300	13,300
5222	Paving Materials	22,302	14,820	10,000	10,000
5224	Gravel and other Mtc Materials	31,066	44,565	50,000	50,000
5227	Utility Maintenance Supply	75,407	51,637	49,000	49,000
5240	Small Tools	6,760	11,888	5,500	5,500
5241	Small Equipment	2,506	16,259	25,200	26,400
5310	Contract Services	17,997	40,248	13,000	13,000
5320	Data Services	=	_	=	1,600
5321	Telephone	908	698	9,300	9,300
5331	Training Expense	14,792	14,918	13,800	13,800
5333	Freight/Delivery Charges	5	39	500	500
5335	Mileage Reimbursement	23,621	31,666	6,600	6,600
5355	Printing and Copying	200	764	1,000	1,000
5381	Electricity	54,158	51,095	45,200	54,000
5382	Water, Gas & Sewer	17,774	19,699	24,000	20,000
5384	Refuse Disposal	11,743	12,576	15,600	15,600
5404	Equipment Maintenance/Repair	2,272	2,341	3,600	3,600
5409	Fleet Service Charges	110,419	95,424	130,000	130,000
5410	Fond Du Lac Grinder Pump	-	-	2,500	2,500
5415	Vehicle/Equipment Rental	545	1,873	3,000	3,000
5433	Dues and Subscriptions	316	350	500	500
5438	Licenses	142	161	400	400
5441	Other Services & Charges	10,436	3,207	5,500	13,000
5450	Laundry	11,132	9,480	8,900	10,000
5700	Transfer to General Fund		50,000	50,000	50,000
5700	Transfer to Permanent Improv.	65,605	50,000	50,000	30,000
5/00	TOTAL	598,100	573,256	591,400	623,600
		370,100	57 5,250	071, 1 00	020,000
1945	TOTAL - UTILITY OPERATIONS	2,122,128	1,960,480	2,082,600	2,124,300

Wastewater Treatment

530-500-1965

Wastewater Treatment represents the treatment and flow charge from the Western Lake Superior Sanitary District. Services provided include the removal of phosphorous, biochemical oxygen demand and suspended solids to standards specified in a United States Environmental Protectior Agency permit.

Expe	nse Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
		ACIUUI	ACIOUI	buagei	rioposed
5 40 4					
5484	Western Lake Superior	7.005.470	0.440.040	0.1/1.000	0.040.000
E 40 E	Sanitary District Srv Charge	7,805,462	8,469,042	8,161,000	8,063,200
5485	Western Lake Superior	101 120	004.410	205 000	017.000
	Sanitary District Testing	101,130	204,419	205,000	217,000
0575	TOTAL- SEWER TREATMENT	7,906,592	8,673,461	8,366,000	8,280,200

Inflow and Infiltration

530-500-1970

Inflow and infiltration is responsible for identifying sources of clear water that enter the wastewater Collection system and for making recommendations for the removal of these sources. Grants are available to homeowners to disconnect foundation drains that contribute to excess water in the sanitary system and that may lead to property damage and water pollution.

Expense Detail		2008 Actual	2009 Actual	2010 Budget	2011 Proposed
DEDCO	NAL SERVICES				
5100	Permanent Employees - Regular	409,080	465,117	511,200	530,800
5101	Permanent Employees - Overtime	34,564	50,394	30,000	45,000
0101	TOTAL	443,644	515,511	541,200	575,800
		,	,	,	0.0,000
EMPLC	DYEE BENEFITS				
5121	P.E.R.A.	27,074	32,454	35,800	36,300
5122	F.I.C.A. Social Security	27,047	31,385	33,600	32,900
5123	F.I.C.A. Medicare	6,326	7,340	7,800	7,700
5124	Health Insurance	49,466	53,872	69,900	65,100
5125	Dental Insurance	2,520	3,008	3,800	3,500
5126	Life Insurance	1,092	1,222	1,400	1,600
5127	Health Care Savings	3,675	10,096	4,700	4,700
	TOTAL	117,200	139,377	157,000	151,800
∩PER 4	ATING EXPENSES				
5200	Office Supplies	1,411	1,595	1,000	1,000
5201	Computer Supplies		1,575	500	500
5205	Safety & Training	26	100	300	300
5212	Motor Fuels	-	-	-	3,000
5218	Uniforms	109	497	1,500	1,500
5220	Repair & Maintenance Supplies	592	723	1,500	1,500
5227	Utility System Maintenance Supplies	1,591	960	2,000	2,000
5240	Small Tools	295	114	500	500
5241	Small Equipment	13,013	16,549	36,300	32,300
5320	Data Services	-	1,236	500	2,900
5319	Other Professional Services	-	1,933	20,000	20,000
5321	Telephone	4,509	5,474	3,500	5,200
5322	Postage	-	13	500	500
5331	Training Expense	5,152	3,655	6,100	6,100
5333	Freight/Delivery Charges	-	-	300	-
5335	Mileage Reimbursement	13,794	6,474	37,800	37,800
5355	Printing & Copying	1,161	263	1,500	1,500
5404	Equipment Maintenance Repair	5,035	-	2,500	4,500
5409	Fleet Services	2,529	2,627	3,500	3,500
5441	Other Services and Charges	229	620	-	-
5482	Private Property Sewer Grants	985,844	1,229,469	1,376,000	1,376,000
5535	Improvements (Non-Capital)	897,704	29,050		
	TOTAL	1,932,994	1,301,352	1,495,800	1,500,600
1970	TOTAL INFLOW & INFILTRATION	2,493,838	1,956,240	2,194,000	2,228,200

Clean Water Surcharge Fund

	Estimated Income and Expense	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
OPER <i>A</i> 4836	ATING REVENUES 1 & I Surcharge	-	-	_	100,000
4837	Clean Water Surcharge	604,752	2,423,186	2,871,800	2,910,000
	TOTAL	604,752	2,423,186	2,871,800	3,010,000
NON-0	OPERATING REVENUES				
4209	Federal Grants - Capital	-	835,207	-	4,000,000
4209 4850	Federal Grants - Capital (ARRA) Earnings on Investments	192	2,479,799 205	600	300
	TOTAL	192	3,315,211	600	4,000,300
TOTAL	REVENUES	604,944	5,738,397	2,872,400	7,010,300
	ATING EXPENSES				
5201	Computer Supplies/Software	-	-	100,000	-
5420 5427	Depreciation Credit Card Commissions	-	-	84,100	420,600 600
5432	Uncollectible Accounts	_	- 1 <i>5,</i> 579	_	10,000
5434	Grants & Awards	_	733,656	1,000,000	1,000,000
5441	Other Services & Charges	-	5,183	-	-
5481	Property Taxes	1,897	-	-	-
5611	Bond Interest	-	897	31,500	239,500
5622	Bond Amortization		276		1,000
	TOTAL	1,897	755,591	1,215,600	1,671,700
NON-(OPERATING EXPENSES				
5532	Capital Improvements-Bond	-	219,306	-	-
5533	Capital Improvements-Revenue	-	1,679,569	500,000	-
5536	Utility Infrastructure Replacement	2,999	2,751,515		
	TOTAL	2,999	4,650,390	500,000	
TOTAL	EXPENSES	4,896	5,405,981	1,715,600	1,671,700
TOTAL	- CLEAN WATER				
SURCH	HARGE FUND	600,048	332,416	1,156,800	5,338,600

Stormwater Utility Fund

535

The Stormwater Utility Fund accounts for the provision of stormwater sewer service to the citizens of Duluth as a self-supporting enterprise fund. Activities include the operation and maintenance of the City's stormwater sewer collection system.

The utility was created mid 1998 and began operations as a self supporting utility. The primary funding source is user charges to all residential and business property owners.

Estimated Income and	2008	2009	2010	2011
Expense	Actual	Actual	Budget	Proposed
REVENUE				
Stormwater Sewer Service	4,503,161	5,120,945	4,801,000	4,650,000
Miscellaneous Revenue	11,593	28,328	13,000	19,000
Non-Operating	65,556	101,616	11,000	34,000
	4,580,310	5,250,889	4,825,000	4,703,000
EXPENSES				
Personal Services	1,343,532	(5,019,672)	1,874,600	1,657,100
Supplies	263,652	172,543	198,600	230,600
Other Services and Charges	430,225	615,413	574,100	600,500
Utilities	27,782	30,863	43,200	45,000
Depreciation and Amortization	337,823	365,612	456,900	559,500
Improvements - Non-Capital	245,402	191,006	241,000	343,000
Debt Service - Interest	106,373	100,623	96,700	89,800
Bond Amortization	3,018	6,706	3,100	2,700
Transfers Out	803,933	699,858	713,000	691,200
	3,561,740	(2,837,048)	4,201,200	4,219,400
ESTIMATED OPERATING				
INCOME (LOSS)	1,018,570	8,087,937	623,800	483,600

Stormwater Utility Fund Estimated Unrestricted Cash Balance

OPERATING FUND	2010 Projected	2011 Approved
ESTIMATED UNRESTRICTED CASH BALANCE JANUARY 1	2,528,833	1,334,608
<u>Additions</u>		
Estimated Operating Income (Loss)	749,875	483,600
Depreciation and Amortization	436,200	559,500
Bond Amortization	2,700	2,700
Due from Other Funds	22,000	-
Interfund Loan Receivable	-	-
Special Assessment Principal	17,800	17,800
Total Additions	1,228,575	1,063,600
<u>Deductions</u>		
Capital Grants	-	32,500
Due to Other Funds	94,600	-
Budget Carry-Over for Encumbrances	20,000	-
Capital Improvements from Current Revenues	1,757,600	820,000
Capital Equipment Purchases	371,600	676,000
Bond Principal Payments	179,000	187,000
Total Deductions	2,422,800	1,715,500
ESTIMATED UNRESTRICTED CASH BALANCE DECEMBER 31	1,334,608	682,708

Stormwater Utility Fund

535

Revenue	Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
OPERATIN	G REVENUES:				
4835	Stormwater Revenues	4,503,161	5,120,945	4,801,000	4,650,000
4802	Interest Earned on				
	Customer Accounts	11,593	22,867	13,000	15,000
4809	Miscellaneous Operating Revenues		5,461		4,000
TOTAL OPI	ERATING REVENUE	4,514,754	5,149,273	4,814,000	4,669,000
NON-OPE	RATING REVENUES:				
4210	Federal Grants - Operating	8,849	62,797	-	-
4220	State of Minnesota Grant - Capital	-	10,981	-	32,500
4220	State of Minnesota Grant - Operating	39,894	10,847	-	-
4850	Earnings on Investments	7,653	1,241	11,000	1,500
4851	Interest - Other Sources	-	462	-	-
4853	Gain/Loss - Sales of Fixed Assets	160	960	-	-
4854	Utility Assessments	-	14,328	-	-
4730	Transfer from Internal Service Fund	9,000			
TOTAL NO	N-OPERATING REVENUES	65,556	101,616	11,000	34,000
TOTAL REV	'ENUE	4,580,310	5,250,889	4,825,000	4,703,000

Director's Office 535-500-1900

The Director's Office provides leadership and management for the Public Works and Utilities Department.

Expe	nse Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
PERSC	DNAL SERVICES				
5100	Permanent Employees - Regular	43,558	43,494	40,400	41,700
5100	Permanent Employees - Overtime	40,538	43,474	40,400	41,700
3101	TOTAL	43,598	43,925	40,400	41,700
	IOIAL	43,370	43,723	40,400	41,700
EMPL	OYEE BENEFITS				
5121	P.E.R.A.	2,675	3,446	2,700	2,900
5122	F.I.C.A. Social Security	2,672	2,690	2,500	2,600
5123	F.I.C.A. Medicare	626	629	600	600
5124	Health Insurance	4,327	4,346	3,200	3,100
5125	Dental Insurance	228	237	200	200
5126	Life Insurance	99	96	100	100
5127	Health Care Savings	1,631	407	400	400
	TOTAL	12,258	11,851	9,700	9,900
OPER.	ATING EXPENSES				
5200	Office Supplies	160	-	100	100
5321	Telephone	-	148	100	100
5241	Small Equipment	-	84	-	100
5331	Training Expense	-	-	300	300
5335	Mileage Reimbursement-Local	18	22	100	100
5441	Other Services & Charges	-	108	-	-
	TOTAL	178	362	600	700
1900	TOTAL - DIRECTOR'S OFFICE	56,034	56,138	50,700	52,300

Capital 535-500-1905

Capital expenditures support the infrastructure required to provide dependable collection and conveyance of stormwater. This includes the cost of depreciation and debt service.

Expe	nse Detail	2008	2009	2010	2011
		Actual	Actual	Budget	Proposed
OPER,	ating and non-operating expenses				
5420	Depreciation	322,823	365,612	456,900	559,500
5421	Amortization	15,000	-	-	-
5441	Other Services and Charges	752	778	-	-
5532	Capital Improvements - Bond	-	-	-	-
5533	Capital Improvements - Revenue	227,972	442,360	935,000	820,000
5535	Improvements (Non-Capital)	245,402	191,006	241,000	343,000
5540	Equipment (Non-Capital)	786	2,324	-	-
5580	Capital Equipment	315,527	189,169	307,800	676,000
5611	Bond Interest	106,373	100,623	96,700	89,800
5613	Interest from Amortization	661	305	700	700
5622	Bond Amortiztion	2,357	6,401	2,400	2,000
5620	Fiscal Agent Fees	438	438	400	400
5700	Transfer to Permanent Improv.	1,845	-	-	-
1905	TOTAL - CAPITAL	1,239,936	1,299,016	2,040,900	2,491,400

Utility General Expense

535-500-1915

This represents normal and routine department operating expenses that can be allocated to each utility fund. Examples include costs for safety and training, insurance, office supplies and utilities.

Exper	nse Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
PERSC	DNAL SERVICES				
5100	Permanent Employees - Regular	1,278	2,164	5,300	5,300
	TOTAL	1,278	2,164	5,300	5,300
EMPLO	DYEE BENEFITS				
5121	P.E.R.A.	84	126	400	400
5122	F.I.C.A. Social Security	73	134	300	300
5123	F.I.C.A. Medicare	17	31	100	100
5124	Health Insurance	371	241	1,200	1,100
5125	Dental Insurance	9	18	-	-
5126	Life Insurance	4	7	-	-
5127	Health Care Savings	13	619	100	100
5134	Other Post Retirement Benefits	(81,230)	(21,765)	-	-
5151	Worker's Compensation	607	800	1,500	1,800
	TOTAL	(80,052)	(19,789)	3,600	3,800
OPER#	ATING EXPENSES				
5200	Office Supplies	1,081	675	600	600
5201	Computer Supplies/Software	3,582	12,808	3,000	9,300
5205	Safety & Training Materials	331	292	800	700
5211	Cleaning and Janitorial Supplies	3,252	3,079	1,800	2,000
5241	Small Equipment	1,390	2,895	200	300
5301	Auditing Services	808	1,308	1,200	1,200
5305	Medical Services/Testing Fees	-	-	600	400
5310	Contract Services	4,810	5,079	-	-
5320	Data Services	-	-	800	6,600
5321	Telephone	4,049	5,003	5,100	5,100
5331	Training Expenses	999	273	900	900
5335	Mileage Reimbursement - Local	-	-	100	100
5360	Insurance	11,562	35,500	23,800	2,200
5381	Electricity	8,802	10,167	9,000	10,400
5382	Water & Gas	11,310	9,721	13,400	13,500
5384	Refuse Disposal	4,230	3,435	4,300	4,600
5401	Bldg/Structure Repair & Maint	3,860	4,150	4,600	4,600
5418	Vehicle/Equipment Lease	2,111	2,445	1,800	1,900
5433	Dues and Subscriptions	1,851	1,750	1,700	1,700
5439	Special Projects	49,896	61,747	9,500	9,500
5441	Other Services and Charges	22,231	41,509	22,400	22,400
5450	Laundry	1,350	2,295	1,500	1,700
5493	Cost Allocation Charges	165,100	170,000	170,000	170,000
5700	Transfer to General Fund	-	-	5,300	5,300
5700	Transfer to Internal Service Funds	321,400	197,100	197,100	175,300
	TOTAL	624,005	571,231	479,500	450,300
1915	TOTAL - UTILITY EXPENSE	545,231	553,606	488,400	459,400

Engineering 535-500-1930

Provides engineering services including design, inspection and construction locates for the stormwater collection system.

Expe	nse Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
DEDCC	NIAL CEDVICES				·
5100	NAL SERVICES Permanent Employees - Regular	198,586	223,958	319,300	325,600
5100	Permanent Employees - Overtime	7,597	12,572	15,000	13,000
5103	Temporary Wages	7,377	1,074	2,000	2,000
3103	TOTAL	206,183	237,604	336,300	340,600
ENADL (OVER DEVICEITS		,	,	,
	DYEE BENEFITS	11 //0	140/2	22 200	22 200
5121	P.E.R.A.	11,669	14,263	22,300	22,300
5122 5123	F.I.C.A. Social Security F.I.C.A. Medicare	11,208 2,621	13,529 3,164	20,800 4,900	20,200 4,700
5123	Health Insurance	27,179	26,446	41,000	49,600
5125	Dental Insurance	1,038	1,248	2,100	2,100
5126	Life Insurance	450	507	800	1,000
5127	Health Care Savings	2,000	6,269	3,000	5,400
3127	TOTAL	56,165	65,426	94,900	105,300
ODED		55,155		,	,
	ATING EXPENSES	1.005	477	000	000
5200	Office Supplies	1,805	477	900	900
5201	Computer Supplies	7,873 98	7,350	13,400	15,100
5203 5205	Paper, Stationery and Forms	128	98 52	-	100
5212	Safety &Training Materials Motor Fuel	120	32	1,200	1,200
5212	Other Miscellaneous Supplies	847	646	1,400	1,400
5240	Small Tools	047	49	200	200
5240	Small Equipment	1,674	2,122	5,000	4,700
5303	Engineering Services	(15,794)	9,584	105,000	105,000
5310	Contract Services	(13,774)	7,304	5,000	5,000
5321	Telephone	480	658	800	800
5322	Postage	35	40	100	100
5331	Training Expenses	2,497	7,001	3,800	4,800
5335	Mileage Reimbursement	108	180	200	200
5355	Printing and Copying	5	13	300	300
5404	Equipment Maintenance Repair	861	464	600	600
5409	Fleet Services	1,974	1,805	1,200	1,800
5418	Vehicle/Equipment Lease	1,181	1,267	1,600	2,200
5433	Dues and Subscriptions	295	516	400	400
5435	Books and Pamphlets	82	9	200	200
5438	Licenses	114	-	200	- -
5441	Other Services and Charges	777	170	30,900	30,900
5486	One Call system	2,588	-	2,600	2,600
	TOTAL	7,628	32,501	175,000	178,500
1930	TOTAL - ENGINEERING	269,976	335,531	606,200	624,400

Customer Services 535-500-1940

Customer Accounts provides billing, collection of payments and account services for utility customers.

Expe	nse Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
PERSC	DNAL SERVICES				
5100	Permanent Employees - Regular	91,745	(6,686,969)	106,300	106,900
5101	Permanent Employees - Overtime	6,807	8,460	2,500	1,200
5103	Temporary Wages	-	-	-	-
	TOTAL	98,552	(6,678,509)	108,800	108,100
EMPLO	OYEE BENEFITS				
5121	P.E.R.A.	5,955	5,823	7,100	7,200
5122	F.I.C.A. Social Security	5,927	5,909	6,700	6,600
5123	F.I.C.A. Medicare	1,386	1,382	1,600	1,500
5124	Health Insurance	15,751	13,899	18,200	17,900
5125	Dental Insurance	683	656	900	800
5126	Life Insurance	301	275	300	400
5127	Health Care Savings	1,126	2,226	1,000	1,000
	TOTAL	31,129	30,170	35,800	35,400
OPER/	ATING EXPENSES				
5200	Office Supplies	265	1,821	900	700
5201	Computer Supplies	77	-	200	200
5203	Paper/Stationery	3,856	1,870	1,200	1,200
5212	Motor Fuels	-	-	100	100
5241	Small Equipment	161	19	1,000	1,100
5310	Contract Services	1,648	3,743	5,200	15,000
5321	Telephone	64	52	100	100
5322	Postage	17,178	17,729	23,100	23,100
5331	Training Expense	361	-	200	200
5339	Armored Pickup	1,667	349	500	500
5404	Equipment Maintenance & Repair	46	1,728	2,700	500
5409	Fleet Services	-	98	100	100
5427	Credit Card Commission	2,051	1,686	2,500	2,500
5432	Uncollectible Accounts	6,225	83,363	-	-
5441	Other Services & Charges	873	10	800	800
5451	Pay Station	289	-	-	-
	TOTAL	34,761	112,468	38,600	46,100
1940	TOTAL - CUSTOMER SERVICES	164,442	(6,535,871)	183,200	189,600

Utility Operations 535-500-1945

Maximizes the efficiency of the stormwater system through inspection, cleaning, preventive maintenance and repairs.

Expe	nse Detail	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
PFRSC	DNAL SERVICES	Acidai	Acioui	boagei	Toposed
5100	Permanent Employees - Regular	698,153	915,003	880,800	709,100
5101	Permanent Employees - Overtime	74,264	119,171	70,000	70,000
5103	Temporary Wages		-	-	-
5118	Meal Allowance	_	_	500	500
0110	TOTAL	772,417	1,034,174	951,300	779,600
		,	.,00 .,.,	70.7000	,
	DYEE BENEFITS				10 =00
5121	P.E.R.A.	46,156	60,769	62,800	48,500
5122	F.I.C.A. Social Security	47,313	59,322	59,000	44,000
5123	F.I.C.A. Medicare	11,065	13,873	13,800	10,300
5124	Health Insurance	82,745	101,747	135,400	110,900
5125	Dental Insurance	4,423	5,695	6,900	4,900
5126	Life Insurance	1,917	2,314	2,600	2,300
5127	Health Care Savings	8,385	9,592	8,000	6,500
	TOTAL	202,004	253,312	288,500	227,400
OPER/	ATING EXPENSES				
5200	Office Supplies	972	2,901	2,000	2,000
5201	Computer Supplies/Software	678	12	500	20,500
5205	Safety & Training Materials	9,754	4,414	3,600	3,600
5210	Plant Operating Supplies	11,875	8,052	12,600	12,600
5212	Motor Fuels	32,048	26,484	30,000	35,000
5218	Uniforms	1,950	1,623	3,500	2,900
5219	Other Miscellaneous Supplies	-	512	-	-
5220	Repair and Maintenance Supplies	9,827	4,533	4,800	4,800
5222	Paving Materials	18,769	5,423	5,000	5,000
5224	Gravel and Other Maintenance Materials	34,539	22,326	14,900	14,900
5227	Utility Maintenance Supplies	97,078	40,195	60,500	60,500
5240	Small Tools	3,017	3,011	6,000	6,000
5241	Small Equipment	15,779	16,480	23,200	22,900
5310	Contract Services	8,151	3,922	2,500	2,500
5320	Data Services	557	364	2,000	2,900
5321	Telephone	1,017	699	1,200	1,500
5322	Postage	-	-	200	200
5331	Training Expense	519	4,265	10,700	10,700
5333	Freight and Delivery Charges	-	-	500	500
5335	Mileage Reimbursement	16,377	13,403	19,900	34,900
5355	Printing & Copying	1,220	3,056	5,500	5,500
5382	Water /Sewer/Gas	1,728	-	4,500	4,500
5384	Refuse Disposal	1,712	7,540	12,000	12,000
5404	Equipment/Maintenance Repair	2,204	684	6,300	6,300
5409	Fleet Services	93,702	116,040	75,000	90,000
5415	Vehicle/Equip Rent	6,110	6,938	7,000	7,000
5433	Dues and Subscriptions	114	967	500	500
5438	Licenses	114	707	500	500
5441	Other Services & Charges	- 45	628	400	5,400
5450		4,769	1,345	8,900	5,100
5700	Laundry Transfer to General Fund	480,688	502,758		
3/00	Transfer to General Fund TOTAL	855,199	798,575	510,600 834,800	510,600 891,300
	1017/1	000,177		004,000	071,000
1945	TOTAL - UTILITY OPERATIONS	1,829,620	2,086,061	2,074,600	1,898,300

Street Lighting Utility

550

The Street Lighting Utility was created in 2009 to be a self supporting enterprise fund to provide for the operation, maintenance and improvement of the street lighting system.

	2008	2009	2010	2011
Estimated Revenues/Expenses	Actual	Actual	Approved	Proposed
REVENUE				
Operating Revenue Non-Operating		1,209,061 62,563	1,185,000	2,068,300 5,000
		1,271,624	1,185,000	2,073,300
EXPENSE				
Personal Services		362,763	341,200	396,200
Supplies		109,240	97,200	131,200
Other Services and Charges		43,241	36,100	106,100
Utilities		604,615	640,000	961,000
Depreciation		220,490	0	225,000
Capital Equipment		51,633	72,900	131,000
		1,391,982	1,187,400	1,950,500
ESTIMATED OPERATING INCOME / (LOSS)		(120,358)	(2,400)	122,800

BUDGETED FTE'S	2008	2009	2010	2011
32 Traffic Operations Leadworker		1	1	1
30 Electrician		1	1	1
30 Signal Technician		2	2	2
16 Maintenance Worker Helper		0	0	1
Division Total		4	4	5

Internal Service Funds

Funds

Self Insurance - Workers Comp Self Insurance - Liability Medical Health Fund Dental Health Fund Fleet Services Internal Service funds account for financing of goods or services provided by one department to other departments of the City, or to other governmental units, on a cost reimbursement basis.

	2008	2009	2010	2011
	Actual	Actual	Budget	Approved
FUND BALANCE - JANUARY 1	6,536,862	9,346,770	10,447,597	10,214,897
REVENUES				
Participation from Other Funds	18,761,230	19,980,845	20,335,400	17,355,000
Charges for Services	3,693,975	3,186,585	3,489,500	3,570,100
Miscellaneous	3,785,585	3,898,721	2,949,700	2,825,600
TOTAL REVENUES	26,240,790	27,066,151	26,774,600	23,750,700
EXPENSES				
Personal Services	1,793,412	1,904,639	1,810,600	1,826,500
Other Expenditures	3,375,539	2,770,310	3,356,600	3,304,300
Claims	18,261,931	21,290,375	21,840,100	20,120,200
Transfers	0	0	0	0
TOTAL EXPENSES	23,430,882	25,965,324	27,007,300	25,251,000
FUND BALANCE - DECEMBER 31	9,346,770	10,447,597	10,214,897	8,714,597

Self Insurance - Worker's Compensation

605

Accounts for the payment of worker's compensation claim expenses of injured employees. It is a self-insured plan administered for the City by an outside agency.

	2008 Actual	2009 Actual	2010 Budget	2011 Approved
FUND BALANCE - JANUARY 1	(272,676)	115,481	588,381	553,681
REVENUES				
Transfer from City Funds:				
General	600,000	700,000	900,000	700,000
Public Utility	457,200	1,114,300	334,200	418,400
Spirit Mountain	28,500	20,100	17,800	16,600
Duluth Airport	239,200	120,500	117,900	83,600
Other Reimbursements	68,276	221,100		
TOTAL REVENUES	1,393,176	2,176,000	1,369,900	1,218,600
EXPENSES				
Personal Services Claims:	342,033	505,100	355,000	339,300
Worker's Compensation Liability	312,530	846,600	722,600	421,500
Other Services and Charges	350,456	351,400	327,000	434,300
TOTAL EXPENSES	1,005,019	1,703,100	1,404,600	1,195,100
FUND BALANCE - DECEMBER 31	115,481	588,381	553,681	577,181

Self Insurance - Liabilities

610

Accounts for the payment of sundry insurance premiums and loss control activities, as well as the settlement of various claims, judgments and lawsuits against the City of Duluth.

	2008	2009	2010	2011
	Actual	Actual	Budget	Approved
	Acioui	Acioui	boagei	Apploved
FUND BALANCE - JANUARY 1	463,979	252,134	422,972	398,672
REVENUES				
Transfer from City Funds:				
General	300,000	400,000	200,000	400,000
Public Utility	371,447	570,000	615,000	708,200
Duluth Steam	1,162	1,162	1,200	1,200
Spirit Mountain	22,163	21,413	22,200	22,200
Duluth Airport	59	59	100	100
DEDA	6,500	14,993	15,000	18,900
Other Reimbursements	16,819	14,643		
TOTAL REVENUES	718,150	1,022,270	853,500	1,150,600
EXPENSES				
Claims: Liability	599,903	455,998	510,500	798,000
Property/Boiler Insurance	111,996	101,937	101,700	101,000
Other Services and Charges	218,096	293,497	265,600	238,200
TOTAL EXPENSES	929,995	851,432	877,800	1,137,200
FUND BALANCE - DECEMBER 31	252,134	422,972	398,672	412,072

Medical Health Fund

630

Accounts for collection of premiums and the payment of health care costs for current and retired employees of the City and other authorities or outside agencies. A labor/management committee representing all bargaining units and the City's administration are contractually obligated to decide fundamental issues concerning the financing of the fund.

	2008 Actual	2009 Actual	2010 Budget	2011 Approved
FUND BALANCE - JANUARY 1	5,455,615	8,272,893	8,583,026	8,690,026
REVENUES				
Transfer from City Funds	16,454,949	16,738,268	17,792,000	14,669,000
Sub-Groups	1,382,221	1,344,709	1,430,000	1,327,000
Miscellaneous	1,970,852	1,970,852	1,138,000	1,094,000
TOTAL REVENUES	19,808,022	20,053,829	20,360,000	17,090,000
EXPENSES				
Personal Services	163,200	250,000	250,000	250,000
Claims	16,795,564	19,433,843	19,953,000	18,215,700
Other Services and Charges	31,980	59,853	50,000	50,000
Transfer to OPEB Fund				
TOTAL EXPENSES	16,990,744	19,743,696	20,253,000	18,515,700
FUND BALANCE - DECEMBER 31	8,272,893	8,583,026	8,690,026	7,264,326

Dental Health Fund 633

To account for the collection of premiums and the payment of dental costs for employees of the City of Duluth and various outside agencies.

	2008 Actual	2009 Actual	2010 Budget	2011 Approved
FUND BALANCE - JANUARY 1	169,316	200,226	231,136	232,836
REVENUES				
Transfer from City Funds	280,050	280,050	320,000	316,800
Sub-Groups	55,258	55,258	60,000	60,000
Miscellaneous	292,159	292,159	321,700	344,600
TOTAL REVENUES	627,467	627,467	701,700	721,400
EXPENSES				
Claims	553,934	553,934	654,000	685,000
Other Services and Charges	42,623	42,623	46,000	47,000
TOTAL EXPENSES	596,557	596,557	700,000	732,000
FUND BALANCE - DECEMBER 31	200,226	231,136	232,836	222,236

Fleet Services 660

This internal service fund accounts for the cost to repair and maintain all vehicles and various equipment for operating departments within the general fund and the enterprise funds.

	2008 Actual	2009 Actual	2010 Budget	2011 Proposed
FUND BALANCE - JANUARY 1	720,628	506,036	622,082	339,682
REVENUES				
Fleet Services				
General Fund	2,702,591	2,368,260	2,526,300	2,566,500
Golf Fund	65,576	36,997	60,000	60,000
Parking Fund	1,772	641	3,000	3,000
Water and Gas	578,708	464,873	559,900	542,700
Sewer	185,356	137,951	201,700	199,700
Stormwater	127,770	144,428	107,600	128,200
Street Light Utility		22,273	31,000	70,000
Other	32,202	11,162		
TOTAL REVENUES	3,693,975	3,186,585	3,489,500	3,570,100
EXPENSES				
Personal Services	991,633	882,419	937,000	945,20
Benefits	296,546	267,120	268,600	292,000
Other Expenses	2,605,869	1,921,000	2,566,300	2,433,800
Capital Outlay	14,519			
TOTAL EXPENSES	3,908,567	3,070,539	3,771,900	3,671,000
FUND BALANCE - DECEMBER 31	506,036	622,082	339,682	238,782
BUDGETED FTE'S	2008	2009	2010	201
1115 Fleet Manager	1	0.2	0.2	0.2
1085 Vehicle Center Supervisor	1	0	0	(
1050 Mgr, Maintenance & Supply	1	1	1	
133 Senior Buyer			0.2	0.2
32 Fleet Services Leadworker	1	1	2	
28 Mechanic	5	5	5	
28 Welder	2	2	2	
27 Storekeeper	1	1	1	•
27 Industrial Equipment Technician	1	1	1	
25 Equipment Maintenance Spec	5	3	2	
24 Assistant Storekeeper	2	1	2	
22 Maintenance Worker		1	1	7
Division Total	20	16.2	17.4	17.4

Fleet Services 660-015

EXPE	NSE DETAIL	2008	2009	2010	2011
-/(: -:		Actual	Actual	Approved	Proposed
		3 30 30 03			
	DNAL SERVICES				
5100	Permanent Employees - Regular	983,874	869,288	929,500	930,200
5101	Permanent Employees - Overtime	7,759	13,131	7,500	15,000
5103	Temporary Employees - Regular	0	0		
	TOTAL	991,633	882,419	937,000	945,200
5121	P.E.R.A.	56,681	56,614	58,400	63,700
5122	F.I.C.A. Social Security	59,569	53,836	55,200	58,600
5123	F.I.C.A. Medicare	14,114	12,591	12,900	13,700
5124	Health Insurance	140,830	123,271	124,800	138,000
5125	Dental Insurance	6,407	6,214	6,900	6,700
5126	Life Insurance	3,708	3,366	2,500	3,100
5127	Health Care Savings Plan	15,237	11,228	7,900	8,200
5141	Unemployment Compensation	0	0	0	0
	TOTAL	296,546	267,120	268,600	292,000
OTHER	R EXPENDITURES				
5200	Office Supplies	3,749	2,240	4,000	4,000
5201	Computer Supplies/Software	877	0	2,500	5,000
5205	Safety & Training Materials	2,709	1,362	4,000	4,000
5210	Plant/Operating Supplies	38,237	19,756	30,000	15,000
5212	Motor Fuel	1,131,023	780,979	1,265,000	1,065,000
5215	Shop Materials	, , , , ,	0	8,000	13,000
5219	Other Miscellaneous Supplies	17,267	18,345	7,000	17,000
5221	Equipment Repair Supplies	741,788	753,546	800,000	864,000
5240	Small Tools	4,118	2,958	7,000	7,000
5241	Small Equipment	3,072	5,913	5,000	5,000
5405	Medical Services/Testing Fees		2,771	500	500
5319	Other Professional Services	99	0	1,500	1,500
5320	Data Services	4,440	3,511	4,000	4,000
5321	Telephone	1,861	2,094	1,000	1,000
5334	Training Expense	1,948	3,174	4,500	4,500
5335	Mileage Reimbursement	6,970	4,911	6,000	6,000
5381	Electricity	12,571	13,592	15,000	20,000
5382	Water, Gas and Sewer	18,888	14,266	25,000	20,000
5384	Refuse Disposal	293	1,263	1,200	1,600
5401	Building Structure Repair	580	0	2,500	2,500
5404	Equipment Repair & Maintenance	93,150	83,292	125,500	125,500
5418	Vehicle/Equipment Lease	5,452	3,532	0	3,600
5419	Other Rental	15,123	0	1,500	1,500
5420	Depreciation	50,841	60,714	41,000	41,000
5438	Licenses	5,980	2,670	7,000	4,000
5441	Other Services and Charges	17,530	13,387	30,000	30,000
5450	Laundry	9,536	11,134	12,000	12,000
5493	Cost Allocation Charges	105,100	108,200	108,200	108,200
5604	Capital Lease Principle			33,100	33,100
5615	Capital Lease Interest	12,667	7,390	14,300	14,300
5580	Capital Equipment	14,519	0		
5700	Transfers	300,000	0		
	TOTAL	2,620,388	1,921,000	2,566,300	2,433,800
	TOTAL EXPENSES	3,908,567	3,070,539	3,771,900	3,671,000

FINANCE COMMITTEE

10-0486R

RESOLUTION PROPOSING THE SUM TO BE RAISED BY TAXATION FOR THE SPECIAL TAXING DISTRICT, HOUSING AND REDEVELOP-MENT AUTHORITY, FOR THE YEAR 2011.

CITY PROPOSAL:

RESOLVED, that pursuant to Minnesota Statutes, Section 469.033, subdivision 6, the city council adopts the following proposed property tax levy:

Section 1. The sum to be raised by taxation for the year 2011 for the housing and redevelopment authority taxing district's operation is hereby determined to be the sum of \$779,100 which sum is levied against the taxable property of the city of Duluth and appropriated to the various accounts as set forth in the following sections, viz:

Section 2. That pursuant to Minnesota Statute 469.033, subdivision 6, there will be levied for the purpose of providing for the housing and redevelopment authority special taxing district the sum of \$779,100.

STATEMENT OF PURPOSE: This resolution sets the proposed tax levy for the year 2011 for the Duluth housing and redevelopment authority - HRA. The proposed levy holds the dollar amount to the levels approved in 2008, 2009 and 2010.



HOUSING AND REDEVELOPMENT AUTHORITY

OF DULUTH, MINNESOTA

222 EAST SECOND STREET
P.O. BOX 16900 • DULUTH, MINNESOTA 55816-0900
PHONE 218/529-6300 • FAX 218/529-6344 • TTY 218/529-6321



July 28, 2010

The Honorable Mayor Don Ness and Members of the City Council of Duluth Duluth City Hall Duluth, Minnesota 55802

RE: Levy for Local Housing and Redevelopment Programs

Dear Mayor Ness and Members of the City Council:

Please find attached the budget projections of the Housing & Redevelopment Authority of Duluth which include the use of the 2011 levy for Housing and Redevelopment Activities, per Minnesota Statute 469.033 subdivision six.

Since 1948 the Housing and Redevelopment Authority has requested and received City Council approval to levy a Special Benefit tax to defray the cost of local housing and redevelopment activities. Tax Levy funds have been utilized to supplement the administration of activities that cannot be achieved through federal and state grant programs, to provide front-end money for planning costs of future projects; and to advance capital to projects until proceeds are received or financial arrangements are made. Due to federal budget constraints, a number of programs operated by this agency rely upon local revenues to provide programs and services to Duluth's low and moderate income families. Congressional actions have unfortunately resulted in the under-funding of several critical programs. Operating subsidy support for public housing is projected in FY2011 to be less than actual cost. The tax levy is extremely important in maintaining a well-managed supply of quality affordable housing in this environment.

The HRA proposes a 2011 levy at a rate of .01418 which would hold the dollar amount to the levels approved in 2008, 2009, and 2010. It is estimated at this time that the combined Special Levy would be approximately \$779,086. This levy represents less than 57% of the maximum allowed levy by state statute.

The HRA presently faces a number of challenges and opportunities that require additional resources to successfully implement. As we work to meet the housing needs of the community, we have undertaken several ambitious housing development opportunities including the HOPE VI redevelopment of the Harbor View neighborhood and related development initiatives. As you know, we are also undertaking a program to stabilize campus neighborhoods through a homeownership buy-back program, and initiating new homeownership opportunities for low and moderate income households. Such programs and projects require the funding support of the levy for successful implementation.

I would be pleased to discuss the housing services and programs supported by these important tax revenues further if you should have questions or desire additional information.

Sincerely,

RICHARD W. BALL
Executive Director

HOUSING AND REDEVELOPMENT AUTHORITY OF DULUTH, MINNESOTA

BUDGET

IN SUPPORT OF COMBINED SPECIAL LEVY FOR HOUSING AND REDEVELOPMENT ACTIVITIES DURING 2011

It is estimated at this time that approximately \$779,086 will be raised by the combined special levy and the whole of this amount will be applied toward the cost of local housing and redevelopment activities, and relocation assistance and information activities to families within the City of Duluth displaced by activities of any state or public bodies, in accordance with the provisions of the Minnesota Housing and Redevelopment Act of 1947 as amended.

It is anticipated that revenues from said levy will be used to assist with housing activities for low and moderate income households in the City of Duluth, and for activities which stabilize and strengthen neighborhoods and prevent or eliminate conditions of blight.

On an annual basis, the budget to provide local housing and redevelopment activities, and to provide relocation assistance and information services during a one-year period is estimated as follows:

ACTIVITIES	MOUN	<u>NT</u>
Administration of Public Housing, Maintenance, Section 8, Rehabilitation & Real Estate Activities	\$	241,086
Public & Affordable Housing Development Activities	\$	108,000
Neighborhood Stabilization & Prevention/ Elimination of Bli	ght \$	200,000
Relocation Activities & Information Services	\$	65,000
Survey & Planning Costs (Appraisals, Relocation Surveys, Land Use Planning, Etc.)	\$	80,000
Support for Affordable Housing, Low Income Homeownership and Support Services	\$	85,000
TOTAL	\$	779,086

FINANCE COMMITTEE

10-0487R

RESOLUTION PROPOSING THE SUM TO BE RAISED BY TAXATION FOR GENERAL PURPOSES FOR THE YEAR 2011.

CITY PROPOSAL:

RESOLVED, that pursuant to Minnesota Statutes, Section 275.065, the city council adopts the following proposed tax levy:

Section 1. The sum to be raised by taxation for the year 2011 for general operations is hereby determined to be the sum of \$17,791,500 which sum is levied against the taxable property of the city of Duluth and appropriated to the various accounts of the city, as set forth in the following sections, viz:

Section 2. There will be levied for the support of the general fund the sum of \$11,469,800.

Section 3. For the payment of debt, there will be levied for the general obligation debt fund the sum of \$5,899,600.

Section 4. That pursuant to Laws of Minnesota 1971, Chapter 824, to pay for the portion of the cost of local improvements which will not sustain a special assessment, there will be levied for the permanent improvement fund the sum of \$422,100.

STATEMENT OF PURPOSE: This resolution sets the maximum property tax levy for the year 2011. The levy will increase by 2.9 percent for the specific purpose of financing the new law enforcement center. This increase was projected as part of the original financing arrangement approved by the council last year. The administration is proposing no tax rate increase for general fund operations in 2011. The proposed levy is \$5.4 million below the maximum tax levy allowed by the state of Minnesota under the levy limit law. For the average homeowner, city taxes will increase \$11 per year to cover the proposed levy.

The city council must approve and certify a proposed tax levy to St. Louis County no later than September 15. The council must adopt the final levy in December of the same or a lesser amount.

FINANCE COMMITTEE

10-0488R

RESOLUTION PROPOSING THE SUM TO BE RAISED BY TAXATION FOR THE SPECIAL TAXING DISTRICT, DULUTH TRANSIT AUTHORITY, FOR THE YEAR 2011.

CITY PROPOSAL:

RESOLVED, that pursuant to Minnesota Statutes, Sec. 275.065, the city council adopts the following proposed tax levy:

Section 1. The sum to be raised by taxation for the year 2011 for Duluth transit authority special taxing district's operations is hereby determined to be the sum of \$1,316,900 which sum is levied against the taxable property of the city of Duluth and appropriated to the various accounts as set forth in the following section, viz:

Section 2. That pursuant to Minnesota Statutes, Sec. 485A.31, Subd. 1, there will be levied for transit operations the sum of \$1,316,900.

STATEMENT OF PURPOSE: This resolution sets the proposed property tax levy for the year 2011 for the special taxing district, Duluth transit authority (DTA). Although the transit authority is a special taxing district per Minnesota Statute 275.066, the city is obligated through council resolution to levy on their behalf.

The full levy allowable by law in Minnesota State Statute 458A.31 of .07253 percent of market value for 2011 is \$3,985,400. The DTA, in reviewing their needs for 2011 however, is opting not to request the full levy available. Instead, the DTA is requesting \$1,316,900 for the seventh consecutive year.



2402 West Michigan Street • Duluth, Minnesota 55806-1988 • 218/722-4426 • Fax 218/722-4428 www.duluthtransit.com • general e-mail: dta@duluthtransit.com

August 27, 2010

Ms. Peggy Spehar City of Duluth Budget Director Room 107 City Hall Duluth MN 55802-1190

Dear Ms. Spehar:

This letter is to address the DTA's requested tax levy for CY/FY 2011. In the following correspondence I will outline the DTA's needs for fiscal year 2011 and the various sources and uses of these funds. Because the DTA 2010 budget is not yet finalized and anticipated contracts with the Minnesota Department of Transportation have not been enacted, the budget request for the DTA's subsidy needs for next year are conservative.

The DTA's transit levy amount for fiscal year 2011 is calculated as follows. Under Tax Code Section 458A.31, the DTA's levy percentage is set at .0007253. By multiplying this percentage by the City of Duluth's Market Value of \$ 5,494, 858,600 the DTA potential levy amount of \$ \$3,985,421, is determined.

Bond payments for 2011 have dropped to \$81,640. The DTA Board after reviewing needs for 2011 has opted not to request the full levy available. Instead the DTA will be asking for \$1,316,900, the same as in 2010, 2009, 2008, 2007, 2006, 2005, and 2004.

The DTA's 2011 draft operating budget for regular route and STRIDE operations estimates a total local contribution that will be less than the levy. This is conservative as MN/DOT has yet to finalize the 2010 and 2011 contracts based on reduced MVST and a reduced level of State General Fund support. The remaining funds will be used to offset this potential lost revenue, as well as capital projects.

The DTA will be expanding services and this will largely be financed by a fare increase.

The DTA has an ongoing need for capital projects, especially the need for periodic replacement of rolling stock and associated equipment. Thus, the balance remaining from a tax levy must be committed to the continued capital maintenance of DTA facilities and rolling stock.

In summary, please certify the DTA's levy in the amount, less the bond payments for a total of \$1,316,900. Please review this letter and do not hesitate to call me if you have any questions or concerns. Thank you.

Sincerely:

Jim Heilig

DTA Director of Administration

cc David Montgomery, Chief Administrative Officer

Brian Hansen, City Treasurer

Dennis E. Jensen, DTA General Manager

FINANCE COMMITTEE

10-0489R

RESOLUTION SETTING A PROPOSED BUDGET FOR THE FISCAL YEAR 2011.

CITY PROPOSAL:

RESOLVED, that in accordance with Minnesota Statutes, Sec. 275.065, the city council hereby adopts the following proposed budget for the fiscal year beginning January 1 and ending December 31, 2011.

	GENERAL	
010	Total legislative and executive	3,464,900
117	Total management information systems	2,675,700
121	Total public administration	18,638,000
125	Total finance	3,244,900
132	Total planning and construction services	2,226,400
135	Total business and community development	677,600
150	Total fire	13,254,900
160	Total police	17,558,600
500	Total public works	2,006,400
700	Total transfers	11,200,600
110	General fund total	74,948,000

STATEMENT OF PURPOSE: This resolution sets the proposed general fund budget for the year 2011. The general fund budget as proposed represents the fourth consecutive year of decreases in general fund expenditures. The budget of \$74.948 million is a half million dollars less than the 2010 budget.

In accordance with the state of Minnesota's truth in taxation laws, a proposed budget and levy for fiscal year 2011 must be certified to the county no later than September 15.

CITY OF DULUTH, MINNESOTA

Listing of City Officials

ELECTED OFFICIALS	Terms o	f Office
	From	То
Mayor Don Ness	January 2008	January 2012
	0 3.1.10 3.1.7 2000	0 0 1 1 0 0 1 7 2 0 1 2
Councilors at Large		
Jeff Anderson	January 2008	January 2012
Tony Cuneo Daniel Hartman	January 2008 January 2010	January 2012 January 2014
James Stauber	January 2002	January 2014
District Councilors		
1 Todd Fedora	January 2008	January 2012
2 Patrick Boyle 3 Sharla Gardner	January 2010 January 2008	January 2014 January 2012
4 Kerry Gauthier	January 2010	January 2012
5 Jay Fosle	January 2008	January 2012
APPOINTED OFFICIALS		

Chief Administrative Officer	Director of Authorities	
David Montgomery	Airport Authority	Brian Ryks
	Duluth Entertainment &	
	Convention Center	Daniel Russell
<u>City Attorney</u>	Transit Authority	Dennis Jensen
Gunnar Johnson	Spirit Mountain	Renee Mattson

City Department Heads

Chief Finance Officer Adele Hartwick Assessor John Gellatly Public Administration Lisa Potswald Auditor Wayne Parson Jeffrey Cox MIS Paul Johnson Clerk Business & Comm Dev Brian Hanson Treasurer Brian Hansen John Strongitharm Fire Gordon Ramsay Police Public Wks & Utilities Jim Benning

Charter Positions

DULUTH AT A GLANCE

General Information

Duluth is the seat of St. Louis County, the largest city in the northern two-thirds of Minnesota, and the third largest city in the state. It is located at the western tip of Lake Superior and its city limits encompass 67 square miles of land and nearly 50 square miles of water. Situated on a hillside along Lake Superior's north shore, Duluth is 23 miles long and eight miles wide at its broadest point. Duluth's population exceeds 85,000 and contributes to a market area of more than 500,000 including Northern Minnesota, Norwest Wisconsin, Upper Michigan and Lower Ontario.

Once dependent on heavy industry for its economic health, Duluth has diversified and is now a strong center for shipping, tourism, education, health care, retail sales, technology, aviation and new industry.

Form of Government

Duluth was organized as a township in 1857; incorporated as a city March 5, 1870; under Special Laws of Minnesota for 1870; returned to a village October 2, 1877; and rechartered as a city March 2, 1887, under Special Laws of Minnesota for 1887.

Duluth adopted its first home-rule charter in March 1900. This charter provided for the Mayor-Alderman form of government.

On December 3, 1912, the voters of the City of Duluth voted out the 1900 charter and replaced it with the 1912 Home Rule Charter - that is, the Commission form of government which went into effect on April 14, 1913.

The Commission form of government ended on June 11, 1956, at which time the Mayor-Council form of government went into effect, in accordance with the mandate of the voters expressed at the municipal election March 20, 1956, amended September 8, 1964.

Major Services Provided by City of Duluth

Airport Facility
Duluth Entertainment and Convention Center (DECC)
Building and Housing Inspection
Fire and Police Protection
Library Services
Natural Gas Utility and Water Supply
Planning and Business Development Support
Recreation, Parks, Golf Courses, Ski Facility, Zoo
Sewer Maintenance
Street Lighting and Street Maintenance
Transit Support